



To IA LSC Officials Chair: Phil Barnes
 Meet Referee: Phil Barnes
 National Evaluators: Phil Barnes, Kerry Barnes

Zone Officials Chair: Eric Peterson
 Contact for Officials: Phil Barnes

The 2020 IA DSMY Skywalk Open in Des Moines, IA hosted by DSMY-Des Moines YMCA on January 24-26, 2020, has been approved as an Officials Qualifying Meet.

The meet has been recorded as being conducted in a SCY pool with 8 sessions of competition of which 6 are valid for evaluations/total session requirements (Friday sessions and Saturday and Sunday Prelim and Final sessions) with the following evaluators:

Phil Barnes, Kerry Barnes

The qualified candidates may be evaluated as follows:

	S&T		Chief Judge				Starter				Deck Ref				Admin Ref				AO
	N2	N3	N2	N3I	N3R	N3F	N2	N3I	N3R	N3F	N2	N3I	N3R	N3F	N2	N3I	N3R	N3F	N2
Meet Evaluations	X	X	X	X	X		X				X	X	X		X				X
Evaluators (with evaluation authority – may only be applied to positions and levels approved for the meet)																			
Phil Barnes	X	X	X	X	X		X				X	X	X		X				X
Kerry Barnes	X	X	X				X				X								

Evaluation Legend: N2 – Initial and Recert N3 – Initial and Recert for S&T N3I – Initial for N3 N3R – Recert for N3 N3F – Final for N3

(Evaluators may only evaluate to the levels approved for the meet or to their approved level, whichever is lower. If evaluators are not satisfied that the meet, as run, will support evaluations at the levels approved, they are not obligated to evaluate to those levels.)

It is suggested that the number of evaluations done per evaluator be limited so that the proper attention can be given to each candidate. Also please ensure that candidates are advised that evaluations are only a portion of the certification and recertification requirement and that an application needs to be submitted to advance and re-certify.

Participation of all officials and any evaluations must be entered into the OTS by the Evaluators (evaluations and participation) and Meet Referee (participation) during or immediately after the meet.

Please include the following Qualifying Meet number on all correspondence: **QM20-012**

Please note:

- Timed final sessions held during the meet are not valid sessions for evaluations and will not count toward the session requirements (2 for recert, 3 for N2, 4 for N3) or the total session requirement of 4.
- For an N3 evaluation to be valid it must be done over 4 valid sessions in the position.
- N2 Evaluations must be done over 3 valid sessions in the position. Recertification evaluations must each be done over two valid sessions. However, the official must work at least 4 valid sessions at the meet for advancement or recertification evaluation(s) to be valid. You may wish to adjust your meet letter to reflect this.
- Only one position for an official may be evaluated for advancement in each session, although officials in a "rotation" may work in other positions in an evaluation session. Sessions in excess of the minimum required for the evaluation need not be in the evaluated position.
- Failure to enter Evaluations and participation into the OTS in a timely manner (within 10 days of the last day of the meet) may result in future approvals within the LSC being denied.



EVALUATOR GUIDELINES

USA Swimming

OFFICIALS "QUALIFYING MEET" APPLICATION APPROVAL

Application Date: 11/20/2019 LSC: IA Meet Name: 2020 IA DSMY Skywalk Open
 Host Club: Name: Des Moines YMCA, Initials: DSMY MEET LOCATION: Des Moines, IA Meet Dates: January 24-26, 2020
 Type of Meet: () Sectional, () Zone, () Grand Prix, () LSC (Senior or Age Group) Championships
 (X) Other – describe: Open

Anticipated Number of Swimmers: 400

Is the Meet open to all Officials within the Region who wish to, and are eligible to, be evaluated for advancement and re-certification? Yes

Do officials have to apply for evaluations? Yes

Is this information included in the Meet Information Letter? No

Has the meet information been entered into OTS? Yes

Meet Information Letter attached for OQM application located at: Host website

Meet Referee: Phil Barnes Meet Referee email: gjpbarne@aol.com

National Evaluator(s): Phil Barnes, Kerry Barnes

LSC Officials Chair: Phil Barnes Email: gjpbarne@aol.com

Approved: QM# QM20-012

	S&T		Chief Judge				Starter				Deck Ref				Admin Ref				AO
	N2	N3	N2	N3I	N3R	N3F	N2	N3I	N3R	N3F	N2	N3I	N3R	N3F	N2	N3I	N3R	N3F	N2
Meet Evaluations	X	X	X	X	X		X				X	X	X		X				X

Evaluation Legend: N2 – Initial and Recert N3 – Initial and Recert for S&T N3I – Initial for N3 N3R – Recert for N3 N3F – Final for N3

Lisa Olack

National Officials Committee
 OTS & Certification Subcommittee

Date: November 20, 2019



EVALUATOR GUIDELINES

Qualifying Meets for National Officials Certification (OQMs)...

Provide opportunities for evaluation of USA Swimming officials for **N2 and N3 Certification and Re-certification**.

They may include Regional, Zone, Sectional and Junior and Senior LSC Championships. Other high profile meets, meeting most of the following requirements, may be approved by the National Officials Committee. National Championships (including Jrs), US Open, Pro Series and Futures meets are automatically approved and do not require an application.

Application for **OQM** approval must be made to the National Officials Committee at least 30 days, prior to the start of the meet.

Requirements for a Meet to be approved –

1. Meet Referee – N2 or N3 (current or previously). If the Meet Referee is not, or will not be, a National Evaluator, National Evaluator(s) must also be at the meet, not necessarily in an assigned or deck position, during all evaluation sessions.
2. The Meet Referee must agree to run the meet using deck protocol approaching that expected at high level, national caliber meets.
3. Provision of approved National Evaluators is the responsibility of the meet host or LSC. Recommendations may be solicited from the USA Swimming Officials Committee.
4. Meet Length - At least two days, with at least 4 sessions with preliminaries and finals (*Some sessions may be timed finals. Exceptions for preliminaries and finals may be granted for timed final LSC Championship meets.*)
5. A broad range of senior events in most evaluation sessions (*some sessions may be age group sessions*). **LSC Age Group Championships may be exempted from this requirement.**
6. Expected to attract and include national caliber swimmers (capable of achieving National Championship, Junior Championship or **Futures Championship** qualifying times)
7. Fully automatic timing system must be used.
8. Minimum number of officials
 - for meet – 1 Meet Referee,
 - per session – 1 Administrative Referee (recommended), 1 Deck Referee, 1 Starter, 1 Chief Judge, and, if possible, 1 Turn Judge for every 2 lanes at the start and turn ends and 2 Stroke Judges.
9. Recommended maximum number of “assigned” officials
 - for meet – 1 Meet Referee, 1 Administrative Referee, 1 Team Lead Chief Judge
 - per session – 1 Assistant Administrative Referee, 4 Deck Referees, 4 Starters, 4 Chief Judges.
10. Officials briefings observed, or given, by a National Evaluator must precede each session.
11. Current USA Swimming rules must be followed.
12. Meet must be open to all applicants for evaluation from LSC’s within the Region. (*To plan use of officials it is suggested that applications for evaluation be used by meet management.*)
13. If officials must apply in advance to be evaluated the Meet Announcement should include a statement that the meet has been designated as an OQM and include any “application for evaluation” requirements. Notice of the OQM approval will be posted on the USA Swimming web site with contact information.
14. For INITIAL or FINAL Evaluation of N3 CJ, Starter, Deck Referee and Administrative Referee candidates, a National Evaluator approved to make those evaluations must be present and, additionally for N3 Admin Ref Evaluations, National Championship Meet scratching and seeding protocol (or similar) must be used.

National Evaluators ... (refer to “[Evaluator Appointment](#)” on the USA Swimming web site)

National Evaluators at the N3 level are experienced officials authorized by the National Officials Committee to evaluate officials for N3 and N2 advancement and re-certification. N3 evaluations (*initial, final and recertification*) may only be given by Evaluators on the list of “Approved N3 Evaluators” maintained by the National Officials Committee. Copies of the list are distributed to LSC Officials Chairs periodically and may be generated using “Reports” in the OTS.

N2 Evaluators may be chosen by the LSC Officials Chair, and if desired, in conjunction with the Meet Referee. N2 Evaluators must possess a current N2 certification (*at the time of the meet*) in the positions they are named to evaluate (CJ, Starter, Deck Referee, Admin Referee). They must also have a current N3 Stroke & Turn Certification and have attended at least one USA Swimming National or Jr. National Championship meet (preferred). N2 Evaluators may only give advancing and recertification evaluations at the N2 level.



EVALUATOR GUIDELINES

The LSC Officials Chair may, when applying for OQM approval, nominate evaluators for N3 Stroke & Turn certification and re-certification who are not listed on the “Approved N3 Evaluator” list. An N3 ST evaluator must possess a current N3 ST certification (*at the time of the meet*) and have attended at least one, preferably two or more, National Championship or Jr. National Championship meets.

It is recommended that National Evaluators not officiate during meets unless only a few candidates are being evaluated.

All N3 National Evaluators on the national list will be:

- aware of current national officiating procedures, and
- be available for clinics, briefings, presentations, clarification of issues and mentoring related to the art of USA Swimming officiating.

Note:

N2 and N3 advancement and re-certification evaluations can only be given at approved OQM's. The Evaluators must complete the on-line OTS (Officials Tracking System) evaluation form for each evaluated Official.

As a condition of approval, the Meet Referee or Evaluators must complete the OTS participation roster for the OQM, including sessions and positions worked by **all officials at the meet**.

If a meet is approved and no evaluations are made a note, quoting the Qualifying Meet number, should be sent to Gina Mensay - gmensay@usaswimming.org - by the Meet Referee so that future approvals are not jeopardized.