**Owensboro Marlins Board Meeting Minutes**

April 23, 2013

**6:00 Meeting was called to order.**

In attendance, Mark Luckett, Beth Satterly, Robin Phillips, Eric Malott, Susan Fenwick, Patsy Duke, Cheryl Cooper, Nancy Neal, Kristin Callis, Scott Dotson.

**Minutes:** Minutes from March Board meeting were approved with a motion to approve by Eric Malott and a second by Robin Phillips.

**President’s Report:**

* House of Delegates: Mark Luckett reported on the House of Delegates Meeting. Mark, Cheryl Cooper, Robin Phillips and Patsy Duke attended. The delegation attended the coaches seminar conducted by Arthur Albiero, University of Louisville’s head coach. It was very informative. State qualifying times are going to be decreased approximately one percent across the board for five years or so. The goal of the Kentucky Swimming Board is to limit events to 48 swimmers per event. The Marlins received their bid on bits. Specifically, the dates for our home meets are November 8-10, 2013; January 17-19, 2014; March 7-9, 2014.
* USA Swimming Business Management School: Mark Luckett, Robin Phillips, and Patsy Duke are attending the USA Swimming Business Management School on Saturday, April 27, 2013, in Little Rock, Arkansas. The cost for gas, lodging, and food is approximately $1,000. The school will aid in our long-term planning and is needed in the event the Marlins attempts to obtain Level 2 Club status. Beth Satterly moved to authorize the expense for that trip; Cheryl Cooper seconded the motion. All in attendance were in favor.
* Long Range Planning Committee: The first meeting will be held in May to develop a comprehensive scheme for the team. The current long range planning committee members are Patsy, Jan, Vali, Mark, Cheryl, Eric, Kristin Callis (parent/official representative), and either Bill or Kelly Duncan. Additional board members are welcome to participate. The goal is to meet three to four times a week throughout the summer and have a comprehensive three to five year plan by August. A coaches meeting with some of the board members has been scheduled for May 10 to discuss swimmer progression and training.
* Flyer for School Systems: Sending a Flyer out to school system Mark will email board and coaches.

**Treasurer’s Report:** Eric Malott reported that the current checking balance is $8,344.34 before expenses. Eric indicated that the remainder of the annual pool rental is due on May 31, 2013. Our non-profit tax return is due in May. Eric indicated that past treasurer, Jeff Carmon, and he will be filing it.

* Beef O’Brady’s night is May 6, 2013. Sara Winters has organized it. It is from 5 to 8 p.m. and is 10 percent from everything sold, excluding alcohol. Beth Satterly is contacting Sara to follow up regarding it.
* Coke/Pepsi Fundraiser: Susan Fenwick reported that she has attempted to contact Pepsi again, but their representative has not returned her calls. Because schools and churches have begun sales, the Board decided to wait till sometime in June. A sale date with the length of approximately two weeks will be set and forms will be provided for our members.
* Susan is going to attempt to contact their representative again and send the information to Mark as soon as we obtain it.
* Fundraising: Fundraising will be addressed in the long range planning meeting, in addition to addressing any members not paying and an analysis of our dues structure. Ideas were discussed about fundraising for specific pieces of equipment the coaching staff have identified they need/want.

**VP On Deck Report:** Robin Phillips confirmed the short course season dates.

* BBQ Splash and Dash: Robin reported that Robert Lesh would be helping with the meet. Robin indicated that the design had been set and we would pre-order screen printed shirts and then Ann from Square of Times would print them on site as well. We will make 10 percent of the profits.
* Volunteer Signups are pretty lean for the May 11th Meet. Beth will send out an email reminding parents/swimmers that it is only one day.
* Officials: Robin indicated that currently we have approximately 10 officials. Kristin Callis and Scott Dotson reported on the need to recruit more parents to serve as officials. Additionally, Scott and Kristin recommended some additional training of the very young officials. Both indicated that they would be training/issuing constructive criticism at meets in order to help the officials improve. They also indicated a desire to maintain a professional presence on deck. They agreed we needed more officials. Discussions were raised regarding the officials watching a training video before each meet to refresh memories.

**VP Off Deck Report:** Susan Fenwick reported that the banquet held on Friday, April 12, 2013 was a success. Members enjoyed having it at Bellevue Baptist Church. Additionally, at the BBQ Splash and Dash on May 11 the concessions will be scaled back. Suggestions regarding food was barbeque.

Susan also reported on the Owensboro Parent Sports Informational Session on June 9 at Moreland Park. Entry fee is around 250. Think should set up booth for Marlins.

**Coaches’ Report:** Patsy Duke reported summer plans for the swimmers

* Summer Meet Schedule:

June 7-9, 2013 -- JAWS JET Summer Invitational (all members)

June 16, 2013 -- Kentucky Open Water Swim (those who qualify only)

June 28-30, 2013 -- Tell City Meet (all members)

July 14, 2013 -- Cardinal Last Chance Meet (Time Trial for those that are close to state cuts)

* Summer Swim Commitment—Coach Patsy informed the board that the Marlins have around 65 swimmers that are committed to swim this summer.
* Manta Ray/Mahi Mahi – Summer Boot Camp from May 22 to May 31
* Practice Schedule: Manta Ray schedule has changed. This will be communicated to that group and all practice schedules will be updated on the web site. Focus on this summer is core and aerobic training.
* Swim Team Store on web site – If swimmers purchase items from the store, Marlins earn a percent back. Additionally, there are not swim shirt designs on the site under Spirit Store. Patsy will contact them and fix one of the designs.

**Communications Report:** Beth Satterly reported that she informed area schools of the children that competed in state. Beth will send a comprehensive “what is coming up” email that contains the information regarding summer meet schedule, including state meet schedule, Beef O’Brady’s fundraiser, team spirit store information, volunteer sign up and information on our meets, and that the calendar would be updated by the end of the week.

Beth is also emailing the invited teams again to remind them about the meet.

**President-Elect Report:** Cheryl Cooper reported that she had drafted both a Team Travel Policy and a Bullying Policy. Both policies are primarily the model policies from USA Swim. The additions to the Travel Policy is Section 3. The second section of the policy does not really apply to us since we do not do team supervised travel. However, those policies are recommended to be adopted. Mark has drafted an Electronic Communications Policy primarily from USA Swimming suggested policy. Mark will send it to the board for approval and then it will be shared with the members

Prior to the next board meeting, the Board will read the policies, make suggested changes and we will send a finalized policy out. The Board would like to approve them at the next meeting.

**Old Business:** Mark Luckett has drafted the approved Volunteer Policy Amendment. He has made additional changes to the policy. We will vote on those amendments at the next board meeting as well.

**Regular Meeting adjourned at 8:25 p.m. with motion to adjourn by Eric Mallot and a second by Beth Satterly.**

**Next Board Meeting Date: May 21, 2013 at 6:00 p.m.**