

Thank you for choosing PIPELINE Swimming!

PIPELINE Policies & Rules: All rules and policies are strictly enforced to allow every PIPELINE member to have the opportunity to reach their full potential whatever that may be while belonging to a team that has a positive influence on their lives. Our team motto is:

Swimming Fast & Having Fun!

Respect: Please be respectful and supportive of the coaches and other swimmers. If there is an issue that the coaches need to be aware of, please bring it to our attention before or after practice.

Facility: Please be respectful of our facility and other members. Swimmers are not allowed to use the inside locker rooms. Bathrooms and changing areas are located on the pool deck.

Practice: Swimmers should arrive early enough to be ready to enter the pool at their assigned practice time. Swimmers should have their suit, goggles and cap on before practice start time. Swimmers should use the bathroom BEFORE practice. However, if a bathroom break should become necessary, swimmers are required to inform a coach prior to exiting the pool and the must use the outside bathrooms.

Equipment: The following equipment is mandatory every day for all swimmers:

1. Goggles that do not leak (REQUIRED)
2. Cap (optional for boys with short hair)
3. Water Bottle
4. Dry Towel
5. Additional equipment may be needed. A list will be provided for required items needed for their practice level.
6. IF your child does not come prepared for practices, they may not be allowed into the water.
7. IF your child needs additional equipment (breakage), a coach may provide that at practice and parent will be billed.

Parents are not allowed on deck during practices.

Why? Much like at your place of employment you need to be focused on the task at hand. With you in close range, your children will not be able to pay attention properly to the coaching staff while they are learning. The swimming meets are a great time to get involved i.e. volunteering to work the meets. Timers and Officials are always needed to keep the meets moving along on time. At the meets you get to be up close your child's and their progress.

Florida Swimming Registration: All swimmers must be registered with Florida Swimming. The annual fee includes insurance and other benefits of belonging to USA Swimming. Registration forms will be handed out by the coaches and parents will complete and turn back in. Florida rules do not allow individual swimmers/parents to send in their forms individually. These are sent in batches by PIPELINE to Florida Swimming.

Teams and Schedule: The PIPELINE coaches will assess each swimmer's level during their practices and give them test set to when they are ready for a move up to the next practice group. The team practices are as follows (subject to change as team sizes fluctuate and working around high school schedules, summer break and holiday breaks). See website for current and detailed schedule under TEAM INFORMATION>PRACTICE TIMES.

Team	Frequency
Stroke	2 days a week
Waves	3 days a week
Hurricanes	4 days a week
Riptides	5 days a week
Jr. National	6 days + 1 double
National	6 days + 3 double

Practices and Payments:

- All team swim dues are to be paid on the 2nd of the month
- A late fee of \$10 will be added weekly for any dues not paid after the 5th of each month
- A \$100 commitment fee is due at the beginning of each quarter (January 1st, April 1st, July 1st, October 1st). This is a per-family fee that covers basic practice equipment costs incurred by the team, furthering coach education, all certifications (lifeguard pro, CPR, first-aid and AED) plus, ensuring that every coach that comes into contact with your child(ren) is USA Background checked. This fee also helps to cover the coaches meet expenses throughout the year. Out-of-state meets, Futures, Jr & Sr Nationals and Olympic Trials will be divided up between the National level swimmers attending the meet. This fee is charged Jan 1, April 1, July 1 and Oct 1 and once the quarter has started it is non-refundable.
- When a swimmer is promoted, their increased dues will be assessed starting the 1st of the month after promotion.
- Payments are required to be made online through PIPELINE via Credit Card (Quick Books) for automatic credit card billing program.
- **Booster group of parents are going to be selected to aid in the raising of travel money for those athletes and coaches going to away meets. This is to help aid in the cost for an athlete and coach to attend these travel meets.**

Meet and Event / Training Fees: If your swimmer qualifies for an event, the meet and event fees will be charged to the credit card on file the Sunday prior to the meet. Since these fees are required to be paid in full to the host team before the meet, there will be no refunds due to no-shows. Meet fees are determined by the host team and will be different for each meet.

Practice Times: PIPELINE practice times are based on student release times from school and their availability and change from time-to-time depending on the season, pool availability and coach.

PIPELINE Code of Conduct: The reputation of Pipeline is of utmost importance for continued viability and growth of our organization. The conduct of all PIPELINE members directly impacts the stature of our well respected organization. This Code of Conduct provides the basic rules and regulations that all members (swimmers and parents) agree so as to remain part of PIPELINE. These rules will be strictly enforced and all swimmers and parents are subject to disciplinary action or termination of Team PIPELINE membership.

