

## 1. GULF SWIMMING TIMING EQUIPMENT

- A. The Gulf Swimming equipment is available to any Gulf Member Club sponsoring a swim meet, subject to the following conditions determining priority:
- a. Rental by Gulf teams hosting Gulf sanctioned meets on the official Gulf schedule.
  - b. Rental by Gulf teams hosting non-sanctioned meets.
  - c. Rental by other organizations, if approved by Gulf Swimming.
- B. To reserve the equipment go to Gulf Website under Equipment fill out the form and pay for your equipment using Gulf Pay :
- This will notify Equipment Coordinator in writing, eight (8) weeks prior to the scheduled date of the meet (when possible). Two (2) weeks prior to the date of the scheduled meet contact Equipment Coordinator ([equipmentcoordinator@gmail.com](mailto:equipmentcoordinator@gmail.com)) letting us know that your Meet is still scheduled.
- C. The equipment rental fee structure is outlined in Appendix H, page 13-31. The rental fees must be received before the equipment is picked up. (\$100 per day to Gulf Teams to Gulf Pay)
- D. To arrange pick-up of the equipment trailer, email the Equipment Coordinator:
- Eddie Adams (281-570-5572)  
[gulfequipmentcoordinator@gmail.com](mailto:gulfequipmentcoordinator@gmail.com)
- Equipment will be committed to the host team the week of your Meet. Contact Equipment Coordinator early in the week to find out which Trailer and what day you may pick up equipment. The equipment is not to be picked up without prior arrangement. **The person picking up and returning trailer and cell phones must be on email.**
- E. When the equipment is picked up, check all items against the list in the trailer. Notify the Equipment Coordinator immediately of any shortages or nonfunctional items. (281-570-5572)
- F. The CTS Console and watches should NOT be left in the trailer. They should be stored in a SAFE location.
- G. The host team (Meet Director) is responsible for the equipment and trailer. Do not leave the trailer on the street or in areas subject to vandalism. Should the equipment be stolen, lost, or damaged through the negligence of the host team using the equipment, THE HOST TEAM WILL BE REQUIRED TO REPLACE THE EQUIPMENT OR BE

CHARGED THE COST OF THE EQUIPMENT BY GULF SWIMMING. A fee of \$25.00, in addition to the cost of the equipment, will be charged for any item that is not returned as received by the host team.

- H. Expendable items, such as watch batteries, duct tape electrical tie wraps will not be provided. The host team's Meet Director or designee should be sure to check the supply of these items before the meet.
  
- I. The host team provides the PA system.