

# **PATRIOT AQUATIC CLUB LEADERSHIP COMMITTEE**

## **DESCRIPTION:**

The Patriot Aquatic Club (PAC) Leadership Committee (PLC) is a group of committed individuals who come together to oversee the entire PAC program to evaluate and plan accordingly to make sure we are fulfilling our overall mission and vision. The PLC will consist of two PAC coaches (Head Coach and Assistant Head Coach), one District 125 Representative, and between two to three invited parents. This group will meet a minimum of four times per year.

## **PURPOSE:**

- Monitor the club and how they are fulfilling their overall mission and vision within the program, throughout the local community, and the overall aquatics community.
- Create/Analyze current plan of program, financial, and administrative performance of the club. Assess the needs of current programs and services.
- Evaluate staffing needs and assist in the hiring process of any new full time employees.
- Assist the club in their connection with the District 125 community. Public education and relations strategies.
- Assess constraints, opportunities, resources, and the environment that could affect the club.
- Set annual and seasonal goals/objectives that help progress the program to where they hope to see it three to five years down the line. Develop action plans for each goal/objective.
- Help finalize financial plan/budget. This will be presented by the Head coach and District Representative. This plan/budget should support the goals/objectives that this group sets. Financial projections ( and fundraising goals and strategies.

## **MEMBERSHIP:**

As stated earlier, this group will consist of two PAC coaches (Head Coach and Assistant Head Coach), one District 125 Representative, and between two to three invited parents. Expectations and responsibilities of the members are as follows;

- Head Coach
  - The PAC Head Coach is the leader of the PLC.
  - Organizes 'head coaches reports' for each meeting.
  - Schedules meetings and agendas
- Assistant Head Coach
  - Assists Head Coach with his 'head coach report'.
  - Assists the Head Coach and District Representative on the club budget.
- District Representative
  - This individual is the District 125 employee responsible for overseeing the PAC program.
  - Assists the Head Coach and Assistant Head Coach on the budget.
- PAC Parents
  - Parents must fill out an application that was organized by the Head Coach, Assistant Head Coach, and District Representative. From there the group, along with input from other primary coaching staff members, will decide on the two or three individuals that will join the group. This will not be sport specific. Any parent of any PAC Program (Swim, Water Polo and/or Diving) can apply. The goal is to have a diverse group of parents that have impact on all programs.
  - Positions for parents on the PLC (One of these positions must be filled by a USA Swim Official parent)
    - SECRETARY - primarily responsible for taking down minutes at meetings

- COMMUNITY LIAISON - Primary responsibility is to be as up to date on what is going on in the community that may impact PAC in a positive/negative manner.
- MEMBER AT LARGE - Assists in any way that is required of them.
- Parents are limited to two years on their term. May be voted for additional years on PLC if Head Coach, Assistant Head Coach, and District Representative all agree with the decision to continue on a year by year basis.
- Voting will take place for the parent positions. First the membership will have an opportunity to vote on their choices. After the deadline the coaches from all sports will come together and decide on who the members of the PLC are.
- If removal of a parent member is needed, the Head Coach, Assistant Head Coach, and District Representative all must agree on the removal of the parent.