

Safety Marshal

Age Requirement: 21+

Timeline: Must arrive based on Meet Timeline schedule.

Description: A Safety Marshal is a volunteer whose responsibility is to identify any potential or actual safety issues, call attention to the swimmer or parent who may be engaging in unsafe behavior in the pool area and minimize the likelihood of an injury during the swim meet. Bathroom Monitors & Safety Marshals report to Meet Marshals.

A Meet Marshal is a trained and certified official who is required by USA Swimming for all swim meets. They enforce warm-up procedures and maintain order in the swimming venue. The Meet Marshal shall have full authority to warn or order to cease and desist, and with concurrence of the Meet Referee to remove or have removed from the venue anyone behaving in an unsafe manner or using profane or abusive language, or whose actions are disrupting the orderly conduct of the meet. Each session will have two (2) Meet Marshals, a male and female.

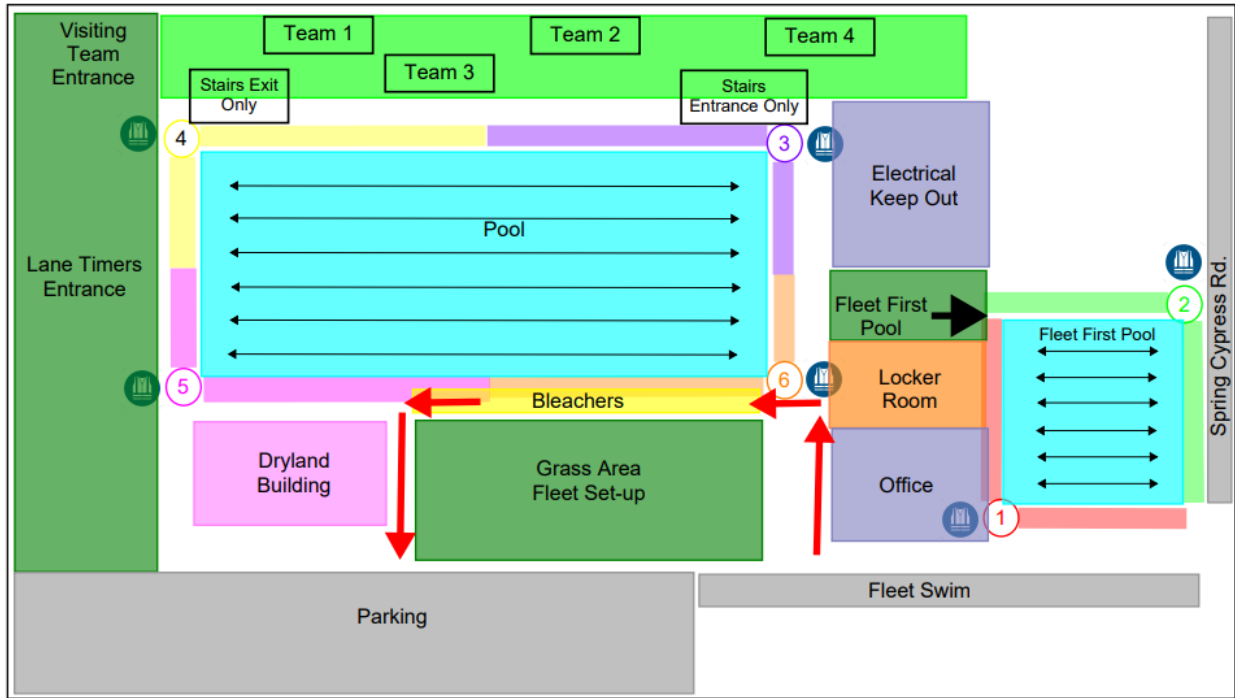
The main responsibilities of this include:

