General Chair Jim Stromski called the meeting to order at 1:15pm.

Jim introduced Bob Vincent from USA Swimming who provided good overview of what’s going on with USA Swimming.

- Roll Call
  - 14 - board, 0 - club reps, 11 - athlete reps – 68 – total voting members
- Reading, correction and adoption of minutes of previous meeting: Fall 2018 HOD
  - Motion to approve minutes, seconded, all in favor, motion carries
- Phillips 66 Service Presentation
  - Niagara LSC nomination/winner – June Mundt renowned official!
- Reports of officers:
  - General Chairman:
    - Report - Report attached – Jim reviewed the document
    - Thanks the athletes, coaches and volunteers
  - Administrative Vice-Chairman:
    - Thanks for your patience during this transition
  - Age Group Vice-Chairman: Report attached
    - Sara Smith recently resigned the role and will be part of the
  - Senior Group Vice-Chairman: Report attached
    - Report details the travel reimbursement
    - Reminder to get reimbursement requests in
    - Still looking for more LC competition events
  - Finance Vice-Chairman: Report attached
    - Will review the details during the budget discussion
  - Technical Planning:
    - Still looking to post more statistics on Gold level participation
    - Meet manager file for LC champs will be our soon. Not much has changed expected from last year.
  - Coach Representative Report:
    - Putting together a sports performance committee chaired by TJ Day from START
    - Mike S will put together a committee/training grant writing for clubs
    - Phil and Seth are switching places
  - Athlete Representatives Report:
    - Molly H reviewed the report that described their activities over the last year and at championships.
    - Molly H thanked the board and Jim Stromski
    - The athletes are working with the Athlete Wellness initiative going on with the LSC. Jim S provided a little detail on the project
  - Operational Risk and Safe Sport: Reports attached
    - 13 incidents YTD is on par with previous years
    - One item of note is trips and falls on the pool deck
    - No Safe Sport violations so far this year
We now have 68 out of 77 SS coordinators in the LSC
New core training for Athlete Protection with 3 components.

Treasurer's Report:
- Budget v Actual is currently ahead compared to last year because less was spent on meetings and travel
- Adam gave a review of the activities with the investment firm, Commonwealth Financial. A change was made for less aggressive to be more liquid to allow for easier access to fund the budget
- Account balance has grown from $580K to $630K over the last year
- Although the current state looks good there are still a lot of upcoming expenses for include meetings, travel, Convention, meets and Zone team. We are trending to an $8K deficit as was planned in the current.
- The budget process was typically decided at the Fall meeting, after the budget year already started which is why the timing was changed. The budget can always be reviewed even after the start of the budget year.

- Eric encourages everyone to check out the Power of BI on the USA Swimming website to get an understanding of how Niagara compared to other LSCs
- USA Swimming is shifting to “coach-centered” programming to make greater improvements during this Quad/Olympic year
- There was good discussion about the size and dynamic of the LSC compared to others

Officials Report:
- Chair's Report - Report attached

Membership:
- Disability Report: Report attached
  - Reviewed her report and encouraged everyone to let her know about any interests
  - There’s an updated page on the website

Diversity Report:
- Niagara has consistently increased the number of participants in the athlete camps of the years
- Niagara is one of the top LSCs for reporting D&I information to help position the LSC population
- Clubs are encouraged to submit an application D&I grant from USA Swimming
- Clubs should become familiar with the requirements and accommodations for LGBT population for swimmers and meets

Secretary Report: No report

New Business:
- Approval of Meet Calendar:
  - Schedule conflict with between OLSC and SKAN
    - There is an ending day conflict.
OLSC presented that they have limited time and availability to run this meet to support and grow the club.

SKAN presented that they’ve run a meet at this time for a couple of years and want this day because JETS may not run their usual meet in Nov at a different pool.

Both teams resolved to rearrange their schedules to Fr, Sat and Sun and will work to coordinate the event schedule to make sure it is fair for both clubs and swimmers.

Presentation for Niagara Junior Senior PowerPoint Meet by SKAN and FAST/WEBS

WEBS delivered their presentation and described the resources of the clubs and facility and the arrangements with local community. Because of the holiday, they might consider hosting an LC component on Monday.

SKAN delivered their presentation. This would be their first attempt to host an event this size. They have the facility and their commitment.

Vote goes to FAST/WEBS and will be awarded the meet

2019-2020 Winter (Sept-April) Bid Calendar for HOD Approval - REVISION 1 POSTED 5/4

Eric made motion to accept the Meet Calendar as amended

1 opposed and all others in favor

2019-20 Meet Calendar is approved

Motion to adjust the order of the agenda to move the elections forward

Motion seconded, All in favor. Motion carries.

