Hawaiian Swimming LSC, INC

House of Delegates Meeting

Punahou School - Thurston PE Center

1601 Punahou St, Honolulu, HI 96822

April 7, 2019

Minutes

1. **Meeting Called to Order 9:37am**
2. Attending: Kevin Carson (Oahu Swim League Representative); Dave Coleman (Governance Committee Chair); Malcolm Cooper (Administrative Vice-Chair); Bobby Dugar (Treasurer); Lex Escondo (Official Rep.); Ana Eyre (Jr. Athlete Rep.); Makena Ginoza (Jr. Athlete Rep.); Joseph Glenn (Age Group Chair); Jon Hayashida (General Chair); Eric Nagoshi (Senior Chair); Mike Osborne (Financial Vice-Chair); Gwenn Tomiyoshi (Registrar); Reid Yamamoto (Maui At-Large)
3. Excused: Sandy Drake; Nohea Lileikis; Michael Patrides; Kaysha Izamoto
4. Introductions
5. Announcements no announcements
6. Governance Reports & Updates no updates
7. **Administrative Reports**
8. Secretary HOD Minutes
	1. **Action: Move to accept January and February BOD. Passed.**
	2. **Action: Move to accept November Minutes of HOD. Passed.**
9. Treasurer Report: program income and registration funds; endowment fund communications are difficult; will report to BOD
10. Membership/Registration Report 2744 athletes; 2536 year round; Non athletes 338; 28 clubs and 2 organizations; ; Officials and Rules and Regs (coaches) Tests will not be available April 15- May 1;
	1. **Appeal of fine by Warrior Swim Club (Hilo):** $500.00 fine for non-certified coaches at practices; see appeal letter that argues that dates and information are inconsistent and incorrect. They assert they are being singled out and unfairly punished. Registrar points out: County guards had asked for credentials of Coach 1: it appears that coaching done prior February 27 was without certification complete. A second uncertified coach (Coach 2) was on deck two days. The County brought this to our attention. Another coach (Coach 3) on the Kona side appears to have also been non-certified but has not been charged.
		1. Coach 1 was coaching on Feb 22, 25 and 26. He was officially registered on Feb 26. Coach 2 was at the pool on 27 and 28 to find out what requirements he needed: appeared to be coaching on 2/27; final complete registration/certification was on March 4; certification was later. Coach 1 certification was completed on Feb 26; therefore that day will not be counted in the fine. (Reduction of $100.00)
		2. **Action: Motion to deny the appeal but change the fine to $400.00. passed by 8 yes; 0 no; 2 abstentions**
	2. **Deck Pass Plus:** it shows all certs for coaches and officials, including Concussion Certification info. All members are encouraged to upgrade to this new version of Deck Pass. It is a free upgrade.
11. **Executive Chairperson Reports**
12. Administrative Vice Chair nothing to report (see bylaws below)
13. Finance Vice Chair:
	1. If providing hard copies of finance reports, print two-sided if possible.
	2. Audit Committee will meet twice a year; six months; **next meeting is May 19 following the BOD meeting**
	3. No more google doc entries reports
	4. **990 Statement of Financial Review** to be postmarked by May 31 to USA Swimming (USA Swimming rule)
	5. Correct the entries for registration to show only the amount that is maintained by LSC (the balance is automatically debited by USA Swimming)
	6. Working on endowment fund raising with local program; gathering supporting documents; projected 10 year plan; beginning outreach to local businesses
14. Senior Vice Chair
	1. Senior Select Camp selection done and report going to athletes;
	2. Female Athletes: Grace Monahan; Alana Barthel; Lexi Anderson; Kaya Takashige; Ana Eyre; Jordynn Brown; Elena Tanaka; Korrie Tengan; Paulina Ruelas; and Rose Garcia (six Oahu; three Maui; one Big Island)
	3. Male Athletes: Weylin Foo; Micah Ginoza; Joh Reiter; Noah Peters; Brock Imonen; Makena Ginoza; James Lyon; Jake Palmieri; Jacob Schnitzler; and Kaden Parker (six Oahu; and four Big Island)
	4. Coaches: Joe Glenn (AUL); Ivan Batzanov (IOL); and Sean Reilly (PHIN)
	5. Chaperones: Tracy Carlson and Malia Ginoza
15. Age Group Vice Chair: Vote on proposed schedule:
	1. All star qualifier in January
	2. Kona pool will be closed for 5 months
	3. Action: unanimous approval;
	4. Congratulations to **Andrea Zeebe (KSC)** invited USA Swimming diversity camp (May, Colorado Springs);
	5. Congratulations to **Thomas Caps (AUL)** who was selected to the USA Swimming Western Zone Select Camp (June, San Diego State)
	6. The senior committee is assigning the Oahu senior meets to the Oahu Swim League. They maintain control of the Senior championships
	7. **Action: approve Kevin Carson for At Large representative for Oahu. Approved unanimously**.
	8. Oahu Swim League Update: See report
		1. Officers: Chair: Joe Glenn
		2. Vice-Chair: Eric Nagoshi
		3. Treasurer: Eugene Drzymala
		4. Secretary: David Hioki
		5. LSC Board At-Large Representative: Kevin Carson
16. **Board of Director Member Reports**
17. National Times Verification Administrator
	1. Sectionals are in SWIMS; local meets being worked on;
	2. What meets did teams go to during the sectionals week: Four Corners Sectionals and Southwest AG Regionals
18. Technical Planning
	1. Safe Sport materials on site
19. Officials’ Chairperson: see report below
20. Coach Representatives: no report
21. Athlete Representatives:
	1. Excited for Select Camp; beginning discussions with athletes on Jr. Rep for next year; offered help for Select Camp
	2. Deck Pass Plus: it shows all certs for coaches and officials, including Concussion Certification info. Shows registration date which is needed on Sectionals reimbursement forms (January 15 deadline for 2019 year.
	3. No bonded suits at Zones meets this year for 12 & under; Should LSC consider adopting the rule now?
		1. Action: no motion: but notification to parents will be done; see if a motion is needed; check with coaches reps on what they think.
22. Officials’ Representative
	1. Emailed to all officials; training clinic will developed for August and February/March; State Champs social dinner; National meet participation; recruitment efforts through communication: need more officials; Officials have asked for acknowledgment in a timely way.
	2. Recon requests need to be sent to Jon and Gwenn; recons report returns will be sent out within the next day. Make sure the AO is on the copy list. Suggest putting Lex on email list.
23. At-Large Maui Representative no report
24. At-Large Hawaii Island Representative
	1. Dealing with closure of Kona pool; putting in Kawamoto Pool for all Big Island sanction requests
25. Oahu Swim League report: At-Large Oahu Representative approved delegate (Kevin Carson; see above); Selecting committee chairs; still working on 501 3(C). They will create a gala awards event for April 2020. Minimum requirements for participation are being discussed; management of equipment and storage is being planned; minimum meet hosting requirements being discussed; increasing the per athlete surcharge to $3.00 for equipment maintanence.
26. Safe Sport: posted to site:
	1. The USA Swimming materials on SafeSport
	2. LSC research on SafeSport
	3. Diversity materials are being developed
	4. Each team shall have a SafeSport Club Facilitator. Will send out to Coaches and clubs through Coaches Rep and Gwenn to send out to HOD delegates
27. **Old Business: n/a**
28. **New Business:**
	1. **Can we add Four Corners Sectional meet to reimbursement list? It can be entered in the reimbursement sheet. If it is a USA Swimming Zone Sectional meet, then it is reimbursable. Identify the meet to make it clear.**
		1. **Action: Add the Four Corners Sectional Meet to the list of reimbursable sectional meets. Athletes are eligible for one Sectionals meet each season. Seconded. Passed unanimously.**
	2. **LSC Awards Recognition Program for Hawaiian Swimming; we currently do the Life Time Membership awards;**
		1. **Recognize accomplishments and support of swimming**
		2. **OSL is doing the gala**
		3. **Should LSC develop an annual awards**
			1. **Male/female swimmers of the year**
			2. **Coaches annual award**
			3. **Costs/logistics to get people here;**
			4. **Malcolm will work on this**
	3. **Bylaws update**
		1. **Action: Accept Bylaws recommended by BOD. Passed unanimously.**
29. **Final Comments**
	1. **Swimposium:** comes around every three years; contact USA Swimming for the next date; next will be on Oahu and Maui; other Neighbor Island
	2. Next meeting on May 19 (audit as well); 9:30am – 12:30pm Punahou School Thurston PE Center
30. **Adjournment 11:42pm**

