



Team Travel Policies

Coeur d'Alene Area Swim Team

Purpose:

Athletes are most vulnerable to misconduct during travel, particularly overnight stays. This includes a high risk of athlete-to-athlete misconduct. During travel, athletes are often away from their families and support networks, and the setting—new changing areas, locker rooms, workout facilities, automobiles and hotel rooms—is less structured and less familiar.

Team travel is defined as an overnight travel to a swim meet or other team activity that is planned and supervised by the club or LSC.

Section 1 –USA Swimming Required Policies

- a. Club travel policies must be signed and agreed to by all athletes, parents, coaches, and other adults traveling with the club. (305.5.D)
- b. Team managers and chaperones must be members of USA Swimming and have successfully passed a USA Swimming administered criminal background check.(305.5.B)
- c. Regardless of gender, a coach shall not share a hotel room or other sleeping arrangement with an athlete (unless the coach is the parent, guardian, sibling, or spouse of that particular athlete.) (305.5.A).
- d. When only one athlete and one coach travel to a competition, the athlete must have his/her parents' (or legal guardian's) written permission in advance to travel alone with the coach.(305.5C)

Section 2 –Coeur d'Alene Area Swim Team Policies

- a. During team travel, when doing room checks, attending team meetings and/or other activities, two deep leadership and open and observable environments should be maintained.
- b. Athletes should not ride in a coach's vehicle without another adult present who is the same gender as the athlete, unless prior parental permission is obtained.
- c. During overnight team travel, if athletes are paired with other athletes they shall be of the same gender and should be a similar age. Where athletes are age 13 and over, chaperones and/or team managers would ideally stay in nearby rooms. When athletes are age 12 and under, chaperones and/or team managers may stay with athletes. Where chaperones/team managers are staying in a room with athletes, they should be the same gender as the athlete and written consent should be given by athlete's parents (or legal guardian).
- d. A cop of the Club's Code of Conduct must be signed prior to travelling by the athlete and his/her parent or legal guardian.
- e. Team or LSC officials should carry a signed Medical Consent or Authorization to Treat Form for each athlete.
- f. Th directions and decisions of the coaches and chaperones are final.
- g. Swimmers are expected to remain with the team at all times during the trip. Swimmers are not to leave without the permission/knowledge of the coach or chaperone.
- h. When visiting public places such as shopping malls, movie theaters, restaurants, etc, swimmers will stay in groups of no less than three persons. Twelve and under athletes will be accompanied by a chaperone.

Section 3 - Additional Policies

Safety

- a. Respect the privacy of each other;
- b. Must wear seat belts and remain seated in vehicles;

Behavior

- a. Be quiet and respect the rights of teammates and others in hotel
- b. Respect travel vehicles
- c. Use appropriate behavior in public facilities
- d. Must stay in assigned hotel room
- e. Team member will display proper respect and sportsmanship toward coaches, officials, administrators, teammates, fellow competitors and the public at all times.
- f. No “deck changes” are permitted. Athletes are expected to use the available facilities.
- g. Team members are reminded that when competing in meets, traveling on trips, and attending other meet related functions, they are representing both themselves and the Coeur d’Alene Area Swim Team. Athlete behavior must positively reflect the high standards of the club or LSC.

Financial

- a. No room service without permission
- b. Swimmers are responsible for all incidental charges
- c. Swimmers are responsible for any damages or thievery at hotel