

Accounts and Billing Policy

Updated 7/16/18

Monthly Program Fees

Program Fees are billed monthly or quarterly, and are due on the 1st, of the month.

A pre-billing summary will be e-mailed to you on or around the 21st showing the next month's charges to your account.

Invoices are e-mailed on the 1st, and the 10th of the Month.

Any swimmer that participates in one or more practices in the billed month, will be responsible for that month's Program Fees. Monthly Program Fees will not be prorated for any reason.

Meet Fees

Meet Fees will be billed to your account and charged to your credit card after the entry is sent.

Meet entry will not be allowed if the account has a Late Fee posted, the account is considered Past Due, or is not signed up for electronic payment in our system by credit card or ACH.

GCST Annual Registration

USA Swimming Membership renewal starts on Sept. 1st and ends on December 31st. Current members must renew through the online registration system.

Payments

All active accounts must have a valid credit card on file in your team account or sign up for Automated E-check (ACH) from your bank account.

Meet Fees may be charged against your credit card at anytime during the month. Accounts may be pre-paid by check.

E-Check (ACH) - Payment set up by you using your team account.

Payment is drawn from your bank account on the 1st, and will be credited to your team account on the 7th to 10th of the month.

Credit Card - Set up by you in your team account. Payment is charged to your card on the 1st of the month.

On Demand Payment can also be done using your cc.

Suspend Billing

To stop billing, send an e-mail using "[Contact Us](#)" on the website 5 days BEFORE the 1st of the next billed month, and we will deactivate your account immediately. Fees charged AFTER the 1st of the month will not be refunded.

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Account Reactivation

To reactivate your team account, you must us "[Contact Us](#)" by e-mail to request Account Reactivation. Each swimmer must be a current year USA Swimming Member. Account Reactivation Fee is \$30.

Swimmers that are coming off an extended break and are not current USA Swimming members must rejoin the team as an Annual Member using the **Online Registration System**.

Prorated Monthly Program Fees will be added to your account after approval.

Past Due Accounts

Accounts not paid by electronic means are considered Past Due on the 1st. Members must use "Make A Payment" with a credit card prior to the 15th to avoid a \$30 Late Fee. The full amount due must be paid.

A \$30 Late Fee will be added on the 15th of the month to all Past Due Accounts.

Accounts not paid after the 15th of the month will have their swimmer(s) suspended from practice until the account is paid in full.

Late Fees will not be removed for any reason.

Past Due Accounts after 30 days may be turned over to a collection agency for payment. You will be responsible for any fees added for collection.

Please make sure your credit card is valid in our system or use ACH payments.