**Meeting Minutes**

Geauga Otters Swim Team Parent Board Meeting

Hillcrest YMCA

September 21, 2022

8pm

Attendees: Maddie Dolce, Chris Scheuer, Greg Smith, Loretta James, Samantha Krauss, Heather Phillips

**Positions need to be filled:**

Treasurer

Recruiting chair

**Current positions:**

Communication chair – Reginald

Social chairs – Loretta, Heather

Volunteer coordinator – Samantha

\*Stephanie – parental leave

President – Greg

The expectation is for the parent board to plan, prep and run parent board meetings

**Housekeeping**

 Roles- filled and needed

 By laws – do we need and adjust current

* Adjust to include: - Hillcrest and Geauga
	+ Time frame (two seasons minimum)
	+ Duties
	+ Succession plans -which positions, transition, training, nominate, update verbiage terms
* Monthly meeting – if needed to keep updated on groups and planning
	+ Use over practice times
	+ Alternate months if a meeting is not needed
	+ Keep a zoom option
* Finances – meet Trish business manager
	+ All through app and not cash
	+ App available for all to see
* Amendments
	+ Any as necessary, use framework and adjust as needed

**Projects**

* Winter Tri meet with RYD and French Creek dates of 12/10 – 12/17 approx
* President to reach out and plan who will host, what time, etc
* Intra-squad meet blue and orange in early October or January
* Fundraising
	+ 1-3 events
	+ Through September to March
* Think of things outside of pool for ways to use YMCA facilities
* End of season banquet
	+ Date for March
	+ Plan and secure space
	+ Approximately 55 team members

**Other notes**

Setup meeting dates for the next

Get contact information for everyone

YMCA Lifeguards needed- would like to train swimmers to become lifeguards when eligible, would like suggestions on how to let the swimmers know and how to recruit people for positions and how to pass information in the community

Fundraising ideas may include local businesses sponsoring banners inside the swimming area