



Gilroy Gators Swim Team Board Meeting Minutes – January 21 2015

In Attendance:

Board Members:

President, Brian Dauenhauer, Vice President, Bruce Gordon, Secretary, Michelle Kurzenknabe, Treasurer Sharon Decker, Co – Treasurer, Michelle Griffin, Coach liaison, Jackie Stevenson, Membership, Char Carnell, Co-Membership, Candace Van Sambeek, Volunteer Coordinator, Denise Brolin, Volunteer Co- Cord., Anne Cooper, Ways And Means, Kristen Reeder

None Board Members: Bryan Riewerts, JD Higgenbotham, Lisa Filice, Mercedes Greco, Marcia Queen, Breck Ohlson, Lissette Flores, Jake Delgado, Patricia Dawson.

1) Meeting called to Order: 6:36

2) Reading and approval of last meeting's minutes. Approved on 1/11/15 and posted to website

3) Status Reports

a) Membership Report

12 minis, 12 yellow, 10 green, 20 swamps, 12 Caimans, 7 Jrs, 5 Seniors total 78 swimmers. Still having try outs. No wait list at this time.

Brian, JD and Sharon needs to get copies of 2015 Pac Swim cards to Char for Membership's records.

b) Volunteer Coordinator Report

Hours are now updated through December. Starting January you will only get credit for hours posted and signed up for on website. Must also check in and out on the clipboard. If someone fills in for someone else, Denise needs to be contacted so she can change information in website and give credit to person who worked. All jobs on TU require you to be on deck and not everyone can be on deck. If someone needs hours, not to be done on deck, they need to contact Denise. Lisa Filice worked a lot of hours on banquet but

never logged her hours. How does she get credit? Bruce may have already given hours. Lisa to look and see if she received hours, if not, contact Denise. Breck concerned that Denise might be overwhelmed with emails from people who don't show up for pool covers etc but someone else lends a hand. He also stated that people might be less apt to help on those situations if having to email Denise is too much of a hassle.

c) Treasurer Report

\$84,058.10 in checking, CD \$21,607.08 total \$105,655.18. Loss of \$10,239.75 for the month. Loss due to swim meet costs.

Team store charge slips are working really well.

Michelle G. moves to approve treasurer report, Denise 2nd. All approved.

d) Ways & Means Report

Ad campaign has launched. We have had four families sign up to contact businesses with 22 businesses total being contacted as of now. The list of businesses is based on the old spreadsheet of businesses that have supported us in the past. If there is someone else to contact, let Kristen know you are contacting them. She would like to have ads included in all upcoming programs, not just meet in February. Should we donate something to John Collette as he is in the hospital? Previous incentive program, should we bring this back? Previous 10% back on ads over \$500. Maybe a gift certificate raffle instead? Ideas for incentives can be emailed to Kristen.

Movie with Missy Franklin called Touch the Wall. There is a company called Tug and we can set up a viewing with them and the team makes 5% of the sales. Tug contacts the theatre and sets it up with preferences dates from us. Individuals charged \$12 a ticket and we would need 65 people minimum to have the event. You advertise this event and if you reach your number (65 minimum), tickets are bought on line, the events happen. If you don't reach your minimum then the event is canceled and people are not charged. Would we want to do it at MH or Gilroy? Can't be on the weekend. Would have to be Mon-Thurs, during the day Feb 16-20th or April 6-10th when kids off of school. We would choose Morgan Hill movie theatre on Monday April 6. Kristen to follow up.

e) Coaches liaison Report

Jackie had not received anything for tonight's meeting so she reached out and they didn't have any questions. The coaches have been in attendance for interviews with potential coaches. Melissa will attempt to come after practice.

Melissa and Ashleigh came after practice: Our meet is closed and everyone was shocked! Dave has to contact our Head Ref. to get our swimmers in. Cap was 300 and it was reached. Memorial Day weekend meet: Melissa and Ashleigh wanted to opt out of this meet. Want it off our website. Denise said that meet is not currently on Pac Swim web site so if it is not going to happen, we can take it off calendar. Denise to double check with Pac Swim website.

4) Committee Reports

a) **Bylaws** – Denise met with JD and Denise is still typing up the suggestions. Once typed up, will get back to JD to make sure it is correct then out to the BOD. Then will go out to committee to meet and discuss. Renewing Bi Laws as a whole not just regarding what type of team we are.

