MEMBERSHIP REQUIREMENT CHECKLIST FOR NON-ATHLETE MEMBERS

Non-athletes should complete and mail a non-athlete membership application to the address printed on the application form. Memberships are processed by each LSC (Local Swimming Committee). Application forms can be found on each LSC's website. A map of LSCs and a list of their websites can be found at http://www.usaswimming.org/DesktopDefault.aspx?TabId=1522&Alias=Rainbow&Lang=en.

COACHES

- ☐ USA Swimming approved CPR certification (must maintain a current certification at all times – see list of approved courses)
- ☐ USA Swimming approved first aid certification (must maintain a current certification at all times – see list of approved courses)
- ☐ Safety Training for Swim Coaches (must maintain a current certification at all times – available through the American Red Cross only – can substitute USA Swimming approved lifeguard certification plus STSC online written test – see list for approved lifeguard certifications)
- ☐ Acxiom Level 2 Criminal Background Check (www.usaswimming.org/backgroundcheck)
- ☐ Athlete Protection Training course (www.usaswimming.org/protect)
  Current and previous members can access the course at any time. New non-athlete members must register through their LSC before getting access to this online course, which takes approximately 60 minutes to complete and is offered at no charge. New members cannot initiate the course until their membership application has been processed by their LSC, so it is recommended that new members wait ten days after mailing their application before attempting to log in to take the course. Once their membership application has been processed, the log in procedure can be completed. (An error message will appear during the log in if the new member's application hasn't been processed yet.)
- ☐ Foundations of Coaching exam (this requirement must be met prior to second year of coach membership – www.usaswimming.org – Becoming a Coach)

Coaches should enclose a copy of the CPR, first aid, and Safety Training for Swim Coaches certifications with their application and payment. Your LSC will be notified automatically when you have passed the background check, online athlete protection training, and the Foundations of Coaching exam. Once all membership requirements have been met, your LSC will mail a coach membership card to you.

OFFICIALS

- ☐ Acxiom Level 2 Criminal Background Check (www.usaswimming.org/backgroundcheck)
- ☐ Athlete Protection Training course (www.usaswimming.org/protect)
  Current and previous members can access the course at any time. New non-athlete members must register through their LSC before getting access to this online course, which takes approximately 60 minutes to complete and is offered at no charge. New members cannot initiate the course until their membership application has been processed by their LSC, so it is recommended that new members wait ten days after mailing their application before attempting to log in to take the course. Once their membership application has been processed, the log in procedure can be completed. (An error message will appear during the log in if the new member's application hasn't been processed yet.)

Your LSC will be notified automatically when you have passed the background check and online athlete protection training. Once all membership requirements have been met, your LSC will mail a membership card to you.

VOLUNTEERS/TEAM OWNERS/COMMITTEE & BOARD MEMBERS/OTHERS

- ☐ Acxiom Level 1 Criminal Background Check (www.usaswimming.org/backgroundcheck)

- ☐ Athlete Protection Training course (www.usaswimming.org/protect)
  Current and previous members can access the course at any time. New non-athlete members must register through their LSC before getting access to this online course, which takes approximately 60 minutes to complete and is offered at no charge. New members cannot initiate the course until their membership application has been processed by their LSC, so it is recommended that new members wait ten days after mailing their application before attempting to log in to take the course. Once their membership application has been processed, the log in procedure can be completed. (An error message will appear during the log in if the new member's application hasn't been processed yet.)

Your LSC will be notified automatically when you have passed the background check and online athlete protection training. Once all membership requirements have been met, your LSC will mail a membership card to you.