

BYLAWS AND CONSTITUTION

(As amended from the original Constitution and Bylaws of the Organization)

Article I – Name

The name of this organization shall be the Aiken-Augusta Swim League (ASL).

Article II – Objectives and Policies

Section 1: Objectives

The objectives of ASL are to promote and encourage the growth and development of swimming by providing appropriate instruction and facilities.

Section 2: Policies

The policies of ASL shall be in harmony with the policies of United States Swimming (USS).

Article III – Membership

Swimmers and the parents or guardian of swimmers who comply with the requirements of Coaches and the Board of Directors shall be admitted to membership.

Section 1: Eligibility

The swimmer shall be available to attend a reasonable number of practices, a reasonable number of USS meets; shall be able to join the Georgia Association of USS under the name of ASL within a reasonable amount of time.

Section 2: Suspension and Removal

A member may be suspended or removed from the team only when at least 2/3 of the Board of Directors vote in agreement with such suspension or removal. If a Coach feels that a member should be suspended or removed he/she should submit the reasons for suspension or removal to the President who, in turn, will submit them to the Board of Directors for action.

Except in the cases of non-payment of dues or other financial obligations, an opportunity for a hearing before the Board of Directors shall be given. This hearing shall be at the meeting that the Board of Directors shall consider the suspension or removal.

Article IV – Annual Dues and Entry Fees

The club dues shall be set by the Board of Directors at the annual meeting.

Section 1: Dues

A. Payment:

Upon registration, a registration fee and the first month's fees are due. Monthly fees are due each month. Details of registration fees, payments, and withdrawal procedures shall be described in the registration packet at the time of registration.

Exception:

College swimmers who swam on ASL before attending college may join for the summer at a rate determined by the Board of Directors.

Anyone not paying all financial obligations within 45 days of billing is subject to suspension from membership after notification by the Board of Directors.

B. Refunds:

Refunds of dues will not be made to members resigning or dropped from membership during the year. Any exceptions to this will be handled on an individual basis by the Board of Directors based upon a written request submitted to the Board of Directors.

Section 2: Entry Fees:

Each parent/guardian is responsible for payment of their swimmer's fee for all meets. Swimmers accounts will be billed for meet fees. Anyone not paying all financial obligations within 45 days of billing is subject to suspension from membership after notification by the Board of Directors.

Article V- Board of Directors

The Board of Directors shall consist of nine voting members, the Program Director and the immediate past president or president-elect. The Program Director is a non-voting ex-officio member of the Board of Directors and present at all Board of Directors meetings.

The Board of Directors shall act as the governing body, controlling policies and expenditures of ASL. Members of the Board of Directors shall determine the method operating the organization according to these bylaws.

Section 1: Officers:

The officers shall consist of the President, Vice-President Aiken, Vice-President Augusta, Vice-President Brigham, Secretary, Treasurer, Swim Meet Director, Membership Chairperson and Fundraising/Communications Coordinator. The immediate past president or president-elect will sit on the Board of Directors. In the years where there is a past president, the past president will not vote.

Section 2: Nomination:

The outgoing officers shall present a list of at least one candidate for each office to be filled. Nominations may be made from the floor at the annual meeting. Only one member of an immediate family may be nominated to office. No officer shall serve more than two consecutive terms in the same office.

Section 3: Elections:

The officers shall be elected to a two-year term by a vote of the general membership at the annual meeting of ASL to be held each summer or at such time as shall be determined by the Board of Directors. Upon election, the officers shall assume their duties on September 1st for a term of two years or until their successors are elected. Each immediate family of the general membership shall have one electoral vote.

Section 4: Duties:

President:

- The President shall preside at all meetings of ASL.
- The President shall serve as the delegate for ASL to the Local Swim Committee (LSC).
- The President shall communicate with and evaluate the Program Director.

Vice-Presidents:

- There will be three Vice-Presidents. One Vice-President will have primary responsibility for the Aiken site, one Vice-President will have primary responsibility of the Augusta site and one Vice-President will have primary responsibility for the Brigham site.
- The Vice-Presidents duties include but are not limited to being the primary contact for the members whose swimmers swim at the site that they represent and shall be responsible for publicity for the site they represent.

