

Timesheets – HWSA Coaches

Name: _____ Month: _____

23. _____ to _____ = _____ 31. _____ to _____ = _____

24. _____ to _____ = _____ 1. _____ to _____ = _____

25. _____ to _____ = _____ 2. _____ to _____ = _____

26. _____ to _____ = _____ 3. _____ to _____ = _____

27. _____ to _____ = _____ 4. _____ to _____ = _____

28. _____ to _____ = _____ 5. _____ to _____ = _____

29. _____ to _____ = _____ 6. _____ to _____ = _____

30. _____ to _____ = _____ 7. _____ to _____ = _____

Total hours for the month: _____ paid on 15th

Employee

Signature: _____ Date: _____

Approved by: _____ Date: _____

Hourly Rate: \$ _____

Gross Amount: \$ _____

NOTE: Hours are calculated using whole numbers. For example:
6:30 to 9:00 = 2.50 hours