



## 2020-2021 Season ACST Competitive Team

### **COVID-19 Adjustments:**

**With the uncertainty of the upcoming season we will be making the following adjustments.**

- **Eliminating the option to pay for the entire year in advance.**
- **Moving to a 9 month billing cycle, Aug-Apr, instead of the usual 8 month cycle. This will not affect the total yearly fee.**

Welcome to Avon Community Swim Team's 2020-2021 season. This packet contains important information regarding;

- Fees and Payment Plans
- Family Commitments and Donation Requirements

### **USA Swimming Registration Fee**

This will be included within club registration fees and will be billed at time of registration. 2020/2021 USA Swimming registration is valid through Long Course 2021 (July).

### **ANNUAL Membership Fees (covers coaching, pool rental, and lifeguard costs)**

Our annual membership fees vary by group and are non-refundable, however, new members are granted a two-week trial period. During that trial period the swimmer must pay the \$10 fee for insurance (if this fee has not already been paid within the calendar year) to cover the swimmer should an accident occur. If at the end of the trial period, you would like to terminate your relationship with ACST, you may do so by contacting the club treasurer with a formal request via email.

**Annual membership fees cover both short course and long course, and can be split into monthly payments as a convenience to our members.** All families who commit to swim are obligated to pay any remaining fees if swimmer(s) terminates their relationship with the club prior to July 31, 2021.

Medical leave of absence is the only exception to this policy. Proper documentation (Doctor's note) must be presented to the Board of Directors. Any other requests to terminate your relationship with ACST will be evaluated on an individual basis by the board of directors.



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### Team Uniform

ACST recommends all swimmers compete in ACST competitive gear. This includes an ACST swimsuit, team shirt and ACST swim cap.

#### Team Suits

ACST is a Speedo sponsored club. Team suits must be a Black Speedo Endurance.

#### Team Caps

One latex ACST cap is included within the registration fee. Silicone upgrades are available for a \$5 charge. Replacement latex caps are \$5 and silicone caps are available for \$10. Requests can be made to the coaches throughout the season and the cost of the cap will be charged to the next monthly bill.

### Team Vendors

Elsmore Swim - [Elsmoreswim.com](http://Elsmoreswim.com)

SwimOutlet - [Swimoutlet.com/acstswim](http://Swimoutlet.com/acstswim)

We will periodically coordinate group orders with our vendor for suits and other team gear. If ordered separately outside of group order, logo pressing is an additional \$5.00. If you choose not to wear ACST team suits, a plain black suit is required for competition. Tech suits are only worn upon approval by swimmer's coach for specific meets.

### Meet Fees

Families are responsible for paying the entry fees to all competitions in which their swimmer(s) is entered once the meet registration deadline has passed. These fees vary depending on the type of competition and the number of entered events. Fees generally range from \$30-\$50 per meet. Meet fees are automatically charged to the monthly invoice. Because our club is responsible for all fees incurred for committed athletes, once the meet deadline has passed, no credit will be issued should your athlete be unable to compete due to illness or other circumstances.

For swimmers to be eligible for meet participation, accounts must be no more than 30 days overdue-no exceptions. Meet fees generated on athletes ineligible due to past due accounts are still the responsibility of the family and will be billed accordingly.

### Registration

At registration, 1 month's coaching fee (first installment of the 8 month payment plan) and the club registration fee of \$90 as well any outstanding balances will be due no later than **August 31, 2020**. It is the family's responsibility to check any outstanding balances. All registration will be done online via the club website and will be open in August.



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By participating in practices and/or stroke clinics following the Short Course start date, returning athletes have declared their intent to swim during the 2020/2021 season and therefore will be responsible for all seasonal registration and coaching fees.

**Returning swimmers registered after the August 31th deadline will incur a nonrefundable \$50.00 late registration fee.**

### **Payment methods**

**Families are required to place a credit card file when registering** (this is a team unify requirement). A \$5.00 flat rate surcharge will apply for all credit card transactions. Any surcharge amount billed by the credit card company over \$5.00 will be the responsibility of ACST. ACH transactions can be added after registration at any time and will incur a transaction fee of \$1.25 which is covered by ACST.

