**BOD Meeting Minutes**

**January 27, 2019**

**Attending:**

Voting Board Members: **Lexi Anderson** (Maui Athlete Rep); **Kenny Chew** (Immediate Past General Chair); **Malcolm Cooper** (Administrative Vice Chair); **Lex Escondo** (LSC Officials Rep); **Ana Eyre** (Junior Athlete Rep); **Makena Ginoza** (Junior Athlete Rep**); Kaysha Izumoto** (Senior Coaches Rep); **Nohea Lileikis** (Senior Athlete Rep); **Eric Nagoshi** (Senior Vice Chair); **Mike Osborne** (Finance Vice Chair); **Gwenn Tomiyoshi** (Registrar/Membership); **Reid Yamamoto** (MAGSA Rep);

Guests: **Dave Coleman** (Bylaws Task Force); **Rob Cyrus** (Hickam Hurricanes Rep); **Larry Oshiro** (Manoa Aquatics Coach)

**Call to order:** 10:30am

**Past Minutes:** none presented: work is being done to recover 2018 minutes that have not been posted.

Motions by General Chair on Board Positions:

* Motion to approve appointments of SafeSport, Diversity, and Team Hawaii (has jurisdiction over Oceania and LSC all star teams). Moved and seconded.
* PASSED
* Motion to combine Disability Swim Chair with Diversity Chair. Moved and seconded.
* PASSED

**Treasurer:** no report

**New Junior Coach Representative:** Reid Yamamoto

**Coach informational purposes**: teams can have two coaches for their team if they want to have the second person.

**Registrar:** see below and attached

Athletes

* Athlete: 2266
* Athlete Flex: 106
* Athlete Outreach: 46
* Total: 2418

Non-athlete

* Individual: 284
* Life: 2
* Total: 286

Clubs

* Clubs: 28
* Organization: 2
* Total: 30

**Administrative Vice-Chair**

* New Bylaws
* Update Rules and Regulations
* Update Policies and Procedures

Dave Coleman is working on these documents.

**Finance Vice Chair**

* The treasurer needs a new computer.
* Audits: April and October
* 990 was filed on time;
* Team Meet fee reports are needed by Finance Chair in order to assess athlete count in meets. Malcolm will send the aggregate report of athlete representation for the past year. Future reports to the treasurer will be put on the Google Drive for LSC access.
* Zone expenditures need to be further itemized; new coordinator will be engaged on this;
* All reimbursements require a Hawaiian Swimming Reimbursement Request form.
* Revising list of accounts for budget

**Senior Vice Chair**

* Senior Select Camp June 6-9, 2019
* Senior Committee named and discussed

Members:

Eric Nagoshi (PAQ)  
John Flanagan (KSC)  
Reid Yamamoto (HSC)  
Dan Schimel (UH)  
Ron Iwamoto (PCA)  
Nohea Lileikis (Athlete-PAQ)  
James Lyons (Athlete-AUL)

* + Motion to accept the members of the committee was moved and seconded. PASSED
* List of top times sent to chair for ranking of athletes (Oceania and Senior Select Camp eligibility)

**Age Group Vice Chair**

* Scheduling: Age Group is working with new Oahu association
* 14&U meet in January?
* All star meeting with 120 athletes (60 Oahu; 60 Neighbor Islands) on Oahu; 10 swimmers for each age group;
* The provisional schedule is up under the Board of Directors meeting notice.
* Work with OSL and Board looking for resources. Seek a line item when the budget is created for 2019-20.

**Schedule for 2019-20 is posted for this Board meeting and will posted under the Calendar.**

Big Island swimming does the permit process on the Big Island.

Maui Meets are posted through February; Oahu JAGS is not up but will be posted; JAGs will be UH.

Senior needs to edit their meets on the schedule.

**NO Coach reports.**

**Athletes:** notifying the athletes; update the Hawaiian Swimming Website; athletes have editing capability for their site; Leadership Summit travel for coaches and athletes will be arranged.

Age Group States Athlete Feedback:

* Is the C final needed? There was no hype for A final because of time constraints; music and introduction is desired. Relays need to be run in 10 lane formats. Officials had to deal with the new routine. (Check in at the Ready Room led to some confusion among swimmers.)
* Coaches need to let their athletes know about the procedures.
* 15-18 worked out well for the competition.
* Distance events will be held at the end of preliminaries.
* Medals and Ribbons: can you recycle awards? Piles of ribbons and medals may be better used; generic ribbons and medals? Check on design competition for championship medals: athletes will set this up

**Officials:**

* What is the fate of the Colorado Timing System and the SST system?
  + Colorado system is expensive; System 8 is different from 6; System 7 uses laptop computer as well;
  + Oahu Officials: decision can be made by the new Oahu organization;
  + Championship meets have used the Colorado because it shows the records. SST can be used and has more flexibility with scoreboard.
  + Training session on SST to be scheduled?
  + We need help from the Coaches and Club Presidents for recruitment and retention.
  + Officials and Age Group Chair at the island level associations is also helpful.

**Technical Planning**

* SST training …
* Hawaiianswimming.org: there are set emails for all officers; meant for contact with the public; email is for the position and can be updated as elections/appointments happen
* There is a Google drive within the suite attached to the position.

**At-Large Maui:** state champs this summer; limited concessions; bring snacks; stores are a few minutes away from the pool;

At-Large Big Island: investigating purchasing more equipment (computer)

**Times**

Checking files for errors from the High School. ILH and OIA JV not submitted with USA Swimming ID.

Recess: Back at 12:00pm.

**Discussion on Ribbons**

Do the older swimmers care about the ribbons? Remember that some kids get 100s of awards, others only get a couple. For the majority of 15-up it may not be meaningful. Athletes may be surveyed for what can be done.

**NEW BUSINESS**

**Bylaws Discussion**

**See attached Bylaws 2019 and other documents on Hawaiian Swimming site.**

**Deletion of Club, Athlete & Special Programs Development Coordinator.**

Moved and seconded.

Discussion: all duties are now under SafeSport and Diversity committees

PASSED

**Open Water Chair:** we are not ready to do the hosting of the OW meets. Requirements are onerous. Time and money is the problem. Sanction is done through USA Swimming. The position will remain unfilled for now.

**Assistant Treasurer:** The treasurer should select his own assistant(s). Treasurer may appoint … there will be further discussion. Reimbursements and financial reports are needed. Can we create a fillable form on the site for reimbursements?

**Remove Assistant Treasurer from the non-voting BOD list.**

Moved and seconded.

PASSED

**Next meeting** is February 24, 2019 at Punahou School. Thurston Classroom in the Athletics building.

Adjourned at 12:39pm.

Respectfully submitted,

Dave Coleman