**Respectfully submitted,**

**David Coleman**

**David Coleman**

**Governance Committee Chair**

**Official’s Chair Report**

**House of Delegates**

**April 7, 2019**

**Upcoming Championship Meets:**

* Senior Championships – Meet Referee, Eugene Dryzmala, KSC - Oahu
* Age Group Championships – Meet Referee, Dar Gerber, UN - BIS
* Junior Age Group Championships – Meet Referee, Lex Escondo – Oahu
* National Evaluator for Age Group Championships – Don Houghardy

**Workshops for Officials:**

* New Referee Workshop, October exact date TBD – this workshop gives new referees insight into situations and resolutions. I’m asking Kai Birdsall of HISC- Big Island

**Western Zone Mentor/Mentee Program for the summer meets:**

* Once again, the Western Zone will sponsor officials to participate in the Zone meets.
* Each LSC can send 2 Officials to take part in this program
* More Senior Officials to be Mentors and younger officials as Mentees - the program will pay the cost of 1/2 a hotel room for the meet at the prevailing rate for the area, for each official - at a hotel of their choice.
* **Reimbursement Program -**  Any official working 80% of the sessions is eligible for a shared reimbursement of some expenses - depending on the number of officials in the program. These officials are not a part of the Mentor/Mentee program.
* I’ll be sending emails to all officials across the state seeking out who might be interested as soon as I receive info from the Zone.

**Official’s Tracking:**

* Current ‘registered’ officials, not necessarily certified
* 156 total all islands
* 76 Oahu
* 32 Big Island
* 28 Maui
* 17 Kauai

**Respectfully submitted by**

Sandy Drake

Hawaiian Swimming Official’s Committee, Chair