Elections - Niagara

- General Chair
  - Jim Stromski
- Administrative Vice Chair (Due to Vacancy)
  - Colin Adams
- Registrar
  - Eric Stimson
- Senior Group Vice Chair
  - Kim Corby
- Finance Vice Chair
  - Pete Koenig
- Junior Coaches’ Representative
  - Held at Coach’s Meeting
- Secretary
  - Colin Adams (Pending adoption of new bylaws, this role may be assigned to staff)
- No nominations from the floor
  - All positions elected with vote by acclamation.
  - Age group chair will be appointed
Proposal for New Bylaws:

- Proposed Bylaws (PDF) - Please note, these are subject to legal review for compliance with NYS law as well as final approval by USA Swimming.
- This template must be used by every LSC to replace existing bylaws sometime between September 29, 2018 and January 1, 2020.
- Each LSC’s new set of bylaws must be approved by its House of Delegates and submitted for approval to USA Swimming no later than January 1, 2020.
- Discussion:
  - What if not approved? We have more time to decide but these are based on the template. If not approved, the USA Swimming bylaws will be ratified by default
    - Motion to accept bylaws as presented
    - All in favor. Motion carries

Proposal to Increase Long Course Opportunities - Athlete Representatives

- Molly Brennan present a proposal to encourage more LC competition
- Proposal was seconded
- All in favor. Motion carries

Proposal to approve 2019-2020 Niagara Budget

- Pete reviewed the highlights and changes including the salary for the executive director and increased funding for coach training. The deficit will be similar to what it was in 2019-19.
- Motion to approve proposal as presented. Seconded
- Discussion:
  - Motion to table to review P&P first.
  - 4 opposed and all others in favor

Proposal for Policies and Procedures Amendments

- PP1 - Proposed Modification to the Niagara Swimming P&P - Club Membership Fees - Removed by proposer
- Motion to Omnibus all remaining P&P proposals
  - Motion carries
- Request to Pull PP2, 3, 5, 7, and 8.
- Motion to approve proposals 4, 6, 9, and 10
  - All in favor. Motion carries
- PP8 - Proposed Modification to the Niagara Swimming P&P – Records - PULLED
  - Motion by proposer to add 50’s of stroke and 100 IM.
  - Accepted
  - Motion to approve as amended
  - All in favor. Motion carries
- PP2 - Proposed Modification to the Niagara Swimming P&P - League Membership Fee - PULLED
  - Discussion
    - Motion to table after fees
    - All in favor. Motion carries
House of Delegates
Niagara LSC
Spring Meeting – 5/11/2019

- PP3 - Proposed Modification to the Niagara Swimming P&P - Athlete Fee Schedule - PULLED
  - Discussion
    - Discussion was primarily on the reason for the increase and the lines funded from these fees.
    - Motion to accept
    - All in favor. Motion carries

- PP5 REV 1 - Proposed Modification to the Niagara Swimming P&P - Non-Athlete Fee Schedule – PULLED
  - Discussion:
    - Motion to amend to $75 for just coaches
    - 3 opposed, all others in favor. Motion carries.
    - Motion to accept proposal as amended
    - 1 opposed, all others in favor. Motion carries

- PP7 REV 2 - Proposed Modification to the Niagara Swimming P&P - Entry Fees and Surcharges - PULLED
  - Motion to amend the fee structure Champ qualifier meets to be consistent with LC fees
  - Four opposed, all others approved. Motion carries
  - Discussion on the proposal:
    - Why are charging $2 for these the closed league meets when we are trying to get more swimmers? Meet hosts could choose not to sanction the meet and have no surcharge. The amount of work involved in handling the data entry of any meet is the same. There are ways to support the payment of the surcharge within the club if the club doesn’t want to pass the surcharge along to the swimmer. This surcharge goes to support coach training.
      - Motion to amend the proposal to add the Timed Final and Prelim/Finals sub category and remove “invitational.”
      - All in favor. Motion carries
    - Motion to accept the proposal with amendment
    - 10 opposed and all others approved. Motion carries

- PP7 2 (Secondary Proposal) - Proposed Modification to the Niagara Swimming P&P - Entry Fees and Surcharges – Not required. Removed by proposer.

