

DUBUQUE AREA SWIMMIN' HURRICANES

PHILOSOPHY:

The Dubuque Area Swimmin' Hurricanes is founded to establish a year round competitive swimming program available to all youngsters in the greater Dubuque area. Each swimmer will be allowed to progress to the highest level of their ability through their personal commitment, qualified coaches, parental support and community involvement.

RECOMMENDED DIRECTIVES 9/18/91

BOARD OF DIRECTORS:

The meeting agenda, past minutes, treasurer's report, and monthly cash flow will be available to board members 24 hours in advance of the regular monthly meetings. The person responsible for this task will be determined at the first board meeting each year.

If a board member misses more than two meetings, it may be cause for removal from the board.

A secret ballot vote may be requested on any issue at any time.

The coach, upon board direction, will not allow a swimmer to participate in workouts until his/her fees are current.

The board will make every effort to maintain and promote an amiable and cooperative relationship between and among high school programs, feeder pools, YM/YWCA, Park & Recreation, Community and Adult Education, and United States Swimming.

The treasurer has the authority to move families from one payment plan to another based on past payment performance.

The treasurer will bill families for special fees such as national meets, etc., which may be accompanied by a letter from the president when necessary.

The board will assess and maintain the necessary supplies such as club stationery, envelopes, etc., needed for smooth club operation.

Newsletters will be published regularly (monthly suggested) to keep all members informed.

The next board meeting time/place will be announced at the close of each meeting and this information will be published in advance.

The annual nominating committee will make every effort to insure that the board has representation from both workout groups and sexes.

The nominating committee will be appointed by the president in June each year and will follow board directives to fill open board and committee positions.

The slate of nominees will be sent to all members in advance of the September parent meeting.

The elected board member is the designated official.

Each board member will keep a notebook of responsibilities, activities, etc., which will be passed to his/her successor.

PARENTS:

All parents are expected to work at fund raisers.

Assessments will/may be made to parents not participating in fund raisers through that event's chairperson and the board of directors.

Parents are strongly encouraged to become non-athlete USS members.

Talk to coaches during office hours, before and/or after workouts. Remember, workouts are the swimmers' time for training and their communication with the coaches.

Likewise, swimmers deserve the coach's undivided attention at meets to prepare, discuss their swims, etc.

Be aware of the club's procedures, such as by-laws, contract rules, directives, late payment fees, volunteering, etc.

Parents are encouraged to address their concerns, compliments, etc., to the coach(es) and then to any board member when necessary.

Assist committee chairpersons and become involved in an area of interest.

COACH:

Practice schedules will be adjusted to allow the coach to attend Boys/Girls State if they wish.

The coach will assist the board in enforcing rules in regard to contracts, USS/DASH and other fees, etc.

A break may be scheduled after the swimmers' long/short course season as deemed necessary by the coach. Likewise, combined practices may be arranged through board approval.

When more than one meet is scheduled, the board and coach will designate who (swimmer and coach) will attend each when the meet schedule is finalized at the beginning of each season.

Attendance at an annual coach's clinic will be negotiated through the board.

The club will be responsible for the cost of a motel room, food allowance up to \$25 per day (with receipts), and club business telephone calls at out of town meets. Team car rental will be provided at national meets when necessary through regular board procedures.

The coach is expected to contact parents with persistent work out, meet behavior, and training problems.

Practice changes and adjustments will be arranged through the board and published in advance.

SWIMMERS:

All swimmers are to wear the DASH team suit at all team meets.

As a demonstration of team unity, swimmers are strongly encouraged to attend the designated team meets.

Be aware of fees that are due and work with your parents to keep them current.

Extend a warm welcome and encouragement to new and visiting swimmers.

Swimmers are responsible for their meet entries to be completed correctly and submitted on time.

Out of town swimmers wishing to train with DASH should be a national A swimmer. Room and board is expected to be paid to host families.

Any swimmer involved with liquor, drugs, or illicit conduct at any team function will meet with the board for appropriate discipline.

When traveling with the team to meets, all conditions and rules as set forth by the coaches and chaperons will be followed.

At all times, swimmers are expected to exhibit good sportsmanship, consideration for others, and exemplary behavior.

FUND RAISING:

When out of town swimmers request housing for a meet being held in our area, a donation to DASH per night is expected.

PARENT HANDBOOK: (available at cost to members)

By-laws	Recommended directives
Coach's job description	Contract committee guidelines
Time record chart/booklet	Envelopes and entry cards
Contract copy	Current roster, board & committee members

COMMITTEES:

Social
Entries
Welcome
Telephone
Recognition/Records
Equipment/Suits
Historian
City meets
Safety

BOARD MEMBERS:

President
Vice President
 (coordinate committees)
Secretary
Treasurer
 Member at large
 (fund raising)
Board Appointments
 Assistant Treasurer
ISI delegates
Athlete Representative
 (Jr Rep/Sr Rep)
Honorary High School Coach