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February 3, 2010

To: Illinois Swimming Board of Directors, Clubs, Coaches, and Volunteers

From: Bob Welch, Admin Vice Chair

Subject: Compilation of 2007 BOD Minutes

Attached is a compilation of all available minutes from Regular and Special meetings of the Board of Directors, Board of Directors Executive Committees and House of Delegates meetings.

Due to circumstances beyond the control of the Board of Directors, submitted reports from officers, committee chairs, and others were not archived and are not included with this packet. As we recover these documents, they will be added where appropriate, but there is no planned completion time for this to happen.

Regards

Robert J Welch Jr

Illinois Swimming Board of Directors
February 13, 2007
Meeting via Conference Call

Attendance:

Jane Grosser
Jake Grosser
Dave Krotiak
Bob Welch
Bill Schalz
Kate Chronic
Pam Lowenthal
Dave Olack
Bill Welnhofer
Jon Cabel
Amy Prestinario

Minutes from December Meeting:

Correction noted.
Accepted as corrected.

Presidents Report:

No update on DHR at this time, in process.

Spring Swimposium:

St Charles North confirmed as location.
Kate Chronic reporting will forward flier to all board members.
Pat Hogan and Rose Snyder confirmed as workshop facilitators
Rachel Komisarz as the facilitator for the athlete component.
Review of workshops reported.
Rose Snyder fee \$1700.00, Rachel Komisarz is \$1500.00 Illinois Swimming will provide air fare and housing. Pat Hogan will be here at no cost coming as USA Swimming Club Development.
Dave Olack expressed plans for Officials Component Jane Grosser directed Dave to coordinate with Kate for facilities.

Request for Speedo Sectional Enhancements:

Request total for \$10,000.00 in enhancements including guest announcer from Maureen Sheehan for Lake Forest Swim Club hosting club.
Motion: To not exceed \$5000.00 that has been budgeted for the Speedo sectional meet be appropriated to Lake Forest Swim Club for enhancements to the Speedo sectional meet submitted in accordance with our reimbursement policy. Motion made by Dave Krotiak.
Seconded by Jon Cabel.
Amendment to original motion accepted and stated above..
Discussion followed . Motion passed as amended.

Kittleman Update:

Bill Welnhofer five candidates have been interviewed will be bringing three candidates to the full board to interview. At this time the committee is prepared to submit these three candidates for the interview process to the full board.

Update for Bernstein Fund:

Bill Welnhofer summarized the portfolio success with the Bernstein fund.

Treasurer's Report:

No Treasurer's Report.

Motion by Bob Welch:

Directive to the office to send out the fiscal year 2006 profit and loss statement and balance sheet postmarked by February 15th and the current year to date budget comparison report through January 31, 2007 will also be sent to all board members and the current approved HOD budget will also be added to the this packet.

Seconded by: Dave Krotiak

Motion amended.

Passed.

Endowment Fund:

Amount to be attributed to the endowment fund will be tabled for the next meeting.

Program Ops:

Coach scholarship will fund coaches to Women In Coaching conference in Colorado Springs flier and criteria to be developed and posted on website.

Senior Report

Motion by Dave Krotiak.

NASA be approved as host for the 2007 Illinois Swimming Long Course Senior Championship.

Seconded by Bob Welch.

Passed.

Age Group Report:

No report

Coach Report:

No report

Athlete Report:

Working on website for athletes.

Officials Committee:

Change of 2006 Illinois Swimming Senior Championships meet referee from Randy Clark to Sandy Drake.

Meet Sanction:

Motion: To accept the 2007 LC Schedule with the correction to the Speedo sectional dates.

Seconded. Passed.

Committees:

Michael Lawrence seasonal memberships option tabled for the next meeting.

ISHOF proposal tabled for budget meeting.

Rule compliance with 102.10.2 addressed will be addressed by Dave Olack, Officials Chair and Bob Welch will look into this problem and report back at the next meeting.

Next Meeting Scheduled:

Candidate Interview meeting: Tuesday March 6th at 7:30 PM at the Illinois Swimming office

Budget meeting: Wednesday March 14th at 7:30 PM the Illinois Swimming office.

Meeting adjourned at 10:45PM

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Illinois Swimming Board of Directors
Wednesday, April 11, 2007
7:30 pm at the ISI office

1. Roll Call – 7:35 PM

Members Present: Jane Grosser, Bill Welnhof, Bob Welch, Judy Busse, Bill Schalz, Michael Lawrence, Pam Lowenthal.

Members via Conference Call: Dave Krotiak, Kate Chronic, Jake Grosser,

Guests Present: Peter Kozura

Guests via Conference Call: Paul Asheim

2. Approval of the Agenda – Approved as Presented

3. Reading, correction and adoption of minutes – Approved minutes as corrected. Judy will forward a corrected copy to the board.

4. President's Report

4.1. General Chair's Workshop – USA Swimming is hosting a General Chair's workshop. An Illinois Representative slot is available as Jane is a member of the committee. Jane suggested that maybe Peter could be a representative. Michael also suggested that possibly the Admin. Vice Chair should attend or that Peter and an additional board member attend. Bob Welch would be available. (May 18-20 in Omaha)

4.2. Ratification of executive committee meeting action

4.2.1. Appointment to nominating committee

MOTION: The confirmation of Kathy Rigalli as a member of the nominating committee. 2nd. PASSED.

- Additional discussion – Michael recommended that the board have a discussion regarding the direction and protocol for what would happen should the House of Delegates does not elect a new slate of officers. The Board reviewed the bylaws (604.8) and the responsibilities of the Board relative to nominating committees, etc.
- Jane initiated general discussion revolving around the function of the board and the manner in which we have been conducting business. Concern exists that the environment may not be conducive to effectively moving forward in a positive way. Jane challenged board members to check themselves to be certain that motives and the manner in which we interact is positive.

4.3. Athlete endowment contribution from 06 budget.

Paul Asheim offered a perspective that an organization with our financial obligations should have a cash reserve of somewhere in the \$100,000 range.

MOTION: That \$45,000 be transferred into the Athlete Endowment Fund. 2nd. Discussion followed. Amended: to \$30,000 2nd. AMMENDMENT PASSED. MOTION PASSED as Amended.

- Discussion: \$30,000 (represents 25% of the surplus knowing that additional monies could be directed to the fund at a later date. Michael commented that there have been some new program proposals presented (like the Hall of Fame proposal) that the current budget may not have monies for, possibly some of the 2006 surplus monies could be directed to the funding of these "new" initiatives.

4.4. Budget- final review - A lengthy discussion took place and adjustments were made in the revenue and expense line items resulting in a proposed 2008 budget.

MOTION: To present the proposed 2008 budget to the House of Delegates for approval. 2nd. PASSED.

Illinois Swimming Board of Directors
Wednesday, April 11, 2007
7:30 pm at the ISI office

5. Administrative Vice-chair - Bill Welnhofer

The financial picture looks good and we have successfully hired an Executive Director who will be starting on May 1, 2007

6. Treasurer's Report

6.1. Financial statement: presented by Paul Asheim.

MOTION: To approve the financial statement as presented. 2nd. PASSED.

7. Program Operations Vice-chair – Bob Welch

- Bill Schalz extended congratulations to Bob Welch on the outstanding representation of Illinois Officials at the Junior National meet held in Orlando in March.

8. Senior Vice-chair – Dave Krotiak

6.2. 07 Budget Variance request- apparel.

Dave submitted a written report requesting a budget variance in the apparel 2007 budget for both age group and senior athletes in the amount of \$7705. Jane suggested that we revisit this concept at our next meeting and check with USA Swimming and Speedo to answer questions regarding logo use and purchasing/pricing of items.

