

Registration Chair Report
HOD Meeting
May 3, 2014

Registration Statistics: Year to date report for NJ Swimming Coaches:

There are 491 coaches registered, this number being up from 462 coaches back in February. There are 88 coaches out of this number that are flagged with alerts. The alerts on coaches are for a variety of reasons but the number for Athlete Protection Training has decreased. There are a number of coaches that are missing the education requirements prior to their second year of registering. These education requirements are Foundations 201, and Rules and Regulations for Swim Coaches. The Foundations 201 course takes approximately 5 hours to complete and the cost is \$25.00. Rules and Regulations will take approximately 1 hour and is free. After speaking with a number of coaches, they do not realize they have this second year education requirement. Please make sure if you have any coaches entering their second year of coaching they realize that these two course need to be completed.

Pre-employment Screening:

At the 2010 US Aquatic Sports Convention, the USA Swimming House of Delegates approved a series of rules regarding the Athlete Protection Program. One of these was Article 502.6.8, which requires clubs to comply with USA Swimming's Pre-Employment Screening program.

ARTICLE 502.6.8

"Under article 502.6.8 of the USA Swimming rulebook, all clubs are required to comply with the following pre-employment screens on their new employees who are required to be USA Swimming members by USA Swimming rules."

- 1). Past Employment Reference Checks or Verification. Where there have been multiple employers, minimum of the three most recent employers.
- 2). Education Verification (highest held)
- 3). State Motor Vehicle Report Examination

The club should carefully review and evaluate the information gathered as part of making a final decision to offer employment to a candidate. The screen process should be complete before the employee is officially hired and begins employment.

ADDITIONAL RECOMMENDED PRE-EMPLOYMENT SCREENING PROCEDURES: USA Swimming also recommends that local member clubs conduct the following internal research into new employees who are required to be members by USA Swimming rules:

- 4). Social Network Search
- 5). Google Media Search

If the club chooses to complete the recommended screens listed above, it should carefully review and evaluate the information gathered as a part of making a final decision to offer employment to a candidate.

More information about the pre-employment screening process may be found on the USA Swimming website. This is a reminder that clubs need to go through the pre-employment process before hiring.

Meet Credentials: Prior to all meets I will send the meet director a list of coaches who are not allowed on the pool deck due to expired credentials. Please make sure you have your credentials with you so they can be checked. If you forget them please refer to Deck Pass on your phone. If everything is green your credentials are up to date, but if anything is red you will not be allowed on the pool deck. If you have something that is yellow it means you are still good to be on deck but that item will be expiring within the month.

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NJ Swimming

Registration Chair

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