Should your transaction be rejected, you will have until the first of the following month to rectify the situation. All credit card, bank and system fees incurred from rejected payments are the responsibility of the account holder. Any account balances past 60 days will incur a \$25 late fee per month. Accounts past 60 days will restrict the swimmer's ability to practice or participate in club activities and meets.

### **Account Credits**

#### **Referral Credit**

ACST is always looking for new swimmers to become a part of our program. Our club families are our most effective form of advertisement in getting the word out to the community.

Any competitive family that refers a new family to our program (full month competitive or developmental) will receive a \$25 credit to their account on the next billing cycle. Referring family must be listed at time of registration to receive credit, (one credit per referred family regardless of number of swimmers). For more information please see a board member.

#### **USA Swimming Officials Credit**

An excellent way to earn volunteer hours is to work as an official at our hosted meets. ACST is always looking to train new USA Swimming officials. Becoming an official can earn account credits: A \$100 credit for every year you renew your credentials. Plus we cover the costs of obtaining the certifications. Officials training sessions are held periodically. If you are interested in becoming an official please contact a board member.

#### **Team Support Credits**

Families who work 10 or more sessions during **AquaSprints** will be given a \$100 credit on the following month's membership fees.



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### **Club Support**

These may include but are not limited to Kroger Community Rewards & Amazon Smile. Information on these programs is posted on our website or you may contact a board member for details.

\*Please note, credits distributed by the club will not be issued to the account holder in the form of a refund or cash payout at any time. A credit will be added to your account to be used toward account fees only. If the account holder should terminate their enrollment, these funds will remain with ACST.

### **Membership Fee Discounts**

#### **Multi-sibling discount**

- 10% discount on second swimmers billing
- 15% discount on third swimmers billing
- 20% discount for the third swimmer
- 20% for subsequent swimmer(s) thereafter in a family

Discounts are applied to monthly membership fees only. **Multi-swimmer discounts for the 1st month's fees will be credited back to your account prior to September 1st.**

#### **Free and Reduced Lunch Discounts**

Families who qualify for the free and reduced lunch program through their school system will receive a 50% discount in membership fees. Documentation must be provided annually to the treasurer at the time of registration. Discounts will not be retroactively applied and additional discounts (multi-sibling, full season) will not apply. In addition, USA Swimming offers a discounted registration fee to these families (fee varies per year).

#### **Team Support Requirements**

Proceeds generated by our hosted meets during the season are an integral part of the team's income and help keep our membership fees as low as possible. Due to the manpower necessary to successfully host a meet, each family is required to work sessions and donate items at all ACST hosted meets, regardless of swimmer participation.



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### Important Required Dates

This season we will again be hosting our two annual swim meets. Please mark your calendar and plan to attend and volunteer at these two club events.

- **Fall Classic: October 3-4, 2020**
- **AquaSprints: February 12-14, 2021**

Although not anticipated, additional invitational meets may be added to the schedule and may require help from our families. Advanced notice will be given to coordinate volunteers.

### Annual Team Support and Food Donation Commitments

For the 2020-2021 season, families with competitive swimmers are required to participate in **both** team support sessions and food donation regardless of swimmer participation in ACST hosted meets.

#### **A typical session is 4 hours in length.**

- Fall Classic: a minimum requirement of 2 sessions per family is required.
  - 4 sessions available to work
    - Saturday AM, Saturday Afternoon, Sunday AM, Sunday Afternoon
- AquaSprints: a minimum requirement of 4 sessions per family is required.
  - 7 sessions available to work
    - Friday PM, Saturday AM, Saturday Afternoon, Saturday PM, Sunday AM, Sunday Afternoon, and Sunday PM

Session requirements are determined by number of families in our membership and may be reduced or redistributed based upon membership numbers one month prior to each meet. Requirements will be re-assessed prior to the opening of signups for both meets and communicated to the membership. Requirement will be no greater than what is stated above.

### Team Support Opt-Out

If providing team support is not your gift, families may opt out of support by paying \$600 during registration. This allows us to hire help when needed. Swimmers registering after Fall Classic may opt out of team support by paying \$400 during registration. If you are unable to work your sessions please contact the meet director to discuss pre-meet and post-meet opportunities. You must notify the meet director 2 weeks prior to the meet if you are unable to work your required sessions.

### Super Splashes and Time Trials

These are meets that may be held throughout the season and are generally one session in length. Families with swimmers participating in these meets are expected to volunteer.