9. Age Group Vice-chair – No Report

10. Coach Representative – No Report

11. Athlete Representative – No Report

12. Safety Coordinator – No Report

12.1 Club summit – No Update

13. Officials Chair – No Update

14. Membership Report – Pam Lowenthal

Athletes – 13,538 [Outreach numbers – 38]

Non-Athletes – 1257

Clubs – 114

15. Meet Sanctions Report – No Report

16. Other Committee & Coordinator Reports – No Reports

17. Ex-Officio Members of the Board

- Michael Lawrence raised some questions regarding championship meet bid submissions, the bid timeline, and the reporting of the bids/recommendations for the committees to the board. The Board will meet prior to the HOD meeting to review and approve the recommendations of the age group/senior committees.

17.1 ISHOF proposal – There has been an expressed interest in raising the profile of Illinois Swimming and the successful accomplishments of Illinois Athletes at the ISHOF. This would necessitate a commitment on the part of Illinois Swimming. Illinois Swimming could have an exhibit – the development cost is \$10,000 and the maintenance is \$3500 on display at ISHOF.

MOTION: To allocate up to \$15,000 to create an Illinois Swimming exhibit at ISHOF pending approval of the final concept. 2nd. PASSED.

18. Unfinished business - None

19. New Business –

19.1 Kate Chronic reported that Illinois has not yet secured housing in Cleveland for the upcoming Zone meet.

Illinois Swimming Board of Directors
Wednesday, April 11, 2007
7:30 pm at the ISI office

MOTION: To move to closed session to discuss personnel matters. 2nd PASSED.

MOTION: To return to open session. 2nd. PASSED.

20. Action Items –

MOTION: To Amend the proposed budget in the Personnel section; in the Bonus line item, adjust the \$10,000 amount to \$2500; additionally, to add a General Contingency line item in the amount of \$7500. PASSED.

21. Meeting Schedule

Next scheduled meeting, Wednesday, May 09, 8:00pm via conference call

22. Adjournment - at 11:50 PM

Respectfully Submitted,

Judy Busse
Secretary

ILLINOIS SWIMMING

House of Delegates

Saturday, May 5, 2007

St. Charles North HS

5:00 PM

APPROVED

1. Roll Call - Call to Order – 5:03 PM

General Chair, Jane Grossed gave welcoming remarks to the House and extended special thanks and appreciation to the guest speakers participating in the Club Summit – Rose Snyder, Pat Hogan, Rachael K. Jane then recognized and expressed appreciation to outgoing Board Members for their outstanding service to Illinois. Outgoing Board Members include: Jon Cabel and Kate Chronic. Paul Asheim was then recognized for *service above and beyond* in the area of financial assistance to the board in the absence of a treasurer. Executive Director, Peter Kozura was introduced to the House of Delegates. Peter addressed the House sharing his vision for Illinois Swimming.

2. Approval of Agenda – Motion to Approve: PASSED.

3. Reading, correction and adoption of minutes of Fall 2006 HOD – Motion: To approve minutes as presented. PASSED.

4. Opening Remarks – Jane Grosser, General Chair

- Written report included in HOD packet.

5. Reports of Officers

A. Chair Report

B. Administrative Vice Chair Report – Bill Welnhofer

- Administrative accomplishments
 - Athlete Assistance Fund with a fund balance of \$400,000 to assist Illinois athletes.
 - Successful search for and the hiring of the Executive Director.

C. Program Operations Vice Chair – Bob Welch - No Report

D. Age Group Vice Chair – Jon Cabel

- Written report distributed to the House
- Mid-States – finished in 2nd place – thanked staff
- ELITE camp – Memorial Day Weekend camp in combination with Indiana Swimming.
- Fall Catch the Spirit Camps – contact Juli Nagel
- 2007 Zone – August 3-7 in Cleveland ... information in HOD packet
- Bids for championship meets
 - Regional Meets:
MOTION to approve recommended sites. PASSED.
 - Age Group Championship Meet:
MOTION to approve recommended site – PASSED.

E. Senior Swimming Vice Chair – Dave Krotiak

- Written report was distributed to the House
- Thanked Senior Championship meet hosts for providing excellent meets with opportunities
- \$2500 set aside to enhance championship meet
MOTION: Approved the recommendation of the Sr. committee to award the Senior champ meet to St. Charles. PASSED
- SENIOR ELITE MEET – included in written report
- 2007-08 Camp dates and locations – Men's – Colorado Springs
- 2007-08 Women's meet/location – to be determined
- Olympic Trial Camp scheduled for May 2007 for those swimmers with trial cuts
- Athlete Assistance program is unchanged
- 50-Meter Training program – designed to provide additional 50-meter training opportunities for Illinois Swimmers

- National Apparel Program – recognition of national-level athletes
 - F. Coaches Representative – Mike Laurich**
 - G. Athlete Representatives – Jake Grosser/Amy Prestinario**
 - Presented by Jane Grosser ... gathered information from the athletes in attendance at the Club Summit including recommendations and suggestions.
- 6. Reports of Committees and Coordinators**
- A. Adapted Swimming – no report**
 - B. Registration/Membership Report – Pam Lowenthal**
 - Total Athletes Registered: 13,839
 - Total Non-Athletes Registered: 1,260
 - Total Clubs: 114
 - C. Safety – Kate Chronic**
 - Written report included in the HOD packet
 - Kate thanked the house for the opportunity to serve Illinois Swimming
 - D. Officials – Dave Olack - No report**
- 7. Presentation and Approval of Financial Statement – Paul Ashiem**
- Financial status and practices have improved with many positive improvements in the ongoing accounting procedures of the organization.
 - Current surplus will be depleted during the year with a projected surplus at the end of the fiscal year in the \$150,000 range.
 - Addressed the inconsistency in financial reports – deficiencies were due to a lack of a treasurer rather than a substantive problem with the financial status.
 - **MOTION: to approve the financial statement/report as presented. PASSED.**
 - Questions;
 - The banquet went over budget, any reason? Yes, we made a conscious effort to upgrade the celebration and recognition of our athletes.
- 8. Presentation of Budget**
- Jane introduced Bill Welnhofner to explain the budget. Bill:
- Recap: when the decision to table the ED position on hold as the financial
 - Surplus due to the increase in fees beginning in January with no offsetting costs (Hiring of ED) in May.
 - Policy-making administrator (ED) - a top search firm was put in place resulted in the hiring of Peter Kozura. This resulted in some increases.
 - The administrative costs have been budgeted at a significantly higher rate than previously presented.
 - The budget as presented show approximately a \$6000 loss. Generally, not a good thing. This budget has no programmatic cuts. All programs have been budgeted generously. Athlete assistance for ELITE athletes is a large portion of the budget.
 - Questions: What exactly are “fringes”? Health/Medical Insurance. Previous year’s numbers may not have been categorized correctly.
 - Temp Office Worker, year to date?
 - Membership increase? Conservative increase in membership was predicted.
 - In the history of the organization, how often is there a surplus? Recently, there has been a surplus which had been transferred into the Athlete Endowment fund. Current surplus is a result of a fee increase without off-setting expenses due to the May v January hire of the ED
 - Is there a separate reserve fund in place? 6-month operating surplus has been recommended.
 - If a deficit is predicted, should we wait with the implementation of new programs until we know that the funding is available? Yes, that would be prudent, but
 - Officials committee budget increased more than 50%, what is that specifically for? Money was put aside for Olympic travel
 - Banquet .. do we have firm numbers? Banquet line item is offset
 - Inequity in the Senior Champ support between LC and SC meets? \$\$ was put into the SC meet as a trial. If additional monies are available, they could go to the LC meet as well.
 - If we are to enhance the meets, it seems we should enhance both? At the time, the LC meet was already awarded and the SC meet did not have bids.

