



Illinois Swimming Officials Committee  
Training and Certification Standards

Position	Minimum Age	Training and Certification Requirements for First Certification in this Position	Recertification Requirements
Stroke and Turn Judge	18	<p>Join USA Swimming as a Non-Athlete member.</p> <p>Complete Level II background check, Athlete Protection Training and concussion training prior to on deck training.</p> <p>Complete e-learning program and attend the ISI Officials Admin Official webinar.</p> <p>Take the online USA Swimming <b>Certification – Stroke &amp; Turn/Timer</b> test and receive a score of 80% or better.</p> <p>Complete on deck training as described below.</p>	<p>Work 10 sessions in the calendar year.</p> <p>Must take the online USA Swimming <b>Re-certification – Stroke &amp; Turn/Timer</b> test in the 13-month window between 12/1/odd year and 12/31/even year with a score of 80% or better or attend a re-certification clinic offered by the ISI Officials Committee.</p> <p>S&amp;T Officials who become certified in the position during the retesting window have met recertification requirements for both testing and worked sessions.</p>
Administrative Official	18	<p>Join USA Swimming as a Non-Athlete member.</p> <p>Complete Level II background check, Athlete Protection Training and concussion training prior to on deck training.</p> <p>Complete e-learning program and attend the ISI Officials Stroke and Turn webinar.</p> <p>Take the online USA Swimming <b>Certification – Administrative Official</b> test and receive a score of 80% or better.</p> <p>Complete on deck training as described below.</p>	<p>Work 4 sessions in the calendar year.</p> <p>Must take the online USA Swimming <b>Re-certification – Administrative Official</b> test in the 13-month window between 12/1/odd year and 12/31/even year with a score of 80% or better or attend a re-certification clinic offered by the ISI Officials Committee.</p> <p>Administrative Officials who become certified in the position during the retesting window have met recertification requirements for both testing and worked sessions.</p>
Starter	18	<p>Must be a non-athlete member in good standing and must have worked as a certified Stroke &amp; Turn</p>	<p>Work 10 sessions in the calendar year.</p> <p>Must take the online USA Swimming <b>Re-certification –</b></p>



Illinois Swimming Officials Committee  
Training and Certification Standards

		<p>Judge for at least 20 sessions prior to beginning training.</p> <p>Complete e-learning program and attend the ISI Officials Starter webinar.</p> <p>Take the online USA Swimming <b>Certification – Starter</b> test and receive a score of 80% or better.</p> <p>Complete on deck training as described below.</p>	<p><b>Starter and Recertification – Stroke &amp; Turn/Timer</b> tests in the 13-month window between 12/1/odd year and 12/31/even year with a score of 80% or better or attend a re-certification clinic offered by the ISI Officials Committee.</p> <p>Starters who become certified in the position during the retesting window have met recertification requirements for both testing and worked sessions.</p>
Deck Referee	21	<p>Must be a non-athlete member in good standing and must be certified at starter for one year and worked as SR for at least 20 sessions since DR certification.</p> <p>Complete ISI Officials AO training, passed the USA Swimming <b>Certification – Administrative Official</b> test prior to attending the referee webinar; completed AO certification prior to obtaining Referee certification</p> <p>Letter of recommendation from a current Referee, certified for the prior 24 months as a Referee.</p> <p>Attended an ISI Officials Referee webinar. Take the USA Swimming <b>Certification – Referee</b> test and receive a score of 80% or better.</p> <p>Complete on deck training as described below.</p>	<p>Work 10 sessions in the calendar year.</p> <p>Must take the online USA Swimming <b>Re-certification – Referee</b> test in the 13-month window between 12/1/odd year and 12/31/even year with a score of 80% or better or attend a re-certification clinic offered by the ISI Officials Committee.</p> <p>Referees who become certified in the position during the retesting window have met recertification requirements for testing, worked sessions and CEUs.</p> <p>Must earn 6 ISI approved Continuing Education Units in each calendar year.</p>



## Illinois Swimming Officials Committee Training and Certification Standards

On Deck Training Requirements	
Stroke and Turn Judge	Written evaluation by a Trainer on proper form from a total of 5 sessions at no less than 3 sanctioned meets with at least 2 different Trainers who have been certified Stroke and Turn Judges for a minimum of 12 months.
Administrative Official	Written evaluation by a Trainer on proper form from a total of 3 sessions at no less than 2 sanctioned meets with at least 2 different Trainers who have been certified Administrative Officials for a minimum of 12 months. At least one must be multi-session meet.
Starter	Written evaluation by a Trainer on proper form from a total of 5 sessions at no less than 3 sanctioned meets with at least 2 different Trainers who have been certified Starters for a minimum of 12 months.
Deck Referee	Written evaluation by a Trainer on proper form from a total of 6 sessions at no less than 4 sanctioned meets with at least 3 different Trainers who have been certified Referees for a minimum of 24 months. Either 5 <sup>th</sup> or 6 <sup>th</sup> session done with a certified trainer.

### Other Requirements and Policies

1. For all positions except Referee and Starter, a session is defined as being at least two hours long and must include each of the strokes. The session will include at least 20 heats. Starters must have at least 25 starts for the session to count. Referee training sessions must be three hours in length. Sessions not meeting those requirements will not be counted.
2. All on deck training sessions will count toward the minimum session requirements for Annual Renewal.
3. The Trainee shall print an ISI certification card from OTS to be used as proof of clinic attendance for training or have Deck Pass available for the Meet Referee.
4. Trainee certification is granted and is effective upon online training completion and with current, valid USA Swimming non-athlete membership. Trainees will have a T-suffix after their position abbreviation.
5. To complete certification Trainee must scan or photograph all evaluations and send with their completed Certification Requirements Checklist to [ilswimofficials@ilswim.org](mailto:ilswimofficials@ilswim.org) for processing. Please send multiple emails if attachments exceed 5 MB in size. The Trainee's sessions must be entered by the Meet Referee in the Officials Tracking System (OTS).
6. ISI certification will be issued by Officials Certification Chair after notification that test requirements have been met and receipt of on deck training cards.
7. All training and annual session requirements must be completed at USA Swimming/ISI sanctioned or approved meets and are subject to the Official's Committee's posted policy on out of LSC training.
8. Position certification occurs and is effective upon completion of training evaluations, review by the Certification Chair and/or Officials Committee and notification by the USA Swimming webmaster that certification status has been upgraded. Any certified official who, upon a retrospective review, has been found to have failed to meet the minimum standard(s) for **Evaluation & Certification** may have his/her certification revoked and may be subject to disciplinary action.



## Illinois Swimming Officials Committee Training and Certification Standards

9. ISI Referee Continuing Education Units:
  - a. Running a large meet as the meet referee. 2 CEUs per meet. (A large meet is defined as a meet held a minimum of 2 days, with at least 3 sessions, with at least 6 officials per session.)
  - b. Administrative Referee for any prelim-final meet. 2 CEUs
  - c. Clinician at an ISI sponsored officials' clinic. 3 CEUs per clinic.
  - d. Participation at an ISI sponsored recertification clinic. 3 CEUs
  - e. Participation at any of the following meets. 2 CEUs per session
    - o USA Swimming trials-class meets
    - o USA Swimming Senior Nationals
    - o USA Swimming US Open
    - o USA Swimming Junior Nationals
    - o USA Swimming Pro Series
    - o ISI Regionals
    - o ISI Age Group Championships
    - o ISI Senior Championships
    - o Illinois YMCA State Championship
  - f. Assignment as an evaluator at an Officials Qualifying Meet, without double credit for the above meets. 2 CEUs per session.
  - g. Training another official on deck, if you have TR entered in OTS and have no other deck responsibilities. 1 CEU per session with a maximum of 2.
  - h. For every 4 sessions over 20 in the swim season, 1 CEU with a maximum of 3.
  - i. Take and pass the Administrative Official test during the calendar year. 2 CEUs.
  - j. Act as an USA Swimming observer at any IHSA Sectional or State meet. 2 CEUs per session.
  - k. Attend other ISI sponsored events approved for credit by official's committee