

Munster Swim Club - Auto Pay by Credit/Debit Card/ACH Policy

A credit/debit card or Auto Clearing House (ACH) shall be used to pay for all fees of the club.

Registration: Only a Credit/ Debit Card can be used (MasterCard, Visa, Discover)

At time of registration, you are required to input credit/debit card information during checkout to complete the registration process. You will only be charged for the practice group fees, the USA Swimming Registration Fee, Team Unify web hosting fee, and any past due balance on your account.

If you wish to continue using the same payment method throughout the season you can check a box that will save your information. If not, follow the instructions on how to set up auto pay information.

Other Club Fees: Credit/Debit card and Auto Clearing House (ACH) options.

On the first of every month, Team Unify (website host) runs an automatic charge to each account to collect for miscellaneous invoice items such as swim caps, Spirit wear extras, meet entry fees, etc... The system will generate a monthly invoice that each family can view.

It is important to note: Swimmers will not be able to commit and participate in Swim Meets without Auto Pay properly set up.

How to set up AutoPay – Credit/Debit/Discover card (Debit cards must have VISA or Mastercard logo) or ACH Debit (automatic checking account debit)

Each member must enter **your own payment information** on our website. This information is saved in the system is kept secure from access by anyone. **Once it is on the system, the credit card/ debit card / checking account number is hidden and encrypted.**

To set up **Auto Pay** for credit card / debit / ACH Debit payments:

Log in and go to My Account

Click on Set Up Auto Pay

Click on \$Payments Setup Tab

Click on Current Payment Method Drop Down

Click on “Automatically Charge Credit Card” (use this for Debit card also - **must have VISA or Mastercard logo**) or “Automatically Charge Bank Account”

Click on Edit

Fill in information in the new popup window

Save Changes