- Speedo Champ enhancement is budgeted at \$5000. Can't we use that \$\$ for State champ enhancements? Budget is for the 2008 year. Enhancement needs to be in place to encourage bids in the future.
- **Action:**
 - **MOTION; to approve the budget as presented.**
 - **MOTION: Amend budget that the senior champ- enhancement be increased to \$5000 and strike the SC only. \$2500 per meet for a total of \$5000. FAILED. 22 For 29 Against.**
 - **MOTION: Amend to increase LC enhancement to \$2500 by decreasing the Speedo Champ line item by \$2500. FAILED.**
 - **Adjusted Deficit (\$13,795) MOTION: to accept the corrected version of the budget as presented. PASSED.**
- Budget process began in January for presentation at the Spring. Difficult to present a budget when there are four months remaining in the fiscal year. Bill recommended that the budget be brought to the House in the fall after the audit has been complete and 6-months of actual would be available.

9. **Unfinished Business - none**

10. **Appointments, Confirmations and Elections:**

- Nominating committee has put forth the following slate of candidates:
 - Age Group Vice Chair – Todd Capen
 - Program Operations – Bob Welch
 - Treasurer – Doug Lennox
 - Officials Chair – Dave Olack
 - Safety Coordinator – Jennifer Ridge
 - Registration/Membership Coordinator – Pam Lowenthal
- Nomination from the floor: Bob Welch nominated Randy Clark for the position of Officials Chair.
 - MOTION: Nominations closed. PASSED**
 - Jane separated out the Officials position from the ballot.
 - MOTION: To accept the remaining nominations by acclamation. PASSED.**
 - Dave Olack was elected as Officials Chair.
 - MOTION: To Destroy the Ballots. PASSED.**

11. **New Business**

- **MOTION: When financial reports are prepared for presentation to the HOD, they will include two years of past budgeted and two years of actual audited. PASSED.**
 - Question: Why do we get the information to be discussed when we walk in the door, rather than in advance? Some items are required to be sent out in advance per our bylaws. Packets/information could be sent out in advance.
- **MOTION: That the required three years of financial documents, including the 990 forms, and current year budget and approved budgets are made available on the Illinois Swimming website. FAILED.**
- Michael Lawrence
 - written report was included in the HOD packet.
 - Enter into a New media initiative to enhance the website
 - Enter into a times partnership with NCAA and YMCA to include their times in the SWIMS data base
 - Video cameras (24 cameras placed underwater) will be put in place for the summer National meet in anticipation of the potential of FINA initiating a video officiating rule.
 - International Relations
 - 775 athletes currently have trial cuts, anticipating an additional 125 more swimmers
 - A new starting block has been approved. It has a movable platform on the back of the block. Approved for Manchester, but not yet available. They will be in place hopefully for Grand Prix meets, certainly for trials.
 - Junior Team membership has been modified to allow swimmers to continue on the team for longer than one meet (as currently allowed), if they continue to qualify
 - Calendar of events has also been included in the HOD packet.

12. Rules and Legislation –

- Michael Lawrence has submitted a packet
Nominating committee recommendation – 1) immediate past chair to serve on the nominating committee; 2) immediate past chair to serve as the chair of the nominating committee also, 3) expand the duties of the nominating committee to include bringing forth names for the new nominating committee. Current practice has the nominating committee elects their own chair. Currently, the house nominates the committee. The Past Chair is not automatically on the committee. This proposal appoints a permanent, non-elected member on the committee.

**MOTION: To postpone the discussion of the legislation packet to the Fall HOD session.
PASSED.**

13. Announcements

Meeting Date – Fall HOD - October 7, 2007 - 2:00 PM in conjunction with the Athlete Banquet to be held at the Marriott in Des Plaines.

MOTION: to establish the Fall HOD as recommended. PASSED.

14. Adjournment: 7:42 PM

Respectfully Submitted,

**Judy Busse
Secretary**

Illinois Swimming Board of Directors

Wednesday, May 9, 2007

8:00 pm

Via conference call

1-800-977-8002 (call in number)

356158# (participant code)

1. Roll Call, Reading, correction and adoption of minutes 8:05 PM

Members on Call: Jane Grosser, Bill Welnhofner, Jennifer Ridge, Judy Busse, Jake Grosser, Todd Capen, Mike Laurich, Dave Olach, Pam Lowenthal, Bill Schalz, Michael Lawrence and Peter Kozura

- **Agenda Approved as Presented.**
- **Minutes Approved as Presented**

2. Staff Reports

2.1. Executive Director - Peter Kozura

- Recap of 1-week “onboard” ... Peter reported that the timing of his first week was great with the Club Summit and HOD during the first week. Meeting with Pat Hogan offered an opportunity to establish communication channels and *pick his brain*. Pat Hogan provided a lot of information regarding swimming and organizational items. The HOD meeting offered an opportunity to observe the interaction of the board with the membership.
- Peter would like to begin discussions regarding our involvement with the 2016 Olympic Bid Committee in the areas of facilities, design etc. Also, to pursue local involvement with pre-event/post-event programming and the legacy that would carry on as a result of hosting the Games. World Sports Chicago is the organization that has been put together and charged with bringing international events to Chicago to demonstrate the city’s ability to host contests of an International caliber.
- Pan Pacific game (2010) is potentially a good target event to try to host. Lead-up activities and competitions would be important in preparation for hosting the Olympics. Another possibility to consider would be to submit a bid for hosting the 2009 Zone meet. Discussion followed. Currently there is no bid for the Central Zone Meet to be held in 2009. Illinois has not hosted the meet since Quincy hosted the meet in 1998. Sites in Illinois are limited. Illinois Swimming would probably need to provide substantial financial assistance. August 7-9, 2009 is the scheduled date for the meet which does fit between Illinois championships and the beginning of the girls high school season ... Would there be a large enough core support group to consider hosting? Jane will appoint a task force to explore the idea. Zone Meet bids must be prepared for presentation at the convention in September.
- Website enhancement is a priority ... possibly a new design and changes to make the website more user-friendly. Peter would consider and welcome input from board members and members of the house. Discussion followed. It is probably time to professionalize the website. It was recommended that off-line we individually consider what items we want to see on the website and forward them to the office. Make this a major focus in July. The website has traditionally been a problem and while it is better, there is room for improvement. Bill Schalz cautioned that our budget is tight and that most first class websites command top dollar and dedicated staff members to maintain and update. Possibly a freshening and “new look” could be a first step. A survey for “what’s missing” would be great. Todd Capen asked where the base of operations of the website is

Illinois Swimming Board of Directors

Wednesday, May 9, 2007

8:00 pm

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going to be? Is the managing of the site moving into the ISI office or will it remain outsourced? A survey of coaches will be put together by Mike Laurich.

- Peter forwarded notes to the clubs that were present at the HOD and Club summit requesting an opportunity to meet with the individual clubs, their boards and staff members.

2.2. Administrative Director - Pam Lowenthal - no report

3. Executive Committee Report

4. Reports of Officers

4.1. General Chair's Report – Jane Grosser

- Jane welcomed new members, Todd Capen and Jennifer Ridge to the Board
- USAS convention /At-large appointments - Illinois Swimming may have 16 members in attendance. In addition to the six members we are allotted, Illinois is eligible for up to additional 3 at-large votes due to the size of our LSC. Jane is requesting that our at-large appointments are: Bob Welch, Kate Chronic and Judy Busse.

MOTION: To approve at-large appointments as recommended. PASSED.

Additionally, Jane indicated that that Illinois Swimming will *fund to attend*: Jennifer Ridge, Dave Olack and Peter Kozura

- Consent agenda:
- This is a tool we should begin to prepare to use Jane explained that working with a consent agenda would help with the flow of our meetings. Written reports would be submitted in advance of the meeting and then approved as a whole. If discussion is necessary, any report could be :”pulled for discussion Target timelines: Agenda – out 1-week prior to the meeting. Committee reports would be due the Friday prior to the meeting. That would give the weekend for review. Nothing would be discussed if it was not included in that time frame. At the Club Summit, Rose Snyder had a great handout explaining a consent agenda format. USA Swimming has a password-protected page where reports could be posted and retrieved. We do have the ability to password protect our website.. Bob Welch will take care of that. Pam will forward information from Rose
- Announcements
Jane extended congratulations to Bob Welch for receiving an invitation to be an official at the All-American meet to be held in Hawaii. The Board would like to extend special congratulations and recognition to Illinois swimmers: Jake Grosser, Taylor Zafir and James Ridgeway, who will be participating in the meet.

