Maui Dolphins Swim Club

Wednesday, January 23, 2013

5 pm Upcountry Pool Front Desk

Board of Directors Meeting

Agenda

**Roll Call**

**Call to Order**

1. **Approval of Minutes, 5 pm**
2. **Scheduling, 5:02**
3. Upcoming Meets
4. Assessment of current schedule for front desk
5. **Treasurer’s Report, 5:05**
6. Official vote on new dues schedule
7. Ai’s report of front desk log
8. Report of dues payments
9. Creation of a budget
10. Online payments
11. Update on Kevin’s concerns and Quickbooks
12. **Management Report, 5:20**
13. Bylaws report
14. Update on USA Swimming Registration—completion of background check and online course
15. Using Team Unify as a management and communication tool
16. **Communication Report, 5:25**
17. Editing the Handbook and ideas for its use
18. Front desk information report
19. Newletter
20. Bulletin Board
21. Branding report
22. Website updated—need to make an assignment
23. **Recruitment and Retention Report, 5:45**
24. Inventory report
25. Getting to know the swimmers and families
26. **Events Report, 5:50**
27. Assignments and schedules for upcoming meets
28. Tentative calendaring of events (working from one per quarter goal)
29. Intraclub Meets
30. Molokai Meet
31. **Fundraising Report, 5:55**
32. Liason for Host Meet concession stand

**Adjournment, 6 pm**