Secretary:

- The Secretary will inform the Board of Directors as to the time and place of all meetings at least one week in advance.
- The Secretary will notify the general membership as to the time and place of all meetings at least one week in advance.
- The Secretary will keep minutes of all meetings of ASL.
- The Secretary will handle all correspondences for ASL.
- The Secretary will keep all records for ASL. This includes but is not limited to the bylaws and the history of the team.

Treasurer:

- The Treasurer will keep a written record of all receipts and expenditures.
- The Treasurer will submit a written financial report to the general membership annually or at the direction of the Board of Directors.

Swim Meet Director:

- The Swim Meet Director shall coordinate with chairperson or committee necessary for ASL to host a meet. These committees include, but are not limited to Meet Officials (which includes timers and stroke and turn judges) and Records.
- The Swim Meet Director shall coordinate the following activities associated with hosting a successful swim meet:
 1. Maintain final results of all ASL meets for three years.
 2. Obtain meet sanction from the LSC.
 3. Provide the LSC with all meet information and final results.
 4. Prepare invitations for all ASL swim meets.
 5. Receive entries and coordinate preparation of the Heat Sheet.
 6. Coordinate electronic timing rental.
 7. Provide financial report of each swim meet to the Board of Directors.
- The Swim Meet Director shall serve as a delegate of the ASL to the LSC.

The Membership Chairperson:

- The Membership Chairperson shall coordinate with chairpersons and coordinators of all things that affect the membership, but do not have to do with hosting meets or publicity. This includes, but is not limited to, t-shirts, Longevity awards, ASL gear, the Pentathlon, parties and banquets, and communication to the membership.

The Fundraising/Communications Coordinator:

- The Fundraising/Communications Coordinator will plan, organize, promote, implement and evaluate activities and duties that are part of a Board of Directors approved ASL fundraiser.
- The Fundraising/Communications Coordinator will plan, organize and implement other methods of fundraising. These methods include, but are not limited to, business sponsorship, advertising and individual donations.
- The Fundraising/Communications Coordinator will promote ASL and increase visibility in the community. This includes, but is not limited to, communicating with local media and businesses about ASL events, milestones and achievements.

Article VI – Meetings of ASL

All meetings are open to the general membership of ASL. The proceedings of all ASL meetings shall follow Robert's Rules of Order unless otherwise directed by these bylaws. The annual meeting of ASL will be held in the summer of each year. In addition to the annual meeting, meetings will be held in September/October at the beginning of the swim year. The general

membership will be notified as to the time and place, at least one week in advance of all meetings. Each family of the general membership, regardless of the number of swimmers will have one vote. A two-thirds vote of those voting members present is required to carry action on any pending matter.

Article VII – Fiscal Policy

The fiscal year shall be from September 1st until August 31st. The President and Treasurer will submit a budget proposal to the general membership at the annual meeting. The Board of Directors, as directed by the President, may make non-budgeted expenditures not to exceed \$1000.00 quarterly without prior approval of the general membership. All such expenditures will be included in the Treasurer's report. An audit of the books may be requested at the discretion of the Board of Directors.

Article VIII – Delegates to the LCS

The delegates to the LCS shall be the President, the Swim Meet Director, the Program Director, and the Senior Swimmer Representative designated by the Program Director. Substitute delegates may be determined by the President. Additional delegates may be appointed by the President when ASL membership justifies additional votes.

Article IX – Amendments

The bylaws of ASL may be amended by 2/3 vote of those present at any general membership meeting, if said proposed amendment has been distributed to the general membership one week in advance of the meeting. Each family of the general membership, regardless of the number of swimmers will have one vote.

Article X – Distribution Excess Revenue – (removed pursuant to 9-14-09 Board meeting and vote)

Article XI – Dissolution

Any funds remaining within the ASL accounts at the time of ASL dissolution shall be donated to the Medical College of Georgia Children's Fund.