4.2. Administrative Vice-chair – Bill Welnhoffer

- Athlete Assistance fund is now over \$400,000. We will be adding \$30,000 to the fund.

4.3. Age Group Vice-chair – Todd Capen – no report

4.4. Senior Vice-chair – Dave Krotiak – no report

4.5. Program Operations Vice-chair – Bob Welch – no report

4.6. Treasurer's Report – Doug Lennox

Illinois Swimming Board of Directors

Wednesday, May 9, 2007

8:00 pm

Via conference call

1-800-977-8002 (call in number)

356158# (participant code)

- Pam reported that Doug prefers that financial statements be sent out only when the statement is balanced with the bank statements. The problem is that all of our bank statements arrive two weeks after our meetings.

Motion: to approve the March financial statement. PASSED

4.7. Athlete Representative – Jake Grosser

- Club summit re-cap
35 athletes attended the 2 part program. – 1) Olympian Rachel Komisarz gave her story and led the athletes in two water sessions. 2) Amy Prestinario & Jake Grosser led an education session focusing on what the athlete rep position was all about. Jake reported that he received positive responses from 3 attendees indicating that they would be interested in the position in the future. Participants also completed a Senior/Age Group swimming questionnaire/survey. Results of the survey will be compiled and forwarded to the appropriate committee members.

4.8. Coach Representative – Mike Laurich – no report

5. Reports of Elected Non-Officers

5.1. Secretary – Judy Busse - no report

5.2. Membership Registration Report – Pam Lowenthal

13,934 athletes

1264 non-athletes

114 clubs

5.3. Safety Coordinator – Jennifer Ridge – no report

5.4. Officials Chair – Dave Olack

- The Officials Committee recommends the meet referees for the upcoming Long Course championship meets as follows:

SR Champ Al Reynolds – St. Charles Swim Team

MOTION: To approve Al Reynolds as SR Champ Meet Referee.- PASSED

AG Champs Steve Mitchell – CATS Aquatics

MOTION: To approve Steve Mitchell as Age Group Champ Meet Referee.– PASSED

- Jane asked-who would be attending the officials' chair meeting in San Antonio in June. Dave Olack indicated that he will be attending the meeting.

5.5. Adapted (vacant)

- Jennifer Ridge recommended that a team with disabled swimmers might be a good starting point for finding an individual to fill the position. Jane asked that potential names to be forwarded to her.

6. Other Committee & Coordinator Reports

6.1. Meet Sanctions Report – no report

6.2. Ex-Officio Members of the Board – Michael Lawrence/Bill Schalz – no reports

7. Advice and consent to appointments

Illinois Swimming Board of Directors
Wednesday, May 9, 2007
8:00 pm
Via conference call
1-800-977-8002 (call in number)
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7.1. Age Group Committee Todd indicated that he was interested in adding names to the Age Group committee explaining that two current members were moving or interested in resigning. Todd will name James Sweeney (Naperville) Andy Grevers (NASA) and Bob Kizer (New Trier) as new members to the Age Group Committee.

7.2. Taskforce - Jane will make appointments to the following committees

- Zones Task Force
- Banquet
- Rules & Regs: Jennifer Ridge has agreed to sit on this committee; Jake Grosser is on the USA Swimming committee and is interested in sitting on the Illinois committee as well.

8. Unfinished Business

- Bill Welhofer asked to review the ISHOF proposal that was discussed at the last board meeting. Michael Lawrence gave an update on HOF induction ceremonies are this weekend and additional information will be forthcoming that could impact the direction that Illinois will following regarding supporting an Illinois display.

9. New Business

- **MOTION: That a taskforce be established to explore the possibilities of hosting the 2009 zone meet and that Jane appoint members to this task force to present a report to the Board at the July meeting. PASSED.** Bill Schalz recommended that Todd Capen and Kate Chronic are appointed to the task force due to their experiences in with Central Zone meets.

10. Action Items – none

11. Upcoming Meeting Schedule

- June: Wednesday, June 13, 7:05 pm (Cubs game) 22+ will be attending. Peter will forward additional information to the board.
- July: Wednesday, July 11th 7:30 pm –conference call
- August: No meeting scheduled
- September: Wednesday, September 12th , 7:30 pm ISI Office

12. Adjournment – 9:15 PM

Respectfully Submitted,

Judy Busse
Secretary

Illinois Swimming Board of Directors

ISI Office

Wednesday, July 11, 2007

7:30 pm -Via conference call

1. Roll Call, Reading, correction and adoption of minutes

Members Present: Jane Grosser, Bill Welnhofer, Doug Lenox, Dave Krotiak, Todd Capen, Mike Laurich, Dave Olack, Jennifer Ridge, Judy Busse, Pam Lowenthal, Bill Schalz, Michael Lawrence, and Peter Kozura

- **Agenda approved as presented. PASSED**
- **Minutes approved as corrected. PASSED**

2. Staff Reports

2.1. Executive director – Peter Kozura

2.1.1. Update

- Peter reported that he has visited with 23 clubs to date. Notable John Martin (Stevenson HS), the Chicago Park District and USA swimming personnel.

2.1.2. Long range planning

- Strategic Planning – We are at a starting point for creating a long-term road map for ISI planning and a working document is targeted for a September presentation and discussion
- Website – now can post from the office on the website. Dreamweaver has been purchased. Dave Krotiak & Todd Capen were asked to look at respective sections on the website for updating.
- Working with a graphic artist to create an ISI logo independent of the USA Swimming logo. This will become important for branding purposes. Renderings should be available to board members in the next couple of weeks with a goal of presenting a concept at the HOD meeting.
- Zones – Stevenson HS is interested in presenting a bid for hosting the 2009 Central Zones meet. Challenges – Warm down pool is not available at Stevenson. Seating is limited.
- 2016 Olympic Bid - Peter has a meeting scheduled with personnel involved with the Olympic Bid Committee (David Sims, Mike Connelly, Dave Arnott) and has a meeting is schedule for the 30th with Arnott to see if there is interest in hosting national and international competitions leading up to the 2016 Games.

Questions:

- Mike Laurich - Is Stevenson HS interested in hosing JO's? yes, they are interested in getting back in the rotation.
- Michael Lawrence - Is hosting Pan Pacs and the bid timeline realistic? We will know more after meeting with the local officials.
- Bill Schalz - Are we looking for a site and a club to host zones .. or is ISI planning to host? Jane – probably a partnership. Bill's main concern is the volunteer base that is necessary to host a meet of this caliber. Also, what would ISI's roll be in this meet? Jane – more involvement in event management and planning and preparation (logos, etc.) Peter – maybe ISI needs to be more involved in our championship meets? Bill agrees that there is room for improvement in the role that Illinois Swimming takes in championship meets. Peter – additional sponsorships is a future focus as well as details regarding what the host's responsibilities, etc. are.

2.2. Administrative Director – Pam Lowenthal

- Convention registration – please return forms – two forms. Convention registration forms (one on USA Swimming site, the other – Illinois Swimming form) August 1st is the deadline for registration. Please email Pam with confirmation of attendance and she will complete the USA registration forms. The rooming forms need to be forwarded to Pam.

Illinois Swimming Board of Directors

ISI Office

Wednesday, July 11, 2007

7:30 pm -Via conference call

2.2.1. banquet taskforce report

- Report timeline has been submitted,
Question - Bill - Is Tom Jager a Speedo Athlete? Budget – Are we paying Mike or Tom to appear? Pam – probably not Mike.

