

Reminders for Clubs

Under **Article 502.6.8** of the USA Swimming rulebook, all clubs are required to comply with the USA Swimming Pre-Employment Screening Procedures for New Employees. This applies to all new employees who are required to be USA Swimming members under Article 305.4 and 502.6.4.

The pre-employment screening program requires clubs to certify to USA Swimming that they have conducted three required screens prior to offering employment to any potential employee. The three screens are (1) past employment reference checks; (2) verify the highest held level of education; (3) acquire a state motor vehicle report. Clubs are also encouraged to complete two optional screens: (1) social network search; and (2) Google media search.

If you have additional questions or need more information please reference the [Pre-Employment FAQ](#) on USA Swimming website or contact preemploymentscreening@usaswimming.org.