I Chairman Ken Suenaga called the meeting to order at 10:45 a.m.
II Minutes of May 18, 2003 LSC House of Delegates Meeting were approved.
III Treasurers Report: Gale Wilson
A. Treasurer's Report was circulated to the LSC Board and approved by the board.
B. Gale would like to work on budget for the upcoming 2004 swim season, and request that committee chairs submit their budgets to her with detailed information of breakdown.
IV Committee Reports:
A. Administrative Vice Chair- Vacant
B. Senior Vice Chair - Brian Lee (No Report)
C. Finance Vice Chair - Vacant
D. Age Group Chair - Fred Tester
1. Bid meeting on Oahu scheduled for July 13, 2003 at 10:00 a.m. Meet schedule will be posted on the website.
2. There was a lack of Distance meets on Oahu this past season due to lack of host teams. This may not have provided swimmers the opportunity to swim the distance events. It was suggested that following the morning session events of an unclassified meet, selected long distance events would be offered to swimmers from both the East and West. If the meet is an East hosted unclassified meet, distance events for the East swimmers would be at no extra cost, while any West swimmer may participate for a $1 per distance event. If teams have other suggestions to increase the opportunity for swimmers to swim distance events please contact or forward their ideas to Fred Tester.
3. New Swims Program has been made available from Colorado and will be on-line this week through USA Swimming. It will include times of all swimmers everywhere. USA Swimming will request one person from each LSC that will have access update results to the program. The Colorado site will request all meet results be submitted into the new Swims Program. All clubs hosting meets will be responsible to validate the meet results.
4. Two touch pads were sent for repairs ($250 a piece to refurbish). Also purchased extension cables to link the pads from the far end of the pool for Long Course meets.
5. A letter was submitted to the LSC Chairperson and the Age Group Chairperson requesting that no l meets be scheduled on the same weekend as a scheduled Invitational Meet.
6. It was noted that a problem with large number of scratches continues to occur during the afternoon sessions. Swimmers fail to appear at the block, and coaches fail to scratch their swimmers from their respective events. This has caused the meets to run longer than necessary with too many open lanes. It
was suggested that fines, similar to those applied at MAGSA meets be applied for swimmers that fail to scratch and are no shows.

**E. Coaches Rep. - Steve Borowski**

1. Steve Borowski submitted a report from the coaches meeting held at the Long Course State Championship. The report addressed to Ken Suenaga, LSC Chairperson with the following suggestions:
   a. The State Short Course Age Group Championship remains in December.
   b. Long Course State Championship be moved to the 4th of July weekend, if Keo Nakama Invitational meet would move to another date (someone would be checking with Keith Arakaki regarding the possible change of dates). Another suggestion was to have the State Long Course Championship scheduled two weeks after the Keo Nakama meet. It was suggested that discussion regarding the change of dates be continued at the upcoming Keo Nakama Meet in July.
   c. Voting for Coach of the Year was incomplete and will be addressed at the Keo Nakama Swim Meet.

**F. Athletes Rep. - Chelsea Nagata & Alison Wilson**

1. Nikoya Collier was elected to be the new Junior Swimmers Representative. Chelsea suggested that in the future, applicants will complete a questionnaire so swimmers will have more information about the candidates. Chelsea will develop the questionnaire and place it on website in time for the next Junior Swimmers Representative election.

**G. Registration Membership Coordinator - Lynette Chew (No Report)**

1. USA Swimming signed an agreement with American Red Cross to become the National authorized provider of Safety Training for Swim Coaches. USA Swimming will have access to a list of all instructors nationwide.
2. Effective September 1, 2003, athletes and non-athletes fee will increase from $35 to $50.

**H. Technical Planning - Jon Hayashida**

1. Zones Report:
   a. Currently there are 40 qualifiers, and eight near qualifiers. At the State Championship Meet additional swimmers signed up for zones. Unofficially, there may be 55 - 60 Team Hawaii swimmers attending the 2003 Western Zone Championship.
   b. Workout times for Team Hawaii is schedule as follows:
      Sunday 3:00 - 5:00 p.m.; Monday 8:00 - 10:00 a.m. & 3:30 - 5:30 p.m.; Tuesday 7:00 - 9:00 a.m.
2. A question was raised if the LSC will be enforcing the travel subsidy form for swimmers attending the Western Zone Championship. It was decided that the subsidy requirement will be enforced and if swimmers do not meet the 3-year membership requirements due to their young age (i.e. 10 and under age group). The LSC may allow waivers to the 3-year criteria. Also, adjustment to the rules may be addressed for future Western Zone competition.