Motion to move to CLOSED SESSION to discuss matters of personnel. – PASSED.

Motion to return to OPEN SESSION – PASSED.

No action required.

3. Executive Committee Report - No report

4. Reports of officers

4.1. General Chair's Report - Jane Grosser

4.1.1. Consent agenda: Ready for September??

- Community Zero website is new, up and running. What do we think? Discussion followed. Probably not enough time to evaluate the system. Timelines were too tight for this meeting. Email notification of reminders could help. If there is a report that needs to be discussed, the supporting documentation needs to be made available well in advance of the meeting. Off-line conversations could clarify report questions prior to the board meeting. Michael Lawrence - Google tools has a program that would allow us to upload files – calendar is available – password protected – free! Jane – Mike, Judy, Jennifer and Pam will look into Google tools, set up a password and report back

MOTION: to pursue Google Tools as an alternative to Community Zero and report back within the 21 days PASSED.

4.1.2. 2009 Zone Taskforce progress report- Discussion/Vote

- Kate Chronic communicated with Jane regarding the possibility of hosting zones. PAC would be the best alternative but there are some limitations with the site. Open Water Swim Location – Pleasant Prairie (would require a partnership with Wisconsin.) The bid needs to be prepared quickly as it would need to be presented at the fall convention.
- Todd Capen's comments – Zone Task force has not met, however, no warm-down facility ... number of swimmers, etc. on deck could not be accommodated by Stevenson. Are there other facilities? Quincy is the only site that does not have facility issues.
- Michael – what are the technical requirements? Is a warm-down pool required? NO. Bids have been awarded where facilities did not have a warm-down pool. Do we have all of the requirements to host a meet and submit a bid. According to Kate, Stevenson does meet the requirements.
- Bill Schalz met with Andy Rose regarding the Palatine facility and the possibility of Academy and Palatine hosting the meet at the Palatine facility. They are in the preliminary stages of putting a bid together, but do not want to infringe on Illinois Swimming plans.
- Jane's Questions:
Is there a viable facility?
Is there a viable club at that facility?
Do we want the task force to go forward?
Potential Sites: Palatine, Stevenson, Quincy

Illinois Swimming Board of Directors

ISI Office

Wednesday, July 11, 2007

7:30 pm -Via conference call

- Michael: Has the task force explored all options in Illinois? Kate did begin the process and considered about five facilities in the state.
- **Quincy** has the best facilities – short comings: location (distance from the Chicago market), lodging. **PAC/Stevenson** – limitations of the facility – athletes on deck/warm-down pool ... club has hosted major meets in the past, but has expressed challenges with finding enough workers ... Indoor **Palatine** – new facility with a warm-up/cool-down pool, parking is limited on site, 50-meter course has a 10-yard shallow, 3 foot section. Open Water facility is potentially available. Proximity to O'Hare is excellent. Is the Park District on board? Outdoor meets in the summer could experience weather-related challenges.
New Wilmette Park District Pool is outdoors and has a separate pool - 8-lane, 50-meter pool. New Trier has hosted meets in that facility.
- Jane will charge the task force to explore the three facilities and report back to Jane by August 15th and then the board will be updated in a conference call meeting in late August. A date needs to be established. – first or second week in August. Michael indicated that the board should direct the task force for the type of information they need to bring back to the board in their report. Doug will try to put together a preliminary budget if he can get the financial parameters.

4.1.3. ISI Logo: **Discussion/Vote** Postponed to September.

4.2. Administrative Vice-chair – Bill Welnhofner – We currently have \$436,000 in Athlete Assistance Account.

4.3. Age Group Vice-chair – Todd Capen – Upcoming JO meet status – on track.

4.4. Senior Vice-chair – Dave Krotiak –

- Senior Champs – all is ready. Some challenges with meet information. Communication and timeline problems resulted in a late meet packet. Recommendations and suggestions will be presented to improve the process. Confusion as to who should be responsible for the different layers of a championship meet, timelines, information, etc. – Sr. Chair, Program Ops, ED??
- Championship meet contract update: Who is to initiate and follow-up on the contracts? Bill – probably should be handled at the ED level. All contracts should go through the ED for consistency. Peter will work with the chairs to establish procedures and timelines.
- Camps – a camp was cancelled - only 2 applications were submitted
Fall – Oct 18-21 – at Colorado Springs - Boys Camp has been accepted
Girls Camp – January

4.5. Program Operations Vice-chair – Bob Welch

4.6. Treasurer's Report – Doug Lenox

- Most recent month's end reports are impossible to present due to the timing of our meetings. If our meetings were pushed back one week (week 3), balanced and current financial statements could be presented.

4.6.1. Approval of Financial statement: April/May **Discussion/Vote**

- April and May financials are in very good shape. Doug brought the board up to speed and answered

Illinois Swimming Board of Directors

ISI Office

Wednesday, July 11, 2007

7:30 pm -Via conference call

MOTION: To approve the April and May financial statement as presented. PASSED.

4.6.2. Reimbursement policies: Discussion/Vote

- Doug presented a series of proposals for establishing a process for expense reimbursements. Items included: eliminating reimbursement for commuting mileage, purchase reimbursement of convention/

MOTION: To eliminate expense reimbursement for commuting mileage. 2nd. FAILED.

Discussion followed regarding the reimbursement rate. 48.5 cents (business rate) v 14 cents (not-for-profit rate) and the philosophy of the reimbursement.

MOTION: That ISI related purchased must be approved in writing by the General Chair, Treasurer, Administrative Vice Chair or Executive Director before the purchase is made. These individuals can approve up to \$500.00 (five hundred).

AMMENDED: strike the last sentence. PASSED.

APPROVED as Amended

- Convention, Seminars, Workshops Policy Recommendations

MOTION: As printed in report

Amended – second lodging paragraph struck FAILED as Amended.

4.7. Athlete Representative – no report.

- Jane thanked Jake for his service on the board as he will be turning over the Sr. Athlete Rep to Amy Prestinario. A new athlete rep will be elected at Senior Champs.

4.8. Coach Representative – Mike Laurich - no report

5. Reports of elected non-officers:

5.1. Secretary – Judy Busse - no report

5.2. Membership Registration Report - posted

5.3. Safety Coordinator – Kate Chronic - no report

5.4. Officials Chair – Dave Olack

- Presented the Officials Transfer Policy for review and discussion.
One official submitted an application for a scholarship Valerie Bartman (\$500 stipend) ***(see written proposal)

MOTION: To approve Valerie Bartman as a scholarship recipient. PASSED.

There are two remaining scholarships available.

5.4.1. Clinic program Update

- Fall Clinic host sites (response to blast email) will be reviewed and named.

5.5. Adapted (vacant)

6. Other Committee & Coordinator Reports

6.1. Meet Sanctions Report

6.2. Ex-Officio Members of the Board

6.2.1. Spring Championship meet information plan. – Bill Schalz

- Written proposal presented in advance.

MOTION: Proposal #1 as written PASSED.

Proposal #2 regarding the publication and distribution of the championship meet

Illinois Swimming Board of Directors
ISI Office
Wednesday, July 11, 2007
7:30 pm -Via conference call

information

MOTION: Proposal #2 as written ... PASSED.

7. Advice and consent to appointments

7.1. Taskforces: Meet Scheduling, Rules and Regs, Banquet, Spring Summit,
Zone.

MOTION: To approve the appointments to the task forces as presented. PASSED.

