

LSC General Membership Meeting  
Chaminade University  
July 18, 2004

**resent:** Ken Suenaga, Jon Koshiba, Kenny Chew, Bill Maitland, Char Tester, Matthew Tanigawa, Pat Takeshita, Keith Arakaki, Marcelle Arakaki, Peggy Glasgow, Fred Tester, Dave Coleman, Lynn Asaoka, Cathy Hiramoto, Jane Suenaga, Lynette Chew, Gwenn Tomiyoshi, Gale Wilson, Lynne Nakamura, Jon Hayashida, Nikoya Collier, Kelsey Kawano, Merri Wada, Tracy Shito, Ron Tsuchiya.

- I. Chairman Ken Suenaga called the meeting to order at 10:00 a.m. Nomination of officers for the upcoming season was held. A motion was made and seconded to close the nominations. The general membership voted unanimously to accept the nominations. The slate of incoming officers are:  
General Chair – Ken Suenaga  
Administrative Vice Chair – Kenny Chew  
Secretary – Gwenn Tomiyoshi  
Senior Vice Chair – Scott Sherwood  
Finance Vice Chair – Gale Wilson
- II. Minutes of June 27, 2004 were amended and approved to include the discussion on allowing USA registered swimmers to compete in scheduled Hawaiian Swimming meets on the neighbor islands, and Oahu to include events to accommodate USA registered swimmers over the age of 18. Currently, Oahu teams have elected to stay with their current schedule of age group only swimmers (18 and under) since Invitational and Senior meets provide opportunities for swimmers who are no longer age group swimmers.
- III. Treasurer's Report – Gale Wilson
  - A treasurer's report was distributed and shared with the membership. A revised proposed budget will be distributed, and on the agenda to be approved at the next board meeting.
  - The treasurer noted that First Hawaiian Bank would be assessing a service fee to non-profit accounts. The treasurer proposed to move the account because of a \$15.00 service fee assessed to the account. She recommended moving the account from First Hawaiian Bank to City Bank. At City Bank interest is given on the account, on-line viewing of the account by selected members of the board is available and a debit card for LSC use is provided. M/S/A to move the LSC account from First Hawaiian Bank to City Bank.
  - A fundraising proposal for a Hawaiian quilt design was presented to the board. Ideas given to promote the fabric design included selling swim bags, aloha shirts and other articles made from the fabric. Further details will be forthcoming and presented to the board.
  - The delegates approved the treasurer's report.
- IV. **Committee Reports:**
  - A. Administrative Vice Chair - No Report
  - B. Finance Chair -
  - C. Age Group Vice Chair – Jon Hayashida
    - The Age Group Chair requested a decision on the proposal to limit sanctions for inter/intra club meets to teams that host LSC scheduled meets or only if the entire LSC scheduled have host teams. A proposal was made to change the by-laws to allow inter/intra club meet as a social event only and not a sanctioned event. The LSC chairman tabled and rendered a moratorium until conditions for sanctioning an inter/intra club meet is defined by the Board.
    - The time standards will be reviewed and submitted by August 2004.
  - D. Coaches Rep. – Jon Koshiba
    - The coach's rep. reported Steve Borowski was selected as Coach of the Year.
    - The coaches voted and approved Ray Orikasa as the junior coaches representative.
  - E. Athletes Rep. – Nikoya Collier and Matthew Tanigawa
    - No Report
  - F. Registration /Membership Coordinator – Lynette Chew