- PP2 - Proposed Modification to the Niagara Swimming P&P - League Membership Fee
  - Motion to re-open
  - All in favor. Motion carries
  - Motion to accept
  - All in favor. Motion carries

Proposal to approve 2019-2020 Niagara Budget (previously tabled)

  - Motion to accept the budget as presented.
  - All in favor. Motion carries
Resolutions and orders

- Motion to accept the proposal to accept the location and date of the Fall HOD meeting of Sept 29, 2019 in Rochester.
  - All in favor. Motion carries

Adjournment

- Meeting adjourned at 3:45pm

<table>
<thead>
<tr>
<th>Adjournment Position Title</th>
<th>Position Held By</th>
<th>Term</th>
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<tbody>
<tr>
<td>General Chairman</td>
<td>Jim Stromski</td>
<td>9/2017-8/2019</td>
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<td>Colin Adams</td>
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<td>Kim Corby</td>
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<td>Sara Smith</td>
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<tr>
<td>Registrar</td>
<td>Eric Stimson</td>
<td>9/2017-8/2019</td>
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<td>Senior Coach Representative</td>
<td>Seth Williams</td>
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<tr>
<td>Junior Coach Representative</td>
<td>Phil Baretela</td>
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<td>Treasurer</td>
<td>Adam Zaczkowski</td>
<td>9/2018-8/2020</td>
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<td>Technical Planning Chairman</td>
<td>Will Chidsey</td>
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<td>Molly Hewett</td>
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<td>Molly Brennan</td>
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<td>Peter Koenig</td>
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<tr>
<td>Secretary</td>
<td>Colin Adams</td>
<td>10/2017-8/2019</td>
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<tr>
<td>Diversity &amp; Inclusion Chair</td>
<td>Mike Switalski</td>
<td>Appointed</td>
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<tr>
<td>Safety</td>
<td>Leo Gibbons</td>
<td>Appointed</td>
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<tr>
<td>Past General Chair</td>
<td>Eric Lind</td>
<td>Ex-Officio</td>
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<tr>
<td><strong>General Chair Appointment</strong></td>
<td>Shawn Parkhurst</td>
<td>Appointed</td>
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<tr>
<td><strong>General Chair Appointment</strong></td>
<td>Nick Burdo (Athlete)</td>
<td>Appointed</td>
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<tr>
<td><strong>General Chair Appointment</strong></td>
<td>Brooks Howard</td>
<td>Appointed</td>
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Spring House of Delegates Meeting

Saturday, May 11, 2019

Hegman Hall
Keuka College
141 Central Ave
Keuka Park, NY 14478

Driving Directions - Map

Officials Meeting - 9:00 AM - 10:00 AM - Room 101

- Year in review, Officials Budget, hot topics, and general discussion about swimming and officiating.

Stroke and Turn Clinic - 10:00 AM - 12:00 PM - Room 101

- For new and re-certifying Stroke and Turn Judges.

Referee/Starter Clinic - 10:00 AM - 12:00 PM - Room 104

- For new and re-certifying Starters and Referees.

Administrative Official Clinic - 10:00 AM - 12:00 PM - Room 209

- For new and re-certifying Administrative Officials. It is highly recommended that those certified as Referees attend an Admin Officials Clinic, mainly to become familiar with how time resolution is handled via Meet Manager.

Meet Directors Workshop - 9:00 AM to 12:00 PM - Room 109

- Meet Director's Handbook: PDF Although outdated, the USA Swimming handbook provides many good ideas and will challenge you to look for updated references in the rule book!
- Meet Director Workshop Slides (PDF)
- Meet Director PowerPoint
- Meet Director's Test: PDF

Coaches Meeting and Election - 11:30 - 1:00 PM - Room 401

- Junior Coach Representative election - During the meeting the Junior Coach Representative will be determined by majority vote of coaches in good standing present and voting. A valid coach’s membership card with BGC and APT must be presented to receive voting credentials.

Athletes Meeting - 11:30 AM - 1:00 PM - Room 410

HOD Registration beginning at 12:30 in the Hageman Hall Lobby

Spring House of Delegates Meeting at 1:00 PM - Room 109

Contributing to a House of Delegates Discussion

_in the hopes of an efficient and productive meeting_

Once the previous speaker has finished and you have been acknowledged by the General Chairman...

- Stand up, introduce yourself, and state the name of the swim club you are representing.
- Speak clearly and concisely.
- Stay on subject and avoid personal attacks.
- State your motion or idea affirmatively:
“I feel that we should...,” rather than “I feel that we should not...”.

- Most importantly:
  Be certain that you have a thorough understanding of the topic at hand before speaking, in order to avoid erroneous discussion!