8. Unfinished business

9. New Business

10. Action Items

11. Upcoming Meeting Schedule:

August: Conference Call to update the board on the Zone Task Force Report

September: Wednesday, September 12th, 7:30 pm ISI Office

October: Sunday, October 7th 10:00 am ISI Office (preceding the HOD meeting)

12. Adjournment - 10:55 PM

Respectfully Submitted,

Judy Busse
Secretary

Illinois Swimming House of Delegates
Chicago Marriott – O’Hare
Sunday, October 7, 2007
2:00 PM

Opening Remarks:

Pete Kozura introduced Doug Arnett an member of the Chicago 2016 Committee. Doug spoke briefly to the group and presented a video presentation. The aquatic center is planned for – Douglas Park on the west side. This will be a legacy facility where community-based programs could exist as well as midwest and national level competitions. Moderate hotels are planned for the area surrounding this site. Plans are to build this facility in cooperation with the swimming community. Temporary seating will be used so that the future. FINA favors venues where all of the aquatic activities are in the same location. This will necessitate the use of temporary pools. This 5-pool facility will become a 3-pool facility at the conclusion of the games. 1. Look to the future to see what and where facilities should be located. 2. What programming can ensure the long-term future of the facility. Today’s 12 year olds will be the average age of the 2016 Olympians. The aquatic facility is the one facility where city dollars will be used do to the fact that they already have plans aquatic. Post-Olympic plans might be that the CPD will bring in an outside agency to run the aquatic facility. October 9, 2009 is the date where the selection announcement will be made. The 26 miles of lake front park will be used extensively.

Minutes

1. Roll Call
2. Approval of Agenda -
MOTION: Approved as presented. PASSED>
3. Reading, correction and adoption of the minutes of Spring HOD 2007
MOTION: To approve the minutes as presented. PASSED.
4. Opening Remarks -
 - **Jane Grosser, President**
President’s Report is included in the packet. Is there a better way to do things? Indicated that a long-range strategic planning meeting is scheduled; a number of people have indicated that they are interested in working in some capacity with Illinois Swimming.
 - **Pete Kozura, Executive Director**
 - Recognized the dedication and commitment of the members in the organization to the membership and the sport of swimming.
 - Goals from last May included: Getting Illinois Swimming Involved with the Chicago 2016. With the cooperative help of Jane, Dave .. met with
 - Just forwarded a letter to Mayor Daley urging him to move forward with
 - Corporate Partnerships.. membership may be the best source of leads and potential partners with Illinois Swimming
 - Governance Goal – fiscal responsibility. Doug Lennox has initiated a number of fiscal adjustments and has placed ISI in a fiscally responsible position
 - New Illinois Swimming Logo will be presented soon
 - Officials – 4 of 5 programs are completed with over 100 new officials on board.
 - Illinois High School Association – met with Ron McGraw. Goal is to create a good working relationship. Forwarded a position paper regarding some of the pressing
 - Congratulations to NASA and Sheridan for hosting the state championship meets.
 - Defended the zone championship successfully
 - Build on an initiative that Jane mentioned– Short-term and Long-term strategic planning meeting to create a roadmap for the direction of Illinois Swimming.
5. Reports of Officers

- **Administrative Vice Chair – Bill Welhnofer**

Gave update 65% equities and 35% fixed income interests. The current fund balance is \$430,000. From a fiscal perspective, things are in good shape.

- **Program Operations – Bob Welch**

Correction to written report – 450 officials. The officials clinics have been re-vamped the program. Illinois is consistently well represented in national-level meets with more and more officials receiving assignments at national level meets. Spring Official's clinic dates will be announced soon looking for sites. Downstate members are requesting that more than one clinic be scheduled in the downstate area to allow more flexibility for participants.

- **Senior Chair – Dave Krotiak**

A written report was included with packets.

Senior Championship Meet: Ongoing goal is to improve our Senior Championships so that it moves far beyond the glorified time trial meet of the past. The time standards for the meet have remained relatively the same (48th time for individual events and 24th place time for relays), but the format of the meet is changed.

MOTION: To approve the short course and long course time standards as presented. 2nd. PASSED.

Long Course Senior Champ bid – NASA recommended (JLB see written report)

MOTION: To accept the recommendation PASSED.

New Senior Championship Meet format was presented. The proposed format would include a three and a quarter day format:

- Thursday Evening: 1000/800 Free
- 200 IM and 400 IM are switched on Friday and Saturday in event order
- Remainder of the events stay the same
- Friday, Saturday, Sunday – all prelims are in the AM Session
- A and B format
 - A Session – 6 heats of 50 Free, 100's, and 200's; 5 heats of 400/500. This session should last approximately 2 ½ hours.
 - B Session – Reminder of the heats. Projected timeline – 2 ½ hours
 - Relays – Top 8 swim with finals; remaining heats swum 15-20 after the A Session.
 - Warm-up for the B Session – 45 minutes at the conclusion of the relays
- Top 24 at night (includes a bonus heat)

??? What happens to the possibility of time trials with this format? It improves it greatly. Moving the 800/1000 to Thursday frees up time during the remainder of the meet for time trials.

??? If B session athletes qualify for finals, is the warm-up/rest time available? Yes, and we are planning to make off-site checking for A level athletes to

??? Will penalties be assessed for non-participation in the bonus format? Our program will mirror the FINA pattern while following the required check-in/scratch procedures. The goal is to give swimmers an opportunity to swim at night, not make it difficult.

??? Does the Senior committee have influence over the management of the meets and the requirements regarding posting of qualifiers, etc. so that ALL will know who is scheduled and required to swim. The official notification is posted for 30 minutes, then should be taken down and replaced with the correct listing to avoid disqualifications of athletes.

Goal to have the meet information posted by November 1st for the short course championship ... no more 20-day-prior-to-the-meet-notice!

MOTION: To accept the new Senior Championship format as presented. PASSED.

ISI Club Support Program

Some adjustments were needed to keep with the financial restraints. To this end, there is a change in the program. NSCA funding to be \$200 Guaranteed. Pending publication of the time standards and athlete

participation for this event, the amount of club support may increase to a maximum of \$500 per athlete. Preparatory funding is not \$250 per season and will include LC Speedo Junior qualifiers.
??? Define “per season” - Short-course and Long-course = one season.

US Convention Overview:

Sectionals will run for at least one more year.

ELITE Meet/Camp Update – 11 gentlemen will be going to Colorado Springs – practices, speakers and stroke/race analysis will be included. Girls camp will be held in January .. details will follow.

- **Age Group – Todd Capen**

Age Group Championship Meets

2008 Long Course bid – Academy Bullets @ UIC (JLB written)

MOTION: To approve the LC Bid – PASSED.

Regional site selections and assignments are included

MOTION: To accept the selections/assignments as presented PASSED

Time Standards included in packet.

MOTION: To accept the time standards as presented. PASSED.

Camp information: camp deadlines are tomorrow.

Midstates and zones coaches are needed as well as a manager.

IMX – Age Group development report from USA-S. Proposed that in 2009 an IMX championship meet will be available by zones. Qualifying standards will be based on IMX scores, not times. More information will be coming as we get closer to the event dates.

- **Coaches Representative – Mike Laurich**

Encouraged coaches to visit the USA swimming website for many tools and useful information.

- **Secretary – no report**

- **Athlete Reps – No report**

Special thanks to Jake Grosser who has just ended his term as the senior athlete rep. Alissa Finn has just been elected to the Junior Rep position and Amy Prestinario moves into the Senior Rep position. Jake has been very instrumental in promoting the involvement of athletes in the governance and leadership of swimming at the local, state, zone and national levels.

- **Officials Chair – Dave Olack**

One of the primary functions has been to announce the meet referees for the short course season:

Jim Williams Sr

Al Reynolds Age Group Champs

Regional Assignments:

-Barrington

Jim Wing - Fox

Paula Murray – Lincoln-way

Valarie

Future *Swimposium* activities will include an official’s track where the focus will be on “Training the Trainer”.

Officials clinics have now been standardized so that some sense of order exists.... 111 participants with 64 new officials trained during the first 4 (of 5 clinics).

