



Isidore Newman School COVID-19 and Infectious Disease Cleaning Protocols

Newman's top priority is the health and safety of our students, faculty and staff. The cleaning, disinfecting, and social distancing is the responsibility of our entire Newman Community. While the Facilities Department takes the primary role for maintaining the enhanced cleaning and disinfecting of our campus, it is vital that all Newman faculty, staff, and students take an active role in exercising precautions and good hygiene by utilizing some of the following measures:

- 1) Frequently washing hands with soap and water for 20 seconds or using hand sanitizer after coming into contact with any materials, surfaces, packages, etc.
- 2) Taking proper precautions when coughing and sneezing by using a handkerchief, tissue, or the inner bend of the elbow
- 3) Staying home when not feeling well, particularly with any COVID-19 like symptoms – fever greater than 100 degrees, dry cough, or shortness of breath
- 4) Avoiding touching your eyes, nose, and mouth
- 5) Wearing proper facial coverings

The School's protocols for enhanced cleaning will be guided by the Centers for Disease Control and Prevention (CDC), which outline Everyday Steps, Steps When Someone is Sick, and other Considerations as we deal with COVID-19. For the complete list of guidelines see <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>

Intensification of cleaning and disinfecting

- Throughout the school day, the facilities staff are assigned to specific buildings. The staff members monitor, clean, and disinfect high touch surfaces using an EPA recommended disinfectant on an hourly basis. High touch surfaces include, but are not limited to doorknobs, light switches, countertops, hand rails, elevator buttons, restrooms, and panic bars. Staff routinely document their cleaning into a log sheet.
- If anyone becomes sick, the facilities staff will follow the CDC recommendations and work in conjunction with the Health Center staff to remedy the situation.
- The School's contracted cleaning company are deep cleaning and disinfecting all classrooms, restrooms, and other campus spaces nightly.
- Faculty and staff have access to cleaning supplies, along with gloves, to monitor and maintain their respective areas of operation throughout the day.
- Any 3rd party vendors, such as Sage Dining, or others utilizing our campus are subject to the same CDC cleaning and disinfecting protocols.