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### Age Requirements

In order to receive session credit, workers must be a minimum of 13 years old (exceptions to the age requirement can be made for experienced swimmers over the age of 11 helping for specific jobs (ex: Clerk of Course, Hospitality Runner) and should be approved by the meet director. **Please keep in mind that swimmers 13 and older are eligible to work as part of their family's commitment.**

### Missed Session Fee

Full participation on the part of all families is necessary to make our meets a success. There will be a \$150 fee per required support session not worked which will be billed to your family swim account after each home meet per ACST's team support agreement. Appeals can be made in writing to the ACST Board 30 days prior to a club event to be discussed during the next scheduled board meeting.

### Donating Sessions

Families may donate volunteer sessions to another family by notifying the meet director. Please note that the donated sessions are not eligible for any discounts or credits as previously outlined.

### Food Donation Requirements

- Fall Classic: minimum of 1.0\* hour required as shown on the hospitality sign up or \$50 cash
  - AquaSprints: minimum of 1.5\* hours required as shown on the hospitality sign up or \$75 cash
- \*website shows donations in hour increments

Donation requirements are determined by number of families in our membership and may be further reduced based upon community donations. Hours required will be re-assessed prior to the opening of signups for both meets and communicated to the membership. Requirement will be no greater than what is stated above.

Donation sign-ups will close 1 week prior to the event. If you have not signed up by the deadline your account will be billed the cash option accordingly.

### NEW MAAPP Requirements – MINOR ATHLETE ABUSE POLICY

USA Swimming requires all adult members to complete Athlete Protection training. Previously, this requirement did not extend to adult athlete members.

As a membership requirement, adult athletes who are currently 18 and older must complete this training. Adult athletes will be given a 30-day grace period in which to complete the training. Those athlete members who are 17, about to turn 18, must complete this training by their 18th birthday. Successful completion the training, on an annual basis, is now a membership requirement of adult athletes, and failure to complete it will result in an athlete's inability to swim in a meet or at practice.



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What is an adult athlete?

A: An adult athlete is an athlete member age 18 years and older.

Q: Can an athlete take the training before they turn 18?

A: Yes. Subject to parental consent, an athlete can access and complete the training prior to turning 18.

Q: How is the training accessed?

A: An adult athlete will access the same training that non-athlete members must take at [www.usaswimming.org/apt](http://www.usaswimming.org/apt). The athlete member will enter his or her name and date of birth to initiate the process and log into the LEARN platform. Once in the LEARN system the athlete will access the Athlete Protection Training

Q: Which courses are required to complete Athlete Protection Training?

A: Adult athlete must take THREE Courses: Sexual Misconduct Awareness Education, Mandatory Reporting and Emotional and Physical Misconduct. Upon completion of each course, the athlete will receive a completion certificate. After receiving the certificate, the athlete must complete the survey in order to fully complete the course.

### MEMBERSHIP FEES

#### Bronze Group

| Group  | Monthly Fee |
|--------|-------------|
| Bronze | \$85.00     |

When you join as a Bronze swimmer, you are committing to making monthly payments for each month of participation. Monthly payments will be due and processed on the 1st of each month for the upcoming month of swimming.

#### **Monthly opt out (Available for Bronze team only)**

The club treasurer ([Treasurer@acstswim.org](mailto:Treasurer@acstswim.org)) must be notified in writing of a swimmer's desire to take time off from the Bronze program at least 10 days prior to the 1st of the next billing month. A Bronze swimmer may rejoin the program during the season by notifying the coach and club treasurer in writing of their desire to do so. **Swimmers will be billed for the full month fee if they attend any practices or meets within that month.** Bronze families who opt out of coaching during the months of October and February are still obligated to fulfill their Team Support and Food Donation for hosted meets in those months.



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### Silver, Championship, Senior Prep Groups

Annual Fees can be paid in installments as outlined below.

| Group  | Monthly Fee Over 9 Months (Aug-Apr) |
|--|-------------------------------------|
| Silver   | \$106.67                            |
| Championship                                   | \$133.34                            |
| Senior Prep (8th grader swimming Senior Group) | \$177.78                            |

When you join as a Silver, Championship or Senior Prep swimmer, you are committing to paying all fees through 2021 Long Course Championship season. Your club statement is available to view at any time through Team Unify.