??? Would you consider a mid-winter clinic for those parents who might have some additional free time during that time of the year? Possibly, but the current format of Fall and Spring will need to run for a while to see if we can stay with a scheduled ...

Meet Referee responsibilities now include a disqualification log allowing for an analysis of the calls. Communication with the coach/athlete regarding disqualifications including the 2-part disqualification forms.

USA Swim HOD referenced that the new rule does not require the meet marshals to be members of USA Swimming. Meet referees will hold a pre-meet meeting with marshals prior to the beginning of each session.

- **Safety Chair – Jennifer Ridge**

24 accident reports were submitted during the 2nd quarter.. most out of meet situations. Many accidents are going unreported out of practices. Jennifer plans to contact the safety chairs from each of the clubs.

Convention updates in the area of safety will be coming throughout the year via email or the website.

- **Membership/Registration – Pam Lowenthal**

Splash Bash fliers have been included in your packets and are available to each club.

High School times will go into the National Times Data Base, but will not be tied to the individual club. They will be held under their name as unattached. Times to be put in the data base are observed swims: Sectionals and State.

Membership Report:

Athlete Membership – 15529

Non-Athlete – 1326

Clubs – 114

6. Reports of Committees and Coordinators

Michael Lawrence – written report

Two members are now on the USA Swimming BOD – Michael Lawrence and Bill Schalz will be the Coaches representative to the Central Zone

Bill Schalz – Central Zone Director

- Water Depth – Effective immediately, the teaching of racing starts must be in at least 6 feet of water. Bill cautioned that clubs/coaches will have NO insurance when starts are taught in water less than 6 feet of water. Outside of swim meets, diving should not take place in less than 6 feet of water. Jennifer Ridge will
- Speedo Championships – Waukesha High School (JLB check dates)
- Schroeder YMCA – Wed-Sat (week before the sr champ meet) (JLB – check dates)
- Two sets of standards will be in place for the SC and LC meets.
- Time standards will be posted for those meets soon.

7. Presentation and Approval of Financial Statement – Doug Lennox

Doug reported that our LSC is in great financial state – the end of the fiscal year was Aug 31, and has been reconciled. Future reports

Total assets - \$700, 000, up from \$550,000 last year

Athlete Endowment Fund - \$430,000 increase of \$170,000 – represents approximately a 10% gain

Operating Cash - \$240,000

Operating Equity \$120, 000 up from 80,000

Operating Profit

8. Presentation of the Budget – Doug Lennox

Last May the board recommended that the budget be presented to the HOD in the fall rather than in the spring. In the spring we will receive an update and status report, but the budget will be presented in the fall for 08-09.

9. Unfinished Business

10. Appointments, Confirmations and Elections

Nominating Committee Bob Welch, Drew Schnack, Kathi Rigalli, Amy Prestinario .. Two nominations are needed from the floor: Andy Rose, Adam from Westmont, Doug Lennox

MOTION: To close nominations. Passed.

MOTION: To accept the nominations by acclamation. Passed.

10. New Business - none

11. Rules and Legislation (59 votes in the room)

Current proposals before the House are currently under review at the USA Swimming level.

R-1 – As Presented – FAILED

R-2 – As Presented - FAILED

R-3 – As Presented – FAILED

206.9 Regional Championship Entries

**MOTION: A swimmer may swim in 9 events, a maximum of 4 per day.
PASSED.**

206 – Regional Championship Format

MOTION: ½ hour after the mile events on Sunday, hold a time trial for Saturday Senior Events only. Separate sanction number. Limitations: 2 events, 14 & Over swimmers, may not swim the event if you swam it during the meet. PASSED.

12. Announcements

- Spring HOD – Sunday, May 4, 2008 – Bloomington, IL

13. Adjournment 4:52 PM

Illinois Swimming Board of Directors
Wednesday, September 12, 2007
8:00 pm
ISI Office/Conference call

1. Roll Call, Reading, correction and adoption of minutes

Members in Attendance: Jane Grosser, Bill Welnhoffer, Bob Welch, Todd Capen, Doug Lennox, Jennifer Ridge, Dave Olack, Alissa Finn, Michael Lawrence, Peter Kozura, Pam Lowenthal, Bill Schalz, Judy Busse

MOTION: To approve the minutes as presented. PASSED

2. Staff Reports

2.1. Executive director – Peter Kozura

- Update -
 - Peter has been able to attend over 30 club meetings to date.
 - Attendance at Senior Champs & the Age Group State Meet also offered meeting opportunities.
 - Other notable contacts:
 - World Sports Chicago (arm of 2016 Olympic committee). Indicated an interest in doing something “swimming-wise” .
 - Met with Doug Arnot. (2016 Olympic Committee) He will be making a presentation prior to the HOD meeting ... Talking about the Chicago Aquatic Center and some Q&A with the aquatic community.
 - Met with Ron McGraw of the IHSA – introductory meeting.
 - Steve O’Rearden (Speedo).
 - Rod Davis (USA Swimming – Marketing).. Outreach potential.
 - Daily Herald – Mike Ingram, sports editor what can we do
 - Have established a meeting date with Phil Hirsch - Tribune.
 - Zone Meeting Recap - regarding our participation at zones and what we need to do logistically.
 - Officials’ clinics began this past weekend.
 - Website update ... working on cleaning up the website. Still need some additional input from Age Group & Senior chairs on how to enhance that portion of the site.
 - Championship Meet contract details - Sponsorship.
 - Looking forward to the upcoming long term strategic planning meeting.
- Long range planning -
 - Meeting scheduled for 6:00 PM on Wednesday, October 17th @ ISI office

2.2. Administrative director - Pam Lowenthal

- Convention -
 - Final convention details distributed. Per diem checks/ Reservation numbers/ Dave Olack and Doug Lenox will pick-up the remaining votes. 14 people will be attending, 12 with votes.
- Banquet Task Force -
 - Invitations going out this week 252 athletes, 57 coaches and board members. Banquet will be held on Sunday, October 7th @ the Marriott (same day as the HOD meeting held)

MOTION: To approve the at-large vote assignment to Dave Olack. PASSED.

3. Reports of officers

3.1. General Chair’s Report

- Consent agenda:
 - Google?? Ready for November?? Will run a trial on Google.
- Zone Bid.
 - We have decided not to move forward with a zone bid. Peter – Stevenson will be under construction next summer and would probably not be ready to host a meet of that caliber. A bid for 2010 could be a consideration. A warm-up/cool-down pool is a shortcoming, but the solutions are under consideration. The Winetka and the Palatine sites have been ruled out as potential options. Todd Capen has replaced Kate Chronic as the chair of the zone task force.

MOTION: To move into CLOSED SESSION to discuss Personnel Committee recommendations. PASSED.

MOTION: To return to OPEN SESSION. PASSED

Illinois Swimming Board of Directors
Wednesday, September 12, 2007
8:00 pm
ISI Office/Conference call

MOTION: To accept as the recommendations of the Personnel Committee as presented in CLOSED SESSION. 2nd. PASSED.

- An anonymous gift of \$1500 has been received with a suggestion that a “Volunteer of the Year Award” be established and hopefully presented at the award banquet.
- Michael Lawrence – Convention Information:
 - Zone Director - candidate, Bill Schalz, is running unopposed and will have the support of Illinois Swimming.
 - The legislative package is rather large and Illinois Swimming will have a discussion/caucus prior to the vote at the convention to discuss the legislative stance of Illinois Swimming. Michael will review the package and highlight key pieces of legislation that are up for a vote.

3.2. Administrative Vice-chair - Bill Welnhofer

- Meeting with the personnel committee was successful.
- Athlete Assistance fund has \$430,000 in the account and since the transfer has generated in excess of 9%.

3.3. Age Group Vice-chair - Todd Capen

- Written report

MOTION to accept the recommendation that the Academy Bullets serve as hosts for the Age Group LC meet on August 1-3 @ UIC and bring forward the recommendation to the HOD. 2nd. PASSED.

