

**Admin Vice Chair
Report to the Fall 2021
House of Delegates**



To: Illinois Swimming House of Delegates Informational Meeting
From: Jack Yetter, Admin Vice Chair

September 25, 2021

It has been my pleasure to serve Illinois Swimming as Administrative Vice Chair since March of 2020. It has been a challenging year, and it is good to get back to some sense of the normal operations of our organization.

Below I outline those items on which I have spent the largest amounts of my time since my last report to the House.

1. Continued to refine the use of software in the office, and late this year will be working with staff to interview new technology providers in the ongoing attempt to reduce costs and streamline processes. This has been time consuming, but we continue to chip away at costs. Next year's budget should reflect about \$5,000 in savings on this front.
2. Conducted a review of the Policy and Procedure Manual per my job description, and proposed changes to the August 2021 Board of Directors. An updated version of the Manual, including formatting improvements, was posted online shortly thereafter.
3. Worked with Jeff on establishing a rules-compliant committee to bring us into compliance with the Bylaw required Governance Committee. The committee began meeting in August and will have the authority to establish policy for the committee and propose an election process to begin next spring. Further, it will act as the nominating committee for next spring's elections. The initial structure of the Governance Task Force is Alexis Keto (NTA, Chair), Kate Chronic (M3A), Brett Cumberland (SCST), Aidan Puk (ACAD), Sidney Kennedy (ILL) and me.
4. Attended many USA Swimming leadership meetings, Central Zone meetings, and attended the various meetings of the USA Swimming Rules and Regulations committee and the meetings of the national Officials Committee.
5. Worked with other Board members on needed updates to the Rules and Regulations and helped draft them.
6. Solicited potential rule changes, formatted them, and met with the ISI Rules and Regulations committee to finalize formatting and check for conflicts. The packet was posted and distributed in a timely fashion under the Rules on September 10, 2021. My thanks to this year's ISI Rules and Regulations committee members for their time and diligence: Brian Brown (ACAD), Amanda Schleede (CPD), Kate Chronic (M3A), Dave Krotiak (FMC), Will Barker (HEAT), Michael Lawrence (LFSC), Sean Finley (LWSA), Athlete Member, Greta Pelzek (NTA), Athlete Member. Will manage legislation portion of House of Delegates.
7. Managed the Special House of Delegates from June, 2021 and the electronic voting, ensuring compliance with ISI Rules.

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8. Had several (regular) meetings with USA Swimming General Counsel's office about Covid related issues including waivers and other sanctioning restrictions. Waivers were removed from our requirements in August 2021.
9. Volunteered at both Age Group Championships and Senior Championships, as well as Zones.
10. Attended many meetings during the week of the USA Swimming Annual Business Meeting and served as a voting member of the USA Swimming House of Delegates.
11. Assisted in Budget process.

Yours truly,

JP Yetter

Jack Yetter
Administrative Vice Chair