Committee Members Present: Scott Pauley (Chair) Bob Mermelstein, Donna Beyerl,

Not Present: Scott Wilshire, Dave Watterson, Kathy McFaden, and Anne Countouris

 Ed Chow, Liam Watterson and Ryan McFadden

1. Approval of February 2017 Minutes - Tabled
2. Developing/Updating training procedures for upper level officials
3. Schedule Quarterly/Bi-annual clinics – The following Clinics were set up and notifications will be sent out to the LSC Club Presidents and Officials Contact.
	1. May 11, 2017 @ 6:30 – Administrative Official – Location TBD
	2. June 8, 2017 @ 6:30 – New Stroke & Turn Clinic and CJ Clinic – Location TBD
	3. July 11, 2017 @ 6:30 – New Stroke & Turn Clinic – Location TBD
	4. September 13, 2017 @ 6:30 – New Stroke & Turn Clinic and CJ Clinic – Location TBD
	5. October – March will be scheduled at the next Officials Committee Meeting
4. Admin (Donna) – See Item (a) in Section II – More clinics will be scheduled after May.
5. Ref & Starter – Need to have a uniform set of Procedures for when an official wants to move up to another position (i.e. contact officials chair before training starts and also reach out to make sure there is a trainer at the meet they intend to work, etc.).
	1. Referee Round Table – October 4th, 2017 @ 6:30pm at Drew’s Restaurant – Discussion for all current referee’s regarding issues, concerns, positives and negatives.
6. CJ (begin with clinic? shadow with approved trainers?) – See above Item (b & d) Section II for clinics scheduled.
7. Officiathon: RESCHEDULED
8. Stroke & Turn (in water demonstrations)
9. Admin (including training Deck Refs to become Admin Refs)
10. CJ
11. Starter
12. Referee
13. New Rules
14. 6 events per day – discussed concern about certain meets being way oversubscribed by offering of the 6 events, when some meets are way over the 4 hour rule when there is 4 events per day. This may not be the best for the meets that we run in our LSC. Should the Officials Committee weigh in with recommendations from the meet perspective?
15. Enforcement of 4 hour rule – Is it up to the referee at the meet to uphold the rule? If so, how should that be done the day of the meet?
16. Check up on ongoing Division of Duties for Officials Committee
17. Blog/Communications (Scott P)
18. OTS and tracking of meet sessions worked (Scott P and Laura H)
19. National Certifications and Advancement (Scott P, Scott W)
20. Meet Sign-up sheet (Kathy) – Need to put up new sign-up sheet for LC meets
21. Communications with Officials Contacts at individual meets (Kathy)
22. Officials Website updates (Donna) – Updating Administrative Officials resources
23. Christmas Meet and OQM meets (Dave W)
24. Officials Roster Updates (Bob & Donna) – Bob to update current list of officials
25. New Business
26. Pfister Award for 2017 – Robert Mermelstein
27. Build a Base Committee (Any updates on Officials Recruiting Brochure?) – No meetings to update
28. Other New Business
	1. Scott P is contacting Laura to get # of swimmers per club and # of officials to see who is under the requirement as of March 31st for registration purposes.
	2. Notification will be sent out to clubs that have not met their requirement of # of officials
	3. Discussion as to whether the requirement for number of officials required for clubs be restructured as follows:
		1. 5-24 swimmers – 1 official
		2. 25-49 swimmers – 2 officials
		3. 50-99 swimmers – 3 officials
		4. 100-150 swimmers – 4 officials
		5. 151-200 swimmers – 5 officials
		6. 201-250 swimmers – 6 officials
		7. 251 and over – 7 officials

This discussion will be tabled until the next meeting.

* 1. Donna made a suggestion which Scott agreed to for Senior Circuit Meet. Prior to the meet, appoint the Meet Referee, Administrative Referee and Lead Chief Judge so that all three are in contact throughout the entry process and prior meet information and procedures. Establish the Lead CJ as the point of contact for all officials’ information.
1. Next Meeting – May 18th @ 6:30pm at Panera Bread – Blvd of Allies
2. Adjourn – 8:45pm

*Minutes Submitted by Donna Beyerl*