- Regional Assignments presented.

MOTION: to approve the Regional Championship assignments as presented. 2nd. PASSED

- Time Standards – changes are highlighted in bold. Boys times have been lowered

MOTION: to approve the 2007-08 Illinois Time Standards as presented. 2nd. PASSED

- Camps - experiencing slight challenges with one of the sites, but should be resolved this week or cancelled.

3.4. Senior Vice-chair – Dave Krotiak

- Committee is meeting Thursday (9/13) and will be presenting time standards and senior elite meet details.

3.5. Program Operations Vice-chair – Bob Welch

- Written report submitted.
- Meet scheduling taskforce update - first meeting (see written report).. Spring HOD target for recommendation

3.6. Treasurer’s Report – Doug Lenox

- Athlete Endowment: Bernstein account update - the long-range focus plan in place for this account has served us well in the current volatile economy.
- Budget approval moved to fall HOD meetings for the 08-09 year. Thought process is to get the budget information/draft in front of the HOD in a more timely manner.
- Doug explained that an accounting error has been corrected and is reflected on the June balance sheet.
- Presented some adjustments and changes in banking and account management which will have a positive impact on the 07-08 fiscal year.
- Doug presented and explained a detailed spreadsheet of approved budgeted line items broken into monthly estimates to be entered into Quick Books for fiscal 07-08.
- Approval of Financial statement:
 - June and July balance sheets were presented.

MOTION: to approve the June and July financial statements as presented. 2nd. PASSED.

MOTION: To present the budget to the HOD for approval to the fall meeting. 2nd. PASSED

3.7. Athlete Representative: Welcome: Alissa Finn

- No report at this time, but looking forward to meeting everyone at the upcoming convention.

3.8. Coach Representative – Mike Laurich - no report

4. Reports of elected non-officers

4.1. Secretary – Judy Busse - no report

4.2. Membership Registration Report Pam Lowenthal

- Written report

4.3. Safety Coordinator – Jennifer Ridge

Illinois Swimming Board of Directors
Wednesday, September 12, 2007
8:00 pm
ISI Office/Conference call

- Second quarter accident statistics – Illinois – 24 accident reports submitted. Majority of incidents occurred at meets. Leg & foot and Head/neck injuries – ranked first. Accident reports are to be submitted from meets and practices. The report may not be reflective of what is taking place, but rather, indicate that we are doing a better job of reporting accidents that occur in a meet setting and not effectively reporting accidents that have occurred in practice settings.

4.4. Officials Chair – Dave Olack

- Written report – Meet Referees for upcoming championship meets have been selected: Jim Williams – Senior champs and Al Reynolds – Age Group.
- Officials' re-entry policy was presented and explained. Officials need to follow this procedure if they have dropped out of certification for more than one year.

4.5. Adapted (vacant)

- Jane asked if anyone knew of someone who might be interested in serving in this position and to please forward their name to Jane.

5. Other Committee & Coordinator Reports

5.1. Meet Sanctions Report

- 5.1.1. Approval 07-08 short course schedule

MOTION: to approve the SC schedule as presented. 2nd PASSED.

5.2. Ex-Officio Members of the Board

- Michael Lawrence – written report

6. Advice and consent to appointments - none

7. Unfinished business - none

8. New Business

- Peter Kozura presented potential Illinois Swimming Logo's for review and discussion.

9. Action Items - none

10. Upcoming Meeting Schedule

- October: Sunday, October 7th 11:00 AM - ISI Office (preceding the HOD meeting)
Wednesday, October 17th 6:00 PM – ISI Office – Strategic Planning Meeting
- November: Wednesday, November 12th via conference call - BOD
- December: BOD Holiday dinner TBA

11. Adjournment - 10:07 PM

Respectfully submitted,

Judy Busse
Secretary

Illinois Swimming Board of Directors
Wednesday, November 14, 2007
8:00 pm
Conference call

- 1. Roll Call, Reading, correction and adoption of minutes - Called to order at 8:04 PM**
Present: Jane Grosser, Bill Welnhofer, Dave Olack, Jennifer Ridge, Bob Welch, Bill Schalz, Doug Lenox, Todd Capen, Michael Lawrence, Judy Busse. Staff: Pete Kozura, Pam Lowenthal
MOTION: To accept the minutes as presented. PASSED
- 2. Staff Reports**
 - 2.1. Executive director
 - 2.2. Administrative director**Adoption of Staff reports**
MOTION: To approve staff reports. PASSED.
- 3. Executive Committee Report (no meetings held)**
- 4. Treasurer's Report**
Approval of Financial statement: August
MOTION: To accept the August financial reports as amended. PASSED.
MOTION: To accept the September balance sheet as presented. PASSED.

Discussion followed concerning the budget variance in two areas: Senior Elite Meet and the Athlete Award Banquet.
- 5. Reports of officers**
 - 5.1. General Chair's Report – written report submitted.
MOTION: to Approve the General Chair's Report as presented. PASSED.
 - 5.2. Administrative Vice-chair: no report
 - 5.3. Age Group Vice-chair: no report
 - 5.4. Senior Vice-chair: no report
 - 5.5. Program Operations Vice-chair: no report
 - 5.6. Athlete Representative: no report
 - 5.7. Coach Representative: no report
- 6. Reports of elected non-officers**
 - 6.1. Secretary: no report
 - 6.2. Membership Registration Report - written report submitted
 - 6.3. Safety Coordinator: no report
 - 6.4. Officials Chair: written report submitted.
 - 6.5. Adapted (vacant)
- 7. Other Committee & Coordinator Reports**
 - 7.1. Meet Sanctions
 - 7.2. Ex-Officio Members of the Board – PULLED
 - 7.3. Advice and consent to appointments**Discussion of action/pulled items:**
 - **Ex-Officio Report – Michael Lawrence**

Bylaw task force. Three items are noted and Michael recommends that Illinois Swimming follow the recommendations.

 - Our bylaws are on file with USA Swimming.
 - Outside legal counsel should determine that we are in compliance with state laws
 - Review changes to bylaws so determine that they are aligned.

Illinois Swimming Board of Directors
Wednesday, November 14, 2007
8:00 pm
Conference call

- National Board of Review Seminar – Michael attended the seminar with Drew Schnak and highlighted a couple of items in the report. ISI cannot deny participation to any member (ie. Coach) without a hearing. Also, Michael shared other suggestions that were presented at the seminar and included in his written report.
- Coaches Continuing Education Grant Program. Todd Capen asked for some clarification on the program. Where does the money come from that you note in the report? Budgeted monies that were not spent. This is a proposal for the board to consider. Questions were raised as to the start date of the program.

MOTION: That we accept the Coaches Continuing Education Grant Program as presented without a dollar amount. PASSED

Specific dollar amounts and procedures are to be finalized and presented at the January 2008 meeting prior to launching the program.

Adoption of non-officers reports

MOTION: To approve the Officials Report as presented

8. Strategic Planning discussion time

8.1. Prioritizing goals and objectives

Jane distributed the prioritized results of the strategic long range planning meeting and asked for discussion on the items.

MOTION: To continue discussion of “Future Needs” planning priorities at the January 2008 meeting. PASSED

9. Unfinished business

10. New Business

- Todd shared comments of the joint Age Group/Senior meeting. Including a proposal to have a coaches clinic component with the spring HOD meeting. Todd asked board members for suggestions as to what to included or ideas to incorporate into the weekend. Any input should be emailed to Todd, Dave or Mike. Date of the spring HOD May 3-4, 2008.

11. Action Items - none

12. Upcoming Meeting Schedule

December: Holiday dinner Thursday, December 13th 7:30 pm

January: Wednesday, January 9, 2008 Office/conference call 8:30 pm

13. Adjournment - 10:13 PM

Respectfully submitted,

Judy Busse
Secretary