I. Safety Coordinator Chair - Absent

J. OVC Records - Lynn Asaoka (Absent)

K. Adaptive Chair/Club Development - Char Tester (Absent)

**L. Top Sixteen - Lisa Hendrickson**

M. Officials Chair - Dave Coleman (Absent)

**N. Outer Island Representatives -**

a. **Maui Representative - Jessica Cahill**
Commented that the State Long Course Age Group Championship went well and the starting from both ends of the pool ran successfully.

b. Big Island Representative - Barbara Kopra
   i. Informed the LSC that Big Island Swimming will continue to host unclassified meet formats with an A/B swim schedule
   ii. Big Island Swimming requested the LSC purchase a replacement laptop computer. The LSC approved the purchase of the replacement laptop. A similar laptop was approved for MAGSA and one for Oahu was previously approved.

V. Old Business:
   A. The LSC Board continued their discussion on clarifying meet fees and award requirements for unclassified meets. The Age Group Chair and Technical Planning will review and evaluate the award process for this season and create a plan for next year. A decision to table the topic was made. The LSC Board reaffirmed to keep the $3.00 entry fee per meet as approved earlier by the board.
   B. Technical Planning noted that changes were made to the Host Team Responsibilities for State Age Group Championship. The Age Group Championship Responsibilities for the Host Team and LSC was approved unanimously.

VI. New Business:
   A. Technical Planning (Jon Hayashida) introduced the following proposals to the LSC Board:
      Restrict change of venue for a State Championship and/or Invitational Meet. This proposal requires at least 60 days (via WEB and email to Club delegates) of any change in venue for a championship and/or invitational meet. This change will allow reasonable time to make changes for teams to make air and accommodation changes if necessary.

      To add meet formats that may be used in Hawaiian Swimming sanctioned meets. This proposal is to add meets that are currently or may be used for USA/Hawaiian Swimming sanction/approval requests. This would insure that all meets were in compliance with our LSC rules and Regulations. Meets included in the proposal was dual/tri meets, no fee/no awards meets (currently used by MAGSA), and intra-squad meets.

      To update Rules and Regulations and By-Laws prior to January 1, 2003, be completed by December 31, 2003 and all update or changes approved in 2003 be completed before August 31, 2004. This proposal was made so that members of the LSC will be able to refer to the Bylaws and Rules and Regulations to understand the expectations of the LSC. Currently, there are many changes that are being enforced and not defined in the proper documents of the LSC.

      A recommendation was added to that the bylaws and Rules and Regulations be posted on the WEB.
      To assess a Host Team Registration Fee (fee applies to all teams), that will be collected at the start of the season. This fee was initially proposed at $300, which every LSC team would submit their fee to the LSC Treasurer at the start of the season. This fee would be reimbursed following conclusion of the LSC schedule meet they host (Invitational meets will not complete a teams obligation since they are required
to host additional LSC meet). Any small (size to be determined and based on membership) or new club may co-host with another club if all meets are bid. The primary host club will be responsible to inform the LSC if the co-host team completes their responsibility as a co-host.

To coordinate the Swim Schedule for Age Group and Senior Swimming. This proposal was done to align and maximize the development process for the swimmers. Meets would be scheduled to have Senior meets schedule on the same weekend so that swimmers would be able to have two days of swimming. Also part of the proposal is that Senior meets would be scheduled on the neighbor island if requested up to 2 per year and no more than one on each island.

B. Nominations for the following positions:
   Age Group Chair - Jon Hayashida
   Technical Planning - Ron Tsuchiya
   Registration - Lynette chew
   Treasurer - Gale Wilson

VII. Announcements:
A. Next LSC Bid Meeting will be held on Sunday, July 13, 2003 at 10:00 a.m., Chaminade University. A General Membership will follow bid the meeting.

Meeting adjourned at 1:05 p.m.

Respectfully submitted.

Gwenn Tomiyoshi