- What type of Team are we (Coach or Board ran) - important decision.

If you are to find another coach that is equally capable as Martine a Board ran team is going to be a turn off.

What would be the fundamental difference between the two, BOD run team or Coach run team?

Collaboration is important. Most neighboring teams are board run (with the exception of Santa Clara) because we cannot afford to have a full time coach. Head Coach handles the wet side. The BOD handles the rest.

Another mechanism for the coach to have when they are having problems with the BOD is needed so similar things do not happen in the future. Bi Laws need to have an outlet for the coach, maybe a mediator and the liaison is not fulfilling this because the liaison is not voting among other things.

It needs to be clear going forward that the on coming coaches understand the Bi Laws and positions are clear cut. Currently the head coach is part of the board but ours didn't come to the board meetings. They are not currently a voting member, which can be changed.

Tabled for further discussion

Team store: Candace wants to order buoys (3) non pink and black. We don't have every size of fins, wants to order 2 sets of fins for sizes we don't have. **Michelle G moved to make a motion to approve. Char 2nd. All in favor, no nays.**

Michelle K made a motion that we purchase 50 latex GGST, 50 silicon GGST, 50 GGST swimmer of the month in latex caps. Char 2nd. All in favor.

Maybe have a budget for the Team Store so we don't have to do these motions all the time?

b) Hiring Committee - Discussed during other parts of the meeting

OLD BUSINESS:

5) Using TU text for update of team activities - Jolanta was to follow up.

Jolanta no longer on the team so needs to be given to someone else. Actually talking about On Deck - not TU. From On Deck, we have the capability to send out texts. Do we start using this more? The phone numbers have to be verified. If people start getting texts about other things, are they going to opt out and not get the emergency info like pool closures? Can they opt in for "emergency only"? Jake to look into if TU/On Deck can do emergency texts, are there different levels to it?

6) On line time clock

Jake couldn't find it on TU. Michelle G called TU and it is not an option. Michelle G. looked into a few options with apps. Nova Time has GPS and a bit too much. The one she liked was **Easy Time Clock**. \$1.00 per month, per employee, 30 days free, Customer Service seemed good. Can log in with personal phone or our team ipad. Should make the process smoother. **Michelle G. motion: Allow her to sign the team up for Easy Time Clock. 2nd by Bruce. All in favor, none opposed.**

7) Report from retreat - tabled to next months agenda

NEW BUSINESS:

8) Open Discussion:

Jake: about website. Who is his contact? Denise is his contact. Want to upload old notes? Can we archive old minutes?

Michelle G: Motion to keep only one year of minutes, a rolling 12 months, on the website. Michelle K. 2nd. All in favor except Bruce who thought we should keep more than one year.

Coach to replace Martine? We are conducting interviews and in the interim Danielle Kay, not head coach, will be coaching Caiman, Jr. and Senior swimmers starting the

Monday after Martine leaves. If swimmer doesn't want to swim under her can they swim in another group? There are concerns with Danielle so why are we bringing her back?? She will not be acting as a head coach but as a coach for the older groups. Our current coaches will not be reporting to her etc. They are not necessarily happy with decision but understand that we cannot have three groups without a coach.

JD had another idea regarding the team: Model similar to what PASA has. One team, several locations. An existing head coach which is well established, is head coach over several locations. That person would be required to help staff our location. We would potentially have coaches from the other locations switch with ours to have everyone comfortable with all coaches. This would bring potentially another pool of candidates for coaches. It would only work with actual face time with that head coach, they would have to be willing to be around and provide help etc. Blend with MH? Jerry Bozzo - head coach with Stringrays would be open to this possibility.

Martine's last day: Green GGST towel to be embroidered and signed by everyone.
Starbucks gift card - Char to purchase.

9) Purchase folding table:

Kristen makes a motion to order one folding table, Char 2nd. All in favor, none opposed. Candace to purchase table.

10) Hospitality for the February swim meet

Go back to the days of BBQing to save money? Preparing our own meals, it is yummiier and more cost effective. Would require more hours covered at the meet. But now with the February meet being closed, this meet might have to be for general hours. We will not change hospitality yet until we hear back about if we can get more swimmers in our meet.

11) Regular Meeting Adjourned - 8:35 pm

NEXT BOARD MEETING: February 18 , 2015 6:30 – 8:30p ON DECK -