**TOPS PAC (Parent Advisory Committee) Meeting**

November 5, 2019

7:30 pm

West Cook YMCA Conference Room

**Key:**

Missed items = highlighted yellow

Attendees = highlighted turquoise; may have missed some as I don’t know all names yet. Fill me in if you were there!

Editorial Comment = highlighted green

WCY = West Cook YMCA

HS = Oak Park River Forest High School

Action Item = **BOLD**

**Attendees:**

Paul Moniak – Head Coach

Becky Fuller – Secretary

Pete Ryan – Officials

Stacy Kielbasa – Chair

Sue McFarlin

Stacy Sorg – Social Chair

Guiseppina Mancuso

Julie Sievert

**Notes:**

1. **Team Structure and Logistics:**
	1. 2019 Splash for Cash Team Fundraiser
		1. Event will be 12/18 for OPRF and PAV groups and 12/17 for Tiny TOPS
			1. Will do it at practice at respective team practice facilities
			2. This is later than wanted to do it
			3. Will leave out HS boys (in their season)
		2. Will do pizza party on Saturday after
		3. We will be using the West Cook YMCA web site as the landing page for donations. Last year we used Team Unify with moderate success.
			1. Wish list is to have each kid monitor their individual contributions
		4. We (coaches) will be calling parents of all swimmers over the next few weeks to get everyone excited about the event.
		5. We are still searching for team items to purchase with funds.
		6. Sue says would like to do this more as a social event (maybe a Friday night) in future, with prizes
			1. Start planning earlier next year, maybe mid-summer
			2. Potentially do a Friday night (previously did one then, with music)
			3. Other teams do them with a family dinner, etc. at the same time
			4. Does take more volunteer work
			5. Concerns with people not wanting to donate in December
			6. Potentially bring in prizes/have exclusive team gear available
			7. Potentially have a committee next year run this (it’s basically our benefit)
				1. Coaches would still have to set up website payments and order items
				2. However, could be better handled (for making it a bigger event) by a PAC volunteer committee

To organize the event, get volunteers, set up any food, etc.

