

PINE CREST SWIMMING CONTRACT

Terms and Conditions for Enrollment and Participation

Team Guidelines and Policies

1. Financial Obligations

A) MONTHLY DUES:

- 1) When first joining or rejoining the program, you must pay your first FULL month's dues (if you start more than 2 weeks into a month, then you pay the dues for the following month).
- 2) Dues are paid on a monthly basis.
 - a. Pine Crest Families: Dues are to be submitted by the end of each month.
 - b. Non Pine Crest Families: Dues are to be submitted at the beginning of each month.
- 3) All fees and dues are paid to: Pine Crest Swimming. We accept the following methods of payments (in this preferred order of acceptance):
 - a. Pine Crest Families: Online (see *Invoice*), and Check.
 - b. Non Pine Crest Families: Check, and Credit Card (see *Invoice*).

B) INVOICE:

- 1) At the beginning of each month you will receive an email from MyBackpack with a statement of your account. If you have more than one child in the program, you will receive a one statement for each family.
- 2) Pine Crest Families are able to pay online through MyBackpack the same as you would make a tuition payment.
- 3) Non Pine Crest Families are able to make an online payment by emailing the MyBackpack statement to swimming@pinecrest.edu with authorization for the swimming office to charge the credit card on file. **This method will include an additional \$3 Convenience Fee.**
- 4) Any problems with MyBackpack can be resolved by contacting the Pine Crest Business Office at 954-492-4161.

C) LATE PAYMENTS:

- 1) A payment is considered late if it is not submitted before you receive your statement for the next month.
- 2) If no payment is made for 2 or more consecutive months, you may be subject to disciplinary actions such as suspension from the program until the balance has been settled.

D) INACTIVE STATUS:

- 1) Inactive status can be used for one or more months if you will not be participating in the program. In order to set your account as inactive, contact the Pine Crest

Swimming office at swimming@pinecrest.edu, no later than the 1st of the month you plan to begin your inactive status.

2. Swim Team Policies and Procedures

A) PRACTICE EXPECTATIONS

- 1) Each swimmer is required to attend the minimum number of weekly practices as set forth by their group coach.
- 2) Swimmers are expected to be on time for all workouts.
- 3) Each swimmer is expected to communicate directly with their group coach if they have a conflict or issue with any of the above requirements.

B) GROUP ADVANCEMENTS

- 1) Each group has its own requirements that each swimmer must meet before they are eligible to move up to the next group.
- 2) Each group has a minimum age requirement. If a swimmer has met all of the technical requirements for moving up, but has not reached the minimum age requirement for the group they are moving into, they must remain in their current group until they meet the age requirements.
- 3) All advancement decisions are made at the discretion of the group coaches.
- 4) There is no skipping groups while moving up through the program. No exceptions.

C) SWIM MEET EXPECTATIONS

- 1) All swimmers are expected to arrive 15 minutes prior to the start of team warm ups.
- 2) Be a part of the team! This includes:
 - a. Wear the designated team attire.
 - b. Cheer for your teammates! Everyone likes to feel supported.
 - c. Act appropriately, you are representing Pine Crest Swimming.
- 3) All swimmers are required to attend a minimum number of meets throughout the season. While the number and type of meets varies, no swimmer is exempt from this requirement.
- 4) All families are required to have at least one family member volunteer at any home swim meets that their child(ren) attend.

D) FACILITY

- 1) After practice, all swimmers are to help clear the pool deck. This includes equipment, water bottles, etc.
- 2) Lockers room need to be kept tidy. Towels should be placed in the appropriate receptacle when used, empty bottles should be put in the trash, and all other personal items should be placed INSIDE the lockers.

- 3) When leaving the pool deck, swimmers **MUST** be fully clothed and wearing shoes. Pine Crest School does not permit wearing only a swim suit anywhere outside of the gates to the pool.
- 4) When traveling to another facility for competitions, swimmers and parents are to treat the facility as if it were our own. After the meet is over, everyone is to clear the Pine Crest area of any trash or personal belongings.

E) WEATHER

- 1) Executive decisions regarding practice changes or cancellations due to weather, holiday, or school closings will be made by the group coaches and sent to you by email.
- 2) Call the Pine Crest Swimming office at 954-492-4173, NO EARLIER THAN 30 MINUTES prior to the start of your scheduled practice/lesson for the status. Remember, our weather changes rapidly. We make the best decision we can with the information we have available at the time.
- 3) If swimmers are pulled out of practice due to weather, they must first check with their coach before leaving. Often we are able to resume practice shortly or continue training indoors.

3. Team Requirements

- A) Before you may begin practicing, we must have all of the required applications and forms returned to the swim office.
- B) Each swimmer is required to purchase our New Swimmer Starter Pack. The items in the Starter Pack, if bought separately, have a value of \$60. The bundled Starter Pack can be purchased at a discounted rate of \$50.
 - 1) The New Swimmer Starter Pack includes:
 - a. 1 green Pine Crest cap
 - b. 3 Pine Crest team shirts (black, green, and white)
- C) In addition to the Starter Pack, each swimmer must purchase a Pine Crest Team Suit. It is required that this suit be worn at all team competitions. Prices for team suits vary based on gender and style.
- D) Each training group has an equipment requirement. Your group coach will inform you of these requirements during your first week, and you will be expected to have all of the necessary equipment for the start of your second week.
- E) All swimmers are required to attend a minimum number of meets throughout the season. While the number and type of meets varies, no swimmer is exempt from this requirement.
- F) All families are required to have at least one family member volunteer at any home swim meets that their child(ren) attend.

Parent Code of Conduct

As a Pine Crest Parent,

- I will respect all other Pine Crest parents and swimmers.
- I will create a positive and supportive environment for my child.
- I will trust and respect the Pine Crest coaches with my child's training.
- I will schedule a meeting with my child's coach by email if I have a problem or concern I would like to address.
- I will NOT interrupt the coaches on deck during a workout.
- I understand that if my child is in violation of the Swimmer Code of Conduct, he/she will be disciplined as deemed necessary by the coaches and program director.
- I understand that my child is not exempt from the rules, no exceptions.

Swimmer Code of Conduct

As a Pine Crest Swimmer,

- I will treat all coaches, swimmers, parents, officials, and volunteers with respect.
- I will display good sportsmanship, in the face of BOTH victory and defeat.
- I will meet the minimum practice requirements set forth by my coach.
- I will be on time for every practice.
- I will put forth honest effort during workouts.
- I will communicate directly with my coach regarding any issues I may have.
- I will attend the minimum number of swim meets required by my group coach.
- I will do my part to take care of our facility, and any facility that we visit.
- I will follow all rules set forth by Pine Crest School while I am on campus.
- I understand that any violation of the Swimmer Code of Conduct will result in disciplinary actions as deemed necessary by the coaches and program director.

PINE CREST SWIMMING

Terms and Conditions for Enrollment and Participation

By joining Pine Crest Swimming, I agree to abide by all of the following policies and guidelines included in the *Team Guidelines and Policies*, *Parent Code of Conduct*, and *Swimmer Code of Conduct*. I understand that failure to meet the policies laid out in these documents may result in disciplinary actions such as suspension, or being excused from the program. I understand that Pine Crest Swimming is here to make my experience the best it can be, and we can only achieve that by working together.

Swimmer Name

Swimmer Signature

Date

Parent/Guardian Name

Parent/Guardian Signature

Date