### Senior Group

Annual Fees can be paid in installments as outlined below.

| Group   | Monthly Fee over 9 months (Aug-Apr) |
|---|-------------------------------------|
| Senior Maintenance (5 practices / week both short and long course)  | \$77.78                             |
| Senior Performance (10 practices / week both short and long course) | \$133.34                            |

This group designation is for swimmers in their first 3 years of High School. When you join as a senior swimmer, you are committing to making all payments through 2020 Long Course Championship season.

**Although ACST rents facility and shares coaches with Avon High School, we are a separate program and entity from AHS Swimming.**

### Graduating Seniors (High School Seniors Only)

This group designation is for swimmers in their final Senior, year of high school. Senior swimmers who elect to stop swimming after the short course season will make only the first 4 payments. Swimmers who wish to continue swimming through graduation or the LC Summer season will make payments based on the chart below. To avoid confusion at the time of registration please indicated which Senior HS group the





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swimmer will be participating in. **Senior performance is for those wanting to swim up to 10 practices a week. Maintenance is for those wanting to swim up to 5 practices a week.**

### **Graduating Seniors Only**

Annual Fees can be paid in installments as outlined below

| Group   | Monthly Fee over 8 months (Aug-Mar) |
|---|-------------------------------------|
| Grad Senior Maintenance (5 practice sessions per week <u>short course only</u> )  | \$33.34                             |
| Grad Senior Performance (10 practice sessions per week <u>short course only</u> ) | \$5.56                              |

When you join as a Graduating Senior Swimmer, you are committing to making all payments based on the membership option you choose (see chart above).

**\*NEW\*** If any Graduating Senior would like to continue practicing past SC season, registration will be required to be submitted for the Long Course Season with the same Performance/Maintenance billing listed above.

### **Season Registration after August**

Any swimmers who join after August will have prorated payment schedules and will be provided to account holders on an individual basis. Payments will be due on the 1st of each month.

### **Joining Long Course Only: April - July**

Athletes who join ACST at the start of long course season will pay a prorated registration fee. This fee will be determined by USA Swimming ‘Season 2’ registration rates + club registration. Monthly membership fees will also be prorated. This will be based on the swimmer’s group and provided to the account holder on an individual basis. Payments will be due on the 1st of each month. Although families may opt to pay for their entire LC season at registration, full season discounts do not apply.

### **Mid-Season Promotions (Bronze, Silver, Championship, Senior Prep)**

Occasionally an athlete may be promoted to a higher training group during the season as their skill level increases. When promoted to another group, accounts will continue to be billed at the athlete’s original monthly membership fee for the current season. Fees will adjust accordingly on the 1st of the month following their move.

Eighth grade swimmers that begin practicing as Senior Prep at the start of 2021 LC will not be assessed a promotion surcharge for swimming with this group.



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Bronze swimmers promoted to another training group, are no longer eligible for month to month membership and will be responsible for all remaining membership fees for the season.

### Termination

Any swimmer (new or returning) may cancel membership at any time for any reason prior to October 1<sup>st</sup>.

On or after October 1st, if at any time a swimmer wishes to withdraw from the team prior to the end of the committed season it is understood that:

- The request for termination must be submitted in writing to ACST board of directors.
- For **Silver, Championship, Senior Prep & Senior Swimmers**: the unused portion of the Year-Round (8 month payment plan) membership fees are not refundable and full payment of outstanding fees is expected. (Medical issue and doctor’s note stating that the swimmer is unable to continue participation is the only exception to this policy)
- For **Bronze Swimmers**: the ACST board must be informed in writing 10 days prior to the first of the month should a Bronze swimmer decide to take a break from the club.

Once fees have been processed by Team Unify, no refunds will be issued.

Any outstanding meet entry fees are considered an obligation to ACST and are payable upon termination of participation. Please also be aware that in the event that a meet deadline has passed for a future meet in which the swimmer has committed to swim, these fees will also be due at the time of termination should the club be unable to scratch the swimmer.

I recognize my responsibility to abide by the rules, code of conduct and requirements of the Avon Community Swim Team. Payment of the registration fees acknowledges agreement of the statement.

PARENT \_\_\_\_\_ DATE \_\_\_\_\_

