



## **Niagara Swimming Officials Travel Expenses Reimbursement Policy**

### **Purpose**

To encourage Niagara Swimming officials to participate in National/International level and Officials Qualifying Meets outside of the Niagara LSC in order to improve the level of officiating within the LSC by:

- Exposing our officials to higher level meets, allowing them to interact with officials from other LSCs and to learn/reinforce protocols, rules, applications / interpretations, and situation resolution.
- Providing additional opportunities for advancement / sustainment within the National Officials Certification Program.
- Developing / sustaining National Evaluators and Mentors to support advancement and training opportunities at Niagara LSC meets.

### **National/International/'Out of LSC' N3 OQMs**

Niagara Swimming Officials who officiate a National/ International level or Officials Qualifying Meet outside of the Niagara LSC may be reimbursed actual travel-related expenses not to exceed \$500 per meet. In order to receive the reimbursement, a Niagara Swimming official must meet these eligibility criteria:

- Be registered with Niagara Swimming as an official for at least one year prior to the meet and be registered with USA Swimming through Niagara Swimming as an official during the time of the meet for which reimbursement is requested.
- Have worked a minimum of 8 sessions in at least 4 meets sanctioned by Niagara Swimming plus at least 3 sessions of a Niagara Swimming LSC Championships meet in the twelve months prior to the meet.
- Have worked all sessions of the meet for which reimbursement is requested.
- Submit a completed Niagara LSC Reimbursement Voucher to the LSC Treasurer no later than 30 days after completion of the meet for which reimbursement is requested.

National level meets include Eastern Zone Championships, Speedo Championship Series (Sectional Championships), Grand Prix meets, US Open, Olympic Trials, and USA Swimming Championships level meets identified in USA Swimming Rules and Regulations, Article 207.1. International Meets are those such as the Olympics, World Cup, FINA World Championships, and the Pan American Games.

Officials Qualifying Meets are those meets (other than those hosted by Niagara Swimming) approved by the National Officials Committee for National Certification evaluations.

Travel-related expenses are reasonable and customary coach air fare, hotel room, rental car, gas, and parking fees (receipts must accompany the request).

A Niagara Swimming official may receive a travel expenses reimbursement for no more than two meets (includes meets reimbursed under the Officials Qualifying Meet Reimbursement Policy) per fiscal year (1 September – 31 August).

A Niagara Swimming official (in an assigned position) may not receive more than their actual expenses in travel expenses reimbursement from USA Swimming/Meet Host and Niagara Swimming combined.

The Niagara Officials Committee may waive an eligibility criterion under special circumstances.

Reimbursement payment will be sent directly to the Official.