

CITY OF ALEXANDRIA SWIM TEAM Volunteer Requirements Policy



Competitive Swimming, like many youth sports, requires a tremendous amount of parental support in order to provide a high-quality program for swimmers and families. A significant amount of this support comes from volunteerism at competitions. Timers, officials and other jobs must be filled in order to provide an efficient swim meet experience for all. The following Volunteer Worker Requirements have been established in order to fulfill our program needs for the 2021-22 swimming year.

Volunteer Requirements - Minimum of 10 Hours per Family for the year.

1. Each family is required to sign-up for (and complete) a minimum of 10 hours of volunteer job worker positions for the Winter and Summer Seasons combined.
 - a. Families with ONLY Pre-Level I Swimmers will be required to complete 5 hrs
 - b. Required hours will be pro-rated for Late Registrants and may be pro-rated for early withdraw from the program, depending on opportunities that have been available.
 - i. If hosted events are canceled, required hours per family may be adjusted lower.
 - c. Expectations
 - i. For all **COAST-hosted meets**, parents are expected to volunteer for meet worker positions regardless of whether their child is competing in the meet.
 1. We have 3 annually hosted events: Winter Invitational, Inter-squad Meet, Spring 8 and Under Meet
 - ii. Away Meets: Parents of swimmers in the meet are expected to assist in fulfilling volunteer positions assigned to the team.
 - iii. Hours for assorted jobs as needed for special events or other meets.
2. There will be a **\$10 Penalty per volunteer hour not fulfilled** at the end of the LCM season or at the time a swimmer leaves the program, whichever comes first.
3. Volunteer requirements **may be adjusted** during the year according to actual team needs.

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4. Other volunteer opportunities may be available outside of Hosted Meets and will be announced

5. Requirement Pro-Rate Policy
 - a. Families joining between December 1st – January 31st will be required to complete 8 hrs
 - b. Families joining between February 1st -March 31st will be required to complete 5 hrs
 - c. Families joining after April 1st will have required hrs determined based on the number of events remaining on the schedule and available opportunities
 - d. All above stated adjustments will be further proportionally adjusted by 50% for families joining with only a Pre-Level I Swimmer

6. Fee Pro-Rate Policy
 - a. Families leaving the team between November 15th-December 31st must have completed at least 2 hrs of volunteering or will be charged \$10/hr for the difference of up to 2 hrs.
 - b. Families leaving the team between January 1st-February 28th must have completed at least 5 hrs of volunteering or will be charged \$10/hr for the difference of up to 5 hrs.
 - c. Families leaving the team between March 1st-June 1st must have completed at least 8 hrs of volunteering or will be charged \$10/hr for the difference of up to 8 hrs.
 - d. Families leaving the team after June 1st must have completed the full required volunteer requirement.