**Champaign County HEAT Booster Club Steering Committee Meeting AGENDA**

October14 , 2021: YMCA

I. President’s Report

a. Jen leading Nov meeting

b. Erin Block fundraiser for St Jude… 10% of the proceeds go to St. Jude.

c. Big thank you to all who cleaned the shed!!!

d. Binder idea…electronic version (?) with information/knowledge about the various aspects of the team (concessions, meet management, etc…)

e. Need minutes on website

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| Oct 14, 2021 | Jan 13, 2022 | Apr 14, 2022 | Jul 14, 2022 |
| Nov 11, 2021 | Feb 10, 2022 | May 12, 2022 |  |
| Dec 9, 2021  | Mar 10, 2022 | Jun 9, 2022 |  |

II. Coaches Report

a. Good news to share – **Washington Township meet is on the website. Have to everything in by 10/25 (very quick turn around.) Fox Valley is hosting a prelim/final 2nd week of December. Will move the dual with SPY to 12/5. 2nd week of January… is winter Jr in Austin.**

b. Overall team update - **approaching 200 swimmers (not including high school girls.)**

c. Practice Updates

d. Any upcoming needs of the team

III. Treasurer’s Report by Jennifer White

a. September/October monthly report – **Net Profit of $22,105.05.**

IV. Officials - Anne and Larry Fahnstock. Have multiple parents in training.

V. Fundraising –

VI. Publicity –

VII. Website Communications - Can we do a team pic? Try to do it in the break between high school swimming.

VIII. Equipment/Apparel

 a. Store update for apparel (Elsmore) – **Almost complete. Have equipment on the site. The rest (warm-ups, swim bags, parkas, etc…) should be up by Monday. Plain black Arena will be put on the site for the girls suit. If anyone would like something added, please reach out to Jen Maxfield. A rep is willing to visit the board in the spring to discuss branding. Jen to ask if we can get a discount on Tech suits. Elsmore will not be at Erin Block… will try to get them here for Mid-Winter.**

 b. Fun apparel update

IX. Social

X. Meet Management

a. Erin Block – Halloween Weekend. Update on facility: spectators, outside use, what will concessions look like, how many teams entire…. Is table covered for the weekend? **Will allow spectators, but will be limited to 350 people in the pool at once (includes everyone… swimmers/officials/timers/etc..) Do we want to provide a live stream… add it as a volunteer job (Mindy has done it before… will reach out to see if she is interested to do it again.) Stacy is willing to come in on the mornings to help get everything set up. About 250 kids signed up so far. Have not seen anything from Urbana yet (expect another 18 swimmers from them.) Will need office supplies… Nikki to email Will on what is needed.**

XI. Concessions - Amy Chen shared information on pricing.

XII. Hospitality –

XIII. Computer Table – Michelle will be there Friday afternoon to help set up.

XIV. Practice Groups Update from Parents: 1,2,3,4,5S,5E,

 **Group 4 – is there any update on the life guard situation (coaches were acting as life guards)? Still short on life guards, so this will continue in the meantime. Question about seed times not being the most recent times… times were updated right before the last submission, so should be updated. If the PR’s are from previous teams, those times may not be available for HEAT to submit. Times are posted on the meet entry report the Monday before. If something doesn’t look correct, please reach out Will.**