Guest Speaker - Bob Vincent, Chair, USA Swimming Board of Directors

Roll Call

Reading, correction and adoption of previous minutes:
- Fall HOD Minutes and Attachments - September 23, 2018 - Draft

Presentation of the Phillips 66 Outstanding Service Award

Reports of officers
  - General Chairman: Report
  - Administrative Vice-Chairman: Report
  - Age Group Vice-Chairman: Report
  - Senior Group Vice-Chairman: Report
  - Finance Vice-Chairman:
  - Technical Planning: Report
  - Coach Representative Report:
  - Athlete Representatives: Report

Safe Sport/Safety:
- Report
- 2018 YTD
- 2019 YTD
- ROO Yearly and Monthly Data
- ROO Breakdown 2019

Treasurer’s Report:
- Investments
- Budget versus Actual

Niagara LSC Records:
- Records set 9/1/2018 - 5/9/2019

Membership:
- Athlete Registrations Graph
- Current Club Statistics
- LSC Membership Trends Report

For those that are interested in looking at a wide array of analytics, you can check out the PowerBI
reports available from USA Swimming. Please note, this data is STATIC and only contains SWIMS data up to a certain point. This is something for you to see how we compare against LSC’s of our size (Niagara is a Mighty Mid LSC)...

<table>
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<th>PROGRAMS</th>
<th>PERFORMANCE</th>
<th>MEMBERSHIP</th>
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<tr>
<td>LSC Club Analysis</td>
<td>Club Recognition Program</td>
<td>Membership Reports</td>
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<td>IMX Athlete Count</td>
<td>Athlete Registration</td>
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<td>VCC Rankings By LSC</td>
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Secretaries Report:

Reports of committees and coordinators

Open Water:

Officials:

- Report
- Statistics - Spring 2019


Disability: Report

Diversity:

- Diversity Chair Report

New business

Approval of Meet Calendar:

Presentation for Niagara Junior Senior PowerPoint Meet by SKAN and FAST/WEBS

2019-2020 Winter (Sept-April) Bid Calendar for HOD Approval - REVISION 1 POSTED 5/4

- Adjust Niagara Junior Classic to Niagara Winter Classic
- Resolved conflict moving HAST Winter Warrior to 1/11 - 1/12
- Adjusted club code for SRGE to reflect recent change

2019-2020 Winter (Sept - May) Bid Announcement - Amended on 4/24 to reflect a weekend "shift" of the Championship meets. Those are now proposed on March 6-8 (12&U) and 12-15 (13&Over).

Proposal for New Bylaws

Proposed Bylaws (PDF) - Please note, these are subject to legal review for compliance with NYS law as well as final approval by USA Swimming.

This template must be used by every LSC to replace existing bylaws sometime between September 29, 2018 and January 1, 2020.

Each LSC’s new set of bylaws must be approved by its House of Delegates and submitted for approval to USA Swimming no later than January 1, 2020.
Proposal to Increase Long Course Opportunities - Athlete Representatives

Proposal for Policies and Procedures Amendments

As Approved:

PP2 - Proposed Modification to the Niagara Swimming P&P - League Membership Fee
PP3 - Proposed Modification to the Niagara Swimming P&P - Athlete Fee Schedule
PP4 - Proposed Modification to the Niagara Swimming P&P - Athlete Fee Schedule
PP5 - Proposed Modification to the Niagara Swimming P&P - Non-Athlete Fee Schedule
PP6 - Proposed Modification to the Niagara Swimming P&P - Non-Athlete Fee Schedule
PP7 - Proposed Modification to the Niagara Swimming P&P - Entry Fees and Surcharges
PP8 - Proposed Modification to the Niagara Swimming P&P - Records
PP9 - Proposed Modification to the Niagara Swimming P&P - Meet Reconciliation
PP10 - Proposed Modification to the Niagara Swimming P&P - Meet Host Document Retention

As Proposed:

PP1 - Proposed Modification to the Niagara Swimming P&P - Club Membership Fees - Pulled by proposer
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Proposal to ratify Niagara Policies and Procedures

Proposal to approve 2019-2020 Niagara Budget

Niagara Elections

General Chair
Jim Stromski

Administrative Vice Chair (Due to Vacancy)
Colin Adams

Registrar
Eric Stimson

Senior Group Vice Chair
Kim Corby

Finance Vice Chair
Pete Koenig

Junior Coaches’ Representative (Held at Coach's Meeting)

Secretary
Colin Adams (Pending adoption of new bylaws, this role will be assigned to staff)
Resolutions and orders

Adjournment