



## **NEW JERSEY SWIMMING ANNUAL HOD MEETING Nominations for Open Board Positions Descriptions**

**ADMINISTRATIVE VICE CHAIR:** meet sanctions, assist in developing P&P for the LSC assisting the GC as needed, on Tech Planning committee working with the NJ Swim Office as needed.

**FINANCE VICE CHAIR:** Chair finance committee meetings, reporting to the BOD financial matters, developing the budget with committee, working with outside auditor, working with the office, providing guidance to the treasurer/bookkeeper.

**SENIOR VICE CHAIR:** The job of the Senior Vice Chair is to maintain an active Senior Committee, oversee Senior committee meetings, develop & publish time standards for Senior level championship meets in the LSC and continue to bring senior level swimming in the LSC to new heights.

**SAFE SPORT CHAIR:** Advocate for safe sport throughout our LSC, with the coaches, clubs, officials ,etc.

All nominees must be current members of NJ Swimming.