

## Harris County Aquatics Program

### PARENT MEETING

Saturday, June 26, 2021

10:00AM

### AGENDA

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1. Welcome
2. Athlete Registration
  - a. USA Swimming 2021-22 Athlete Registration
  - b. Gulf Swimming Outreach Program
    - i. Outreach Eligibility

<https://www.teamunify.com/team/gslsc/page/classic-calendar>
3. Method of payment
  - a. Electronic payment process
4. Contract Agreements - Included in online registration
  - a. Parent Agreement
  - b. Medical Release Waiver
  - c. Liability Waiver
  - d. Anti-bullying Policy
  - e. Photography Policy
  - f. COVID Guideline Agreement
5. Return to practice
6. Other
  - a. HCAP website- check at least once per week (all information posted here!!!)
  - b. Email and text communications- verify your contact info to receive HCAP messages

#### USEFUL WEBSITES

[www.swimhcap.com](http://www.swimhcap.com)

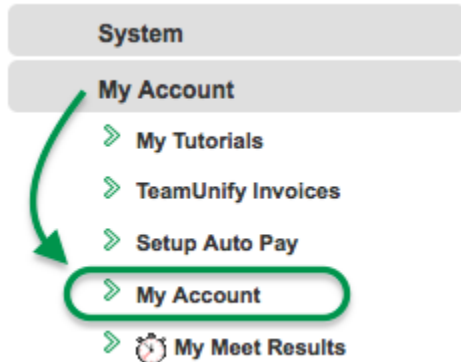
[www.gulfswimming.org](http://www.gulfswimming.org)

[www.usaswimming.org](http://www.usaswimming.org)

To add a cell number for texting messages please follow the steps below. This MUST be done for the number to be activated for use through OnDeck.

1. Sign In to your team's TeamUnify SwimOffice website.
2. Go to your account profile.

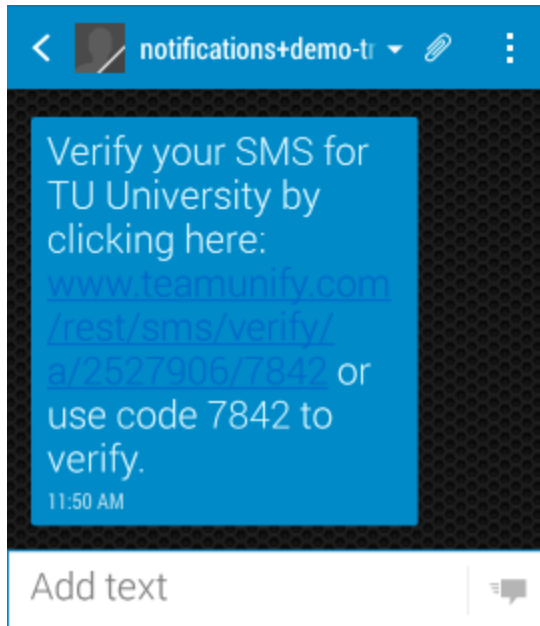
In the side menu click **My Account > My Account**.



3. To add an SMS number for one of the athletes in the account, click the **Members** tab and then click their name; otherwise stay on the current screen.
4. Enter an *SMS* cell number and select its *Carrier*.

**SMS:**   **Carrier:**

5. Click **Save** in the upper right and it will send that number a verification text.
6. Check your cell phone for a "Verify your SMS" text from *notifications+hcacp* and open it. Note that some cell carriers can take a while to deliver the message.



7. Tap the link and you should see one of three possible messages.
  - a. "Success! We have validated your primary SMS." (or "secondary SMS" if that's what you were verifying) The SMS number is verified and ready to receive texts from the team. You may skip the rest of the steps.
  - b. "Sorry, your primary SMS has already been validated." Sometimes just opening the text will verify the number, resulting in this message. The SMS number is verified and ready to receive texts from the team. You may skip the rest of the steps.
  - c. "Sorry, the code XXXX did not match any codes." Continue to the next step.
  - d. If tapping the link doesn't work, note the four digit code number in the text message.
8. Back in your team's SwimOffice website, click the **Unverified** button above the SMS number.

SMS: Unverified Carrier: Verizon

541-555-1212

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Enter the verification number into the field below and click "Verify" to verify this phone number.

**Verification Code:**

Resend Verification

Verify

Cancel

9. If you got the error in step 7c on your mobile device, click **Resend Verification** and go back to step 6.
10. Enter the four digit code from your text message in the *Verification Code* field and click **Verify**.
11. You will see *Verified* in green above the SMS number. You may need to refresh the screen to see this.

SMS: Verified

541-555-1212