- Presented memorandum from Colorado Springs informing the board within the next three weeks a new feature will be added to the USA Swimming website. Link City will be removed; therefore when a user does a Club Search the results will also have a link to “Club Portal.” When club portal is clicked the following page will show the club’s address and list coaches attached to that club. If a club has their own website, the link will also appear on this page and the user will be able to click on the link to access the club’s website. In order for the correct website address to appear, the website address has to be entered into the SWIMS club database in the “Website:” field in a specific manner. For example, the Dolphins have a site, it is: <http://www.dolphinsswimteam.org> . The address must be entered in the field exactly as shown, not as [www.dolphinsswimteam.org](http://www.dolphinsswimteam.org) you must include the “<http://www>.”... before the address.
  - The registrar has received new step-by-step directions for certificates via the Internet for clubs that need additional endorsements. She will include information for the registrars of each club. In the past only clubs could acquire the AIE (Additional Insured Endorsement), now the LSC can also acquire an AIE to host meets.
  - Registration packet will be sent in August.
- G. Technical Planning – Ron Tsuchiya
- Discussed his proposal for funding for additional official t-shirt, which included: assessing swimmers through entry fees, or adding an additional fee to the swimmers registration. The board voted and approved to drop the proposal and include cost of officials t-shirts into the budget.
- H. Safety Coordinator –
- I. Records Coordinator – Lynn Asaoka
- Distributed records report to the membership and will post on Hawaiian Swimming website.
- J. Adaptive Chair/Club Development – Char Tester  
No report
- K. Top Sixteen Coordinator– Cathy Hiramoto  
No report
- L. NTV – Fred Tester
- There is continuous problem of times not going into the SWIMS database for swimmer who have registered but their registration information have not been submitted to Colorado until after the meet. This is an on-going problem and will need to be addressed at convention.
- M. Officials Chair – Dave Coleman
- Dave thanked the board for supporting he and Char as they attended Olympic Trials in California. He noted it was a privilege for them to have participated in the event. The following were his observations:
    1. The trial facility provided interesting ideas that will raise the standard for a trials venue, and have shown that a facility can be constructed in 31 days.
    2. For fundraising ideas, he observed the change in the use of sponsors for supporting swimming. He added this might be an idea the Hawaiian LSC might consider as we look for fundraising ideas.
    3. Having an eight-day Olympic trials meet allowed deviation that included exclusion of awards. However, emphasis on the role of future Olympians and young people from the various clubs were made evident. There was a strong connection of Olympians as role models and created heroes in the eyes of younger swimmers.
  - Now that the Hawaiian Swimming schedule is out, the officials committee will coordinate a clinic list for the entire year, and if additional sessions are necessary they will also be available. A schedule will be presented to the board at the next board meeting.
- N. At-Large Reps:  
Big Island –  
Maui – Kelsey Kawano (No Report)

## V. Old Business:

- A. Western Zones – Pat Takeshita

- There are 51 swimmers attending zones. The 17-18 girls relay is still unfilled, 10 & under boys and 11 12 years old boys relay is now complete. There will be a zone practice session at the end of July 31<sup>st</sup> for swimmers attending zones.
- B. The following will be attending Convention XXV on September 12-19, 2004 held in Florida:
- Dave Coleman is going in place of Jon Hayashida
  - Nikoya Collier Athletes Rep.
  - Char Tester Adaptive Chair
  - Lynette Chew Registration
  - Scott Sherwood Senior Chair
  - Ken Suenaga LSC Chair
- C. Another meeting has been scheduled for the Junior Pan Pac Games that is set for January 6 – 9 2005 on Maui.
- D. The LSC chair informed the board that Glenn Kajiwara would be Central Oahu Regional Park's venue operations manager.
- E. It was recommended to include in the budget sending the coach of the year to receive their award and recognition.
- F. Two touch pads are now irreparable therefore the Fred would like authorization to purchase two additional touch pads and four horns. A motion was made and approved by the board to purchase two additional touch pads. Fred is presently working with a parent from Iolani to construct a trailer to transport equipment to the different venues.

**VI. New Business:** None

**VII. Concerns within our LSC**

- The treasurer indicated people who are authorized to sign checks are the chair, secretary, treasurer and registration. The treasurer indicated sometimes authorized people are unavailable to sign checks; therefore she would like to add the Administrative Vice Chair as an authorized member to sign checks. The board agreed to add the Administrative Vice Chair along with the chair, secretary, treasurer and registrar as authorized members to sign checks. The treasurer also recommended having two authorized signatures for all checks. The board approved the request. Checks written over \$200.00 will require two authorized signatures. Amendment approval will be required at the next House of Delegates meeting.

**VIII. Announcements:**

- Keith Arakaki from HSC shared his appreciation and would like to thank all officials who participated and assisted in making the Keo Nakama Invitational a success.
- Next LSC Board meeting is scheduled for Aug. 22, 2004 (Sunday), 10:30 a.m. at Chaminade University.

Meeting Adjourned at 11:30 a.m.

Respectfully submitted,

Wenn Tomiyoshi, Secretary