OBSERVATION OF APPRENTICE CHIEF JUDGE

NAME OF MEET: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PERSON OBSERVED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ VENUE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME OF OBSERVER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**INSTRUCTIONS**

**For the CJ candidate:** Please arrange with the meet referee in advance to be evaluated. Your final evaluation should be performed by a referee who is not affiliated with your team. Provide your evaluator with this form and collect it after the meet. Ask your evaluator any questions you may have. Accept any constructive criticism in the spirit it is intended. This is a learning process. There is no failing grade. You will need to receive a “1” recommendation on your final evaluation. Over the course of your apprenticeship you must be evaluated by (at least) two different evaluators and at (at least) two different venues. Once you have received all of your evaluations forward copies of the forms to Ed Miller.

**For the evaluator:** Please fill out this form and share your observations with the candidate. Provide a written comment for any “3” level marks. Any criterion for which NA is not an option must be part of the evaluation. The apprentice must do the stroke and jurisdiction briefing, as well assign officials as part of the final evaluation. Please confer with the candidate on deck assignments, but allow her/him to draw up and propose a plan. It is not necessary to use the candidate’s plan, but the candidate should understand how to deploy officials fairly given the number of officials and the limitations of the venue.

**Interpretation of ratings:** 1 At the level of a certified CJ2 At the level of a successful candidate (on track for certification)

 3 In need of additional work NA Situation not faced by the candidate

**POSITION** Head Chief Judge\_\_\_\_ Chief Judge (under a head CJ)\_\_\_\_\_ Chief Judge (no head CJ)\_\_\_\_\_

**EVALUATION CRITERIA**

1 2 3 NA **Pre-Meet**

 Conferred with referee on protocols, paperwork, jurisdictions, special situations

 Stroke briefing

 Jurisdiction briefing

 Timers briefing (not a requirement for certification)

 Assigned officials: Gave due consideration to the numbers of officials, venue limitations, and events

 Assigned officials: Fairness to each athlete paramount

 Assigned officials: Redeployed officials for different events (e.g. freestyle events, relays, long course 50s)

Comments (required for any “3” rating):

1 2 3 NA **Meet**

 Watched officials

 Responded quickly to officials making potential calls

 Conveyed information (heat, lane, potential infraction) clearly

 Asked relevant questions of officials

 Conveyed referee’s questions and answers clearly

 Filled out DQ slips neatly and accurately

 Filled out no-show slips neatly and accurately

 Spoke to swimmers about infractions

 Corrected officials politely when necessary

 Reassigned officials politely when necessary

 Reported other observations (e.g. unsportsmanlike conduct) to the referee

 Stood in for officials who needed to step off the deck

 Handled relay early takeoff infractions correctly

Comments (required for any “3” rating):

**RECOMMENDATION**

1. Ready to be considered for chief judge certification
2. Successful performance, on track for certification
3. Needs additional work before being considered for certification

Comments (required for any “3” rating):

SIGNATURE OF OBSERVER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-MAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_