- Checking In At the Volunteer Table and Attending the Pre-meet Meeting
 - The Meet Marshals will run the meeting. They shall assign every Safety Marshal station during the pre-meet meeting. High visibility vests shall be picked up upon check in and should be worn during the duration of the volunteer shift.
- Stations
 - There will be a total of six (6) to eight (8) Safety Marshals per session. They will be stationed around the pool corners and two (2) inside the FLEET First pool that will be used as a warm-up/cool down pool. Meet Marshals will be in charge of all Safety Marshals making sure that all stations are covered. In an event that a station needs coverage (restroom breaks or needs to watch a child swim), the Meet Marshal needs to be notified and the station will need to be covered. In no instance will a station be left without a Safety Marshal in place. Refer to diagram below for the station and adjacent area to cover.
- Rotating Stations throughout the session (example: hourly in a clockwise position)
 - Not fair to have one Safety Marshal take a super easy corner for entire time while another is stuck in the warm-up/cool-down pool for 5 hours.
- FLEET First Warm up/cool down pool
 - Two (2) Safety Marshals will be assigned to the pool.
 - Two (2) Safety Marshal must remain in this pool area at all times. We don't have a lifeguard, so it's very important to always have a minimum of one (1) Safety Marshal.
 - Swimmers enter the pool feet first.
 - Diving is not permitted from the edge of the pool.

- First Aid Kit Locations
 - Entrance wall of FLEET Office
 - Two (2) well equipped kits are in the office kitchen area
- Minor Injuries
 - Ice: Can be pulled from coolers in Hospitality area or Concessions, whichever is most convenient.
 - Faint: If a swimmer is faint and needs a snack, you can grab it from hospitality.
 - Accidents: Any accident shall be reported and an USA Swimming Report of Occurrence should be filled out. Forms will be available inside the Fleet office near the First Aid Kit. Please notify a Meet Director once you have the occurrence under control or have a nearby individual reach out to a Meet Director. The Occurrence report must be filled out and submitted to the Meet Director.
- Pictures behind diving blocks
 - Pictures ARE NOT ALLOWED
 - Even if it's the swimmer's parent wanting to take the picture, the backside of any swimmer could be in the picture. It is against USA Swimming rules.
- Parents are only permitted on deck if they are volunteering or timing.
 - If a parent who is not volunteering or timing is trying to go on deck, tell them they are not permitted to.
 - The closest Safety Marshal to the parent can get the swimmer a message from their parent.
- Parents are only permitted to set up in designated set-up areas
 - Safety Marshals should make sure that non-designated set up areas are clear. Tell parents to remove their belongings if they are setting up in a non-designated set up area.
 - Bleacher/spectator areas assigned as "come and go only" should be monitored to make sure parents/families are not permanently sitting there. Safety Marshals must tell parents to move if they are sitting there for longer than their swimmer's event.
- Phone Usage
 - Safety Marshals should avoid the temptation of playing on their phones.
 - Accidents can occur within the blink of an eye. It's fine to glance at Meet Mobile for your swimmers results or answer a text from a child asking for concessions money or the oh so common "where are you?!" but avoid or minimize phone usage. In addition, Safety Marshal must not use iPods, ear buds, or headphones to listen to music, podcast, etc. during the duration of the session. This is a distraction and does not allow you to have your full attention on your surroundings and focused on the swimmers and the swim meet.
- If a swimmer or parent is not responding to corrections from the Safety Marshal, they should find a Meet Marshal and they will step in to assist.
 - If a swimmer or parent is still not correcting the action, Meet Marshal will report to the Meet Director and Referee.

- Hydration
 - All Safety Marshals will be offered water by a Hospitality drink runner on a regular basis.
 - You are important and we want you safe. If Safety Marshals are thirsty or have not been offered water, let the Meet Director or a member of Hospitality know so they can accommodate your request immediately.
- List of additional items requiring Safety Marshal's intervention:
 - No running or horseplay near pool area/inside FLEET fence.
 - No diving into warm up/cool down pool (FLEET First).
 - No loitering/playing in the warmup/cool down pool (FLEET First). It is to be used for warming up and cooling down only.
 - No playing on the dryland equipment in the dryland building.
 - Move around within your assigned space rather than sitting and remaining stationary.
- Bathroom Monitor and Stations
 - In addition to the Safety Marshals, the Meet Marshal shall also be responsible for the two (2) bathroom monitor volunteers. Refer to Bathroom Monitor volunteer guidelines for details of the position.
- Checking Out at the End of Shift
 - Safety Marshals shall check in with the Meet Marshal at the end of the shift. Shift will end once all events as well as swimmers cooling down at the pool and changing at the locker/bathroom area are completely done. Safety Marshals assigned to the warm-up/cool down pool shall walk around FLEET First to make sure all swimmers are out and then close the doors.
- Weather Delays
 - In an event that there is a weather delay, Safety Marshal shall clear the pool deck and bleacher area and lead swimmers and families to the dryland room and/or breezeway.

Diagram 1 – Safety Marshal Stations



FLEET