PIPELINE uniform i.e. suit / clothing: All PIPELINE SWIMMERS are required to wear team suit & shirts as a uniform for all meets that they represent PIPELINE SWIMMING. Practice suits are to be for competitive swim practice and all athletes are required to wear said suits. Suits mentioned must be worn as designed for full coverage front and back.

NO DRAMA “ this means the following and inclusive to the athlete & parents conduct on digital platforms” such as but not limited to (Facebook, Instagram, Twitter etc.)

1. PIPELINE swimmers and parents shall respect the reputation and values of Team PIPELINE, both public and private. This includes all images, written statements, electronic and digital presence. Any damaging, derogatory or inflammatory remarks are prohibited.
2. PIPELINE swimmers and parents are expected to demonstrate sportsmanship and integrity at all times. This includes behavior at practice and swim meets and anywhere you represent the PIPELINE swim team.
3. PIPELINE swimmers are expected to support and respect each team member and coaching staff. Each team member must value the achievements of all the individual and the team.
4. No Drama policy is listed on last page. In short, no prima donnas –Athlete or Parent. No dating on the Team -- if and when it ends it will make for awkward time on and off the pool deck. These things are disruptive to practice and competitions.
5. PIPELINE will not tolerate disruptive, disrespectful, rude, vulgar or indiscreet behavior or language.

6. Use of the following are strictly prohibited and fall under the zero tolerance for Team PIPELINE swimmers:
 - Tobacco
 - Alcohol
 - Drugs

Code of Conduct Violation Procedure:

1. The Head Coach at each location is charged with deciding when any disciplinary action is needed. The Head Coach is responsible for writing up incidents and will inform the Business Manager of the offense.
2. Business Manager is charged with administering disciplinary actions for all violations
3. Normal course of disciplinary action shall be:
 - a. First Offense - A verbal and written warning
 - b. Second Offense – A formal meeting will be scheduled with Business Manager, Head Coach, Parent(s) and swimmer, followed by a 1 day suspension.
 - c. Third Offense – The swimmer will be removed from the PIPELINE program.
4. Disciplinary actions may be reviewed and overturned if collectively the Head Coach and Business Manager feel adequate time has passed between offenses.
5. Practice fees and other charges are not suspended or forgiven during and suspension period.

Coach and Staff Expectations: What can you expect from the Pipeline staff? Our team is committed to the swimmers and the team. This is evident in the way we give 100% at practice, swim meets and preparations for all activities. We believe in promoting and building each team member by giving them a chance to succeed while they track their progress.

1. Coaches will maintain a professional relationship with swimmers and parents at all times.
2. Coaches will focus on the swimmers and practice during practice times. Coaches will not have phones on deck or have discussions with parents during practice.
3. Coaching staff will hold meetings with swimmers in an open environment and allow parents to attend if requested.
4. Meeting notes will be sent to parents after any meeting with swimmers so all parties are fully informed of progress or goals set.
5. Coaches will discuss goals and training with swimmers while reserving the final decision on training plans and meet entries.

Teamwork and Team Expectations: Pipeline promotes unity and positive chemistry to create a fun team experience. Commitment to our team goals is essential and may sometimes take precedence over individual goals. The coach and staff believe that all swimmers should be treated equally and fairly. Pipeline swimmers are expected to exhibit a level of selflessness that promotes team goals. To achieve team cohesiveness:

1. Swimmers must treat all team members and coaches with respect and manners.
2. Swimmers and parents must be positive at all times with their actions and words. Cheering and encouragement is critical to promote team cohesiveness.
3. No phones or electronics on during practice, dry lands or meets.
4. No negative comments, postings or pictures are allowed in any format, including but not limited to all social media (Instagram, Twitter, SnapChat, Facebook, etc.)
5. There is a “zero” drama policy. The following will NOT be tolerated:
 - Bullying Badgering Harassing
 - Teasing Clicks
 - Dating on pool deck “@ practice or meets”
 - Private groups
 - Intentionally leaving teammate out of team activities

Exit procedure from the team: If the time comes that your family wishes to exit the team, there are NO refunds once the month has started (this includes monthly dues and quarterly fee.) There will be a processing fee equal to 1 month’s dues for cancelation and processing fees. This does not include any outstanding fees owed prior to a release which will be billed separately. Once fees are satisfied, an acknowledgment will be sent to USA and Florida Swimming showing your account is satisfied and swimmer in good standing and allowed to transfer to another team.

Please read carefully the above and keep for your records. Then sign and return only the signature pages with the info and release forms or email to:

coachpatrick@pipelineswimming.com

By returning this documents signed to PIPELINE, Coach Piper LLC, both parent and swimmers agree to the rules and policies stated in this document.

_____ Date: _____

Parent’s Signature

_____ Date: _____

Swimmer’s Signature