



Job Title: Assistant Coach FT/PT

Team: Cypress-Fairbanks Swim Club

Location: 14654 Spring Cypress Road, Cypress, Texas 77429

Primary Objective of Position

To coach, lead, and motivate athletes in practice groups, promoting improvement and growth, under the direction of the General Manager and Head Coach, in accordance with the guidelines set forth by Gulf Swimming Local Swimming Committees (LSC) and USA Swimming (USAS). This includes but is not limited to coordinating effective and efficient execution of daily workouts, overseeing swimmer development, season planning and meet scheduling, and timely communication with parents, swimmers, colleagues, and staff. This position reports to the lead Coach.

CFSC is a part of the Gulf Swimming Local Swimming Committees (LSC) located in Cypress, Texas. With over 400 swimmers, we are currently recognized as a Silver Medal Club in the USA Swimming (USAS) Club Excellence Program. Established in 1975, Fleet is one of the few USAS clubs that owns and operates a facility that includes an outdoor 10-lane 50-meter long course competition pool, an 8,000 square foot dryland training facility, and a swim school with an indoor 6-lane 25-yard pool with eight built-in teaching stations. The club also runs satellite swim programs at four local school district pools. CFSC is a membership-driven, 501(c)(3) organization with an active Board of Directors.

Essential Duties & Responsibilities

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities. Other duties, responsibilities, and activities may change or be assigned at any time.

- Work with the Head Coach to develop and implement seasonal, weekly, and daily training plans for the group.
- Deliver a practice with high energy and participate fully in group practices, including both dryland and in-water activities.
- Teach and train swimmers in proper stroke techniques and racing strategies as appropriate for the age and developmental level of the group.
- Manage, observe, and constructively evaluate athlete performance at practices and meets to enhance technique and motivation.
- Coordinate with other coaches to ensure a seamless transition when swimmers advance to the next group.
- Greet, acknowledge, and always interact with swimmers and their parents.
- Create an educational, safe, and inviting experience.
- Initiate, develop, and maintain positive relationships with swimmers, their parents, staff, and administrators.
- Attend and participate in all professional development and training opportunities as required.
- Contribute to content of swim team newsletter as needed.

Position Specific Responsibilities

- Maintain a high level of responsibility and professionalism.
- Strong organizational and communication skills.
- Excellent observational and arithmetical skills.
- Prompt arrival for all practices, meets, team events, and pertinent meetings.
- Maintain daily attendance records for assigned swimmers and encourage their participation in swim meets and other team activities.

Training and Experience

- ASCA Level 2 or higher.
- Some college preferred.

- Extensive background in competitive swimming, stroke mechanics, age-appropriate dryland training techniques, nutrition, Gulf LSC and USAS rules and regulations.
- Familiarity and experience with Long Term Athlete Development model.
- Proven success coaching, or previous leadership training, with a minimum of three years' experience working in a related field.
- Computer literacy, with experience with TeamUnify's web/mobile platforms preferred.

Licensing Requirements

Current in all USA Swimming required certifications: CPR, Safety Training for Swim Coaches, Athlete Protection, Concussion Protocol Training, Coaches Advantage Training, and Foundations of Coaching. Certifications must be obtained within three months of hire.

Knowledge and Skills

- Have passion for competitive swimming and enthusiasm for continuing coaching education.
- Show initiative and be receptive to feedback.
- Effectively build and maintain genuine relationships with swimmers, parents, and colleagues within the sport.
- Communicate with a high level of diplomacy in varied settings.
- Willingness to take on a wide range of tasks and responsibilities.

Working Conditions

Our pools operate six days a week, year-round. On-deck instruction, coaching during home or away meets, and the supervision of swimmers in the pool area are the responsibility of every coach. When applicable, this position will require early morning, afternoon, evening, or weekend hours, and to assist with groups as needed when other coaches are absent.

Physical Abilities

Examples Include:

- Moderate physical effort, including lifting 40 pounds and some extended periods of standing or walking.
- Moderate physical activity, which will occur both indoors and outdoors.
- Physical exertion as the job involves swimming and may require lifesaving.
- Visual acuity (near and distant) sufficient to evaluate, review, or provide feedback.
- Hearing and speaking to exchange information in person (on deck), and on the telephone.
- Work may involve exposure to unusual elements, such as extreme temperatures, dirt, dust, fumes, or loud noises.

Compensation

CFSC offers competitive compensation based on qualifications. Potential candidates must possess the appropriate documentation to legally obtain employment in the US and must pass a background check.

How to Apply

CFSC is committed to having a workforce that reflects diversity at all levels and is an equal opportunity employer. Qualified applicants are considered for employment, and employees are treated during employment without regard to race, color, religion, national origin, citizenship, age, sex, sexual orientation, gender identity, marital status, ancestry, physical or mental disability, veteran status, or any other characteristic protected under applicable law.

This job description is not an employment agreement, contract agreement, or contract. Management has an exclusive right to alter this job description at any time without notice.

To apply, send your resume to coachsearch@fleetswimming.com