Committee Members Present: Scott Pauley (Chair) Bob Mermelstein, Donna Beyerl, Kathy McFaden, Anne Countouris, Ryan McFaden,and Ed Chow

Not Present: Scott Wilshire, Dave Watterson and Liam Watterson.

1. Approval of October 2016 Minutes – Anne (M), Kathy (S), Minutes Approved
2. Trainer Officials list for Starter/Referee: Review and update: Website to be updated for trainees
3. Review of Pitt Christmas Meet Evaluators – Positive feedback from officials that worked the meet about the evaluators.
4. Developing/Updating training procedures for upper level officials
5. Begin with clinic? Quarterly/Bi-Annual clinics?
6. Admin (Donna)
7. Ref & Starter (contact officials chair before training starts) – Protocol from Dave about training referees
8. CJ (begin with clinic? Shadow with approved trainers
9. Report on Build-a-Base Committee regarding recruiting officials.
10. Goals would be to increase the number of officials per team consistently throughout the year.
11. Survey results – Committee sent out a survey of questions to 5 clubs with a large number of swimmers to see how they promote new officials and retain officials from year to year.
12. Officiathon – Sunday April 23, 2017
13. Stroke & Turn to have in the water demonstration along with a power point presentation
14. Admin Official – including Deck Referees that want to become Administrative Referees
15. Starter session
16. Referee session for any current and new referees
17. Check up on ongoing division of duties for Official’s Committee members
18. Blog/Communications (Scott Pauley)
19. OTS and tracking of meet sessions worked (Scott Pauley and Laura Hartman)
20. National Certifications and Advancement (Scott Pauley and Scott Wilshire)
21. Meet Sign-Up Sheet (Kathy McFaden)
22. Communications with Official’s Contacts at individual meets (Kathy McFaden)
23. Officials Website updates (Donna Beyerl)
24. Christmas Meet and OQM meets (Dave Watterson)
25. Officials Roster Updates (Donna Beyerl & Bob Mermelstein
26. New Business
27. Pfister Award for 2017 – tabled until next meeting.
28. Update on situation with Coach from out of the LSC, but with Asst. Coach status in AMS. Scott Pauley addressed the situation as he was registered dual team.
29. Assign subcommittee to research situation with coach with baby on pool deck – It is the recommendation of the Official’s Committee and Safety Chair that infants not be permitted to be on the pool deck at meets due to potential safety issues.
30. Uncooperative timers at meets – it was brought to the Officials Committee that timers be explained that there are certain procedures from a rules standpoint that starters should explain to timers that need to be followed.
31. Other New Business
	1. Bob to update videos on the website
	2. The dress code for officiating needs to be reiterated to all officials and trainees
