

# **PATRIOT AQUATIC CLUB**

## **Parent Advisory Committee - Regulations**

- **RULES & REGULATIONS**
  - Attending monthly meeting set in accordance with the Head Coach
  - Members shall not receive compensation for their services
  - Act as a Liaison between the coaches, parents of PAC and the group they represent, regarding the goals, direction of the team and hosted events for all sports.
  - Support the running of the events to benefit the Team and the district in the best manner possible.
- **PARENT ADVISORY COMMITTEE MEMBERS**
  - Notification of openings on committee will be released to all members
  - Once individuals have nominated themselves and explained why they want to participate in PAC PAC, the Head Coach, along with the rest of the coaching staff, will decide on who they would like to fill each group's liaison
  - 1 parent representatives from each group; Swimming(6)/Diving(2)/Water Polo(3)
  - Length of term is minimum 1 year/2 seasons.
- **ADVISORY COMMITTEE MEETINGS**
  - Meetings will be held every month during the season on average. Meetings will generally be held in the evenings.
  - Time and location will be sent out to each PAC PAC member.
  - Virtual meetings will be an option
  - Head Coach shall distribute the agenda of the meeting, and make every attempt to ensure that the meeting follows the agenda
- **REMOVAL OF COMMITTEE MEMBER**
  - A committee member may only be removed if the coaching staff deems it necessary.
- **APPOINTING A NEW COMMITTEE MEMBER**
  - If a position is vacated, the replacement is selected by the lead coach of the group that the individual represented and approved by coaching staff.
- **COMMITTEE MEMBERS**
  - One PAC PAC member will be the OFFICIATING COORDINATOR
    - Maintains current membership in USA Swimming for self and all advisory members.
    - Encourages and assists individuals to become certified officials and to maintain and improve their skill levels.
    - Is responsible for reserving facilities, with the assistance of Head Coach, in the event that PAC wishes to host an officiating clinic.
    - Is responsible for contacting participating clubs in meets our club wishes to host, with the intent of securing officials for that meet
  - The advisory committee of the Patriot Aquatic Club shall consist of a parent liaison nominated from each group, and Head coach (and possibly an additional PAC coach). They shall assist coaching staff where applicable. These committee members responsibilities are outlined as follows:
    - As a PAC PAC member you will be required to be registered as a non-Athlete member of USA Swimming if you are not already. Team will reimburse the fee
    - Is responsible for coordinating and supervising the sales of concessions at all home meets or other appropriate functions.
    - Responsible for set-up and clean up of concessions and hospitality for home events
    - Help assist coaching staff with social media and any publicity when needed
    - Help coordinate volunteer workers from the club for home and away meets
    - Coordinates volunteers for timing as necessary at away meets
    - Help with organizing all team functions and fundraisers
      - End of season Banquet
      - Pasta parties
      - Fundraisers
    - If help is needed, coordinate arrangements for travel meets
    - Help coordinate team activities and meals while on travel meets
    - Provides feedback for their group from PAC parents