* + - * 1. Julie and Sue volunteered to run it
				2. Budget for some prizes (potentially could get donations)
				3. Potentially talk to Joey Dunns’ family; has done previous designs for Splash for Cash
		1. Goal is to raise $10k (same as last year)
			1. With 150 kids, would pan out to about $67 per swimmer needed to be raised
		2. Stacy points out need to let swimmers know what they’re raising money for in order to be able to tell grandparents, etc.
			1. Likely technical needs (potentially 2 laptops)
			2. Sue notes that if get new laptops get ones with side number pad; easier for Admin Officials
		3. Maybe discuss in future doing something else also like car wash, other type of fundraiser
	1. 2020 Claire Statton Meet
		1. Due to the meet being a week earlier this season, some returning teams have a conflict with the date. So far attending:
			1. BRRY (75-100, Paul’s estimate)
			2. Y2K (75-100)
			3. WILD (75-100) (out of Northwestern)
			4. CPD (75-100)
			5. NTA (25-30) (only senior team)
			6. And CHAMPS (25-30)
		2. TOPS has traditionally had 75-100 as well
		3. Paul has put word out via email and IL Swimming Coaches Facebook group that we have room for other teams.
		4. We hope to have 600-650 swimmers
		5. Entries open Monday, Dec 9 and close Friday, January 10
		6. Go through needs list and volunteer list
			1. Stacy asks about budget for hospitality/catering
			2. Last year was about $750
			3. Jenn Harte would have info on Maui Wowie
			4. Stacy doesn’t know where ordered pizza from
				1. Paul says Dominos
			5. Still have a contact with Stan’s Donuts – Peter Nolan
			6. **Giuseppina will be helping with hospitality this year**
			7. **Stacy will coordinate with Paul to do Costco**
				1. **Stacy to coordinate with Kristin Friker what’s needed from Costco**
			8. Sonny to potentially help out with refs
			9. FMC aquatics – two teams combined (Westmont and Ultimate)
				1. New facility in Westmont opening April 2020
				2. Should we call them to see rental cost for CS 2021?
				3. Paul says that’s a good idea
				4. Could potentially get bidding war started to lower cost to us ($10k for UIC for 2.5 days currently)
				5. Can we poach any of the FMC old coaches?
	2. Conflicts with Y meets vs. IL Swimming (Y State vs. IL age group champs and Y Districts/IL Regionals)
		1. Y Districts we’re hosting this year
		2. Sue says can be an advantage to be a part of both but this year we aren’t able to attend IL Swimming final meets
		3. Potentially try to resolve that in future
		4. Potential risk of losing families also with that conflict
		5. Sue wants us to make an effort to retain top tier kids; right now we’re like a feeder team (start here, get good, move on)
		6. Julie says that families don’t appreciate distinction of us being in both tracks (Y and IL Swimming), why that’s unique, why that differentiates us from some other teams, gives a different spread of opportunities to kids
			1. Per Pete, Karin West has said this used to be a bigger deal
			2. There’s not IL swimming championships for younger swimmers but for example there are Districts for Y that smaller kids can go to/win
	3. Y meet requirements
		1. For Districts no requirements
		2. 3 closed Y meets for Y State meet
			1. Y Districts can be one of those meets
			2. Districts is Feb 28
			3. For HS boys - Districts and BRRY Thanksgiving is pretty much all they have (2 meets)
				1. All HS Boys who might be in HS sectionals would be in jeopardy of not meeting 3 meet minimum
				2. Next year potentially do a dual meet between girls season and boys (PAV?)
		3. Could potentially hold virtual meet(s) to get them into Y State
			1. **Paul to look for another Y meet or virtual meet**
	4. Springfield travel meet
		1. Stacy will be sending out link to hotel
		2. Can use breakfast area for no charge
	5. Implementation of the USA Swimming Minor Athlete Abuse Prevention Policy (MAAP)
		1. We are finalizing the process with the next few weeks (mostly it’s platform)
		2. In order to familiarize yourself with the policy, details of the policy can be found on the team’s website
		3. All PAC Members/Group Leaders will be held to the same scrutiny as coaches – deadline is 12/31/19
	6. Current Fall/Winter enrollment stands at 150
		1. We were 180 in Fall/Winter 2018-19
		2. Please help bring us all female IHSA swimmers back to TOPS after their season concludes, which will be occurring over the next 2-3 weeks.
		3. We are still getting 1-2 tryouts a week from families who have finished other fall sports
	7. Paul will submit meet sanction form to Illinois Swimming for our 2020 Summer Classic (the meet formerly known as TOPS Father’s Day Meet) taking place on June 27-28 by December 1
		1. **Becky asks Paul to be sure to add BRRY TOPS Dual meet to IL swimming; was not this year which left some people short on officiating experience as officiating the meet didn’t count**
1. PAC Volunteering:
	1. Renewing Volunteer roles and commitments
	2. Jen did email for hospitality/concessions
	3. Stacy says if anyone wants to be PAC co-chair could add
	4. Paul to email team parents re: Districts/opportunities for volunteering
	5. Potentially have Jen
	6. Here’s what need:
		1. Akiko and Maria doing meet directors
		2. Need a concessions person
		3. Giuseppina is Hospitality
		4. Jen Hauptmann is volunteer coordinator
		5. Becky is secretary
		6. Pete is Officials Coordinator
		7. Stacy would like to step down from social
		8. Julie/Sue for Splash for Cash 2020
	7. Can we get the team parents updated on the site? This is very outdated <https://www.teamunify.com/SubTabGeneric.jsp?team=iltyst&_stabid_=117232>
		1. Here’s who volunteered:
			1. Emily – Gold and Senior
			2. Julie – Silver
			3. Becky – Yellow (Sue may ask her brother if he wants to do it)
			4. Sue - Bronze
			5. Red? (Sue may ask her brother if he wants to do it)
			6. Stacy – Tiny Tops
2. Team Community Building
	1. Parent Social – trying to do One Lake before December, if not One Lake, will be at Stacy’s house
	2. Giuseppina says on CWAC did a Chicago Wolves night for the team; kids loved it
		1. We could consider doing that in January
		2. **Giuseppina to look up info and get to Stacy**
		3. Could even do a bowling night or something local
	3. Banquet – Stacy going to attempt to book now rather than six weeks again
		1. **Stacy to send potential dates to Paul**
		2. **Potentially March 11?**
	4. Gear
		1. PAC wants better gear for team
		2. Paul to reach out to American Swimming and ask for catalog

**Next Meeting:**

12/3/19 7:30 pm