



Illinois Swimming Officials Committee

Re-Entry Policy

If a previously certified USA Swimming official wishes to re-join USA Swimming in Illinois as a certified official with credit for previous certification, the following policies apply.

Less than 18 months of separation:

- Re-entering official should complete all steps required to become a non-athlete member in good standing to be an official, following the current USA Swimming guidelines.
- The candidate should take the USA Swimming online test for each position they seek to re-enter at, with a passing grade of 80% or better.
- The official should have a recommendation from a referee whom they know sent to the Officials Committee (ilswimofficials@ilswim.org). The recommendation should include the referees personal experience level with the official and the levels recommended for certification.
- In no case would the certified level be higher than what was held previously.
- Any candidate recommended to re-join as a referee shall be reviewed by the officials committee which shall confirm the certification level for the re-joining official.
- Candidate will receive an email confirming their approval as a trainee in each granted position.
- Candidate shall then receive positive on-deck evaluations as follows:
 - Stroke and Turn Judge – One evaluation session in position
 - Administrative Official – One evaluation session in position
 - Starter – Two evaluation sessions, one as a stroke and turn judge and one as a starter.
 - Starter / Admin Official – Three evaluation sessions, one each as judge, admin official and starter.
 - Referee – Four evaluation sessions, one each as judge, admin official, starter and referee.
- Sessions should comply with current ISI policy for on-deck training in the position. Starters should conduct the timers meeting, and referees should manage assignments and the officials meeting.
- Completed evaluation forms should be scanned (a legible photo from a phone camera will work as well) and emailed to ilswimofficials@ilswim.org. When there are multiple evaluation forms they should be emailed together.
- The training evaluation form is used to document the evaluation and is located on the Illinois Swimming website. Please note the re-entry evaluation session does not require a trainer but does require observation, written recommendation and signature by the meet referee.



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More than 18 months of separation:

- Candidates who have not been certified as a USA Swimming official for greater than 18 months will re-enter as a stroke and turn judge but will be allowed an accelerated process to move up certification levels on a case by case basis.
- Re-entering official should complete all steps required to become a non-athlete member in good standing to be an official, following the current USA Swimming guidelines.
- The official should have a recommendation from a referee whom they know sent to the Officials Committee (ilswimofficials@ilswim.org). The recommendation should include the referees personal experience level with the official and the levels recommended for certification.
- Re-entry as a stroke judge will require the same steps as an individual with less than 18 months of separation.
- Additional levels of certification will be granted on a case-by-case basis by the Officials Chair, and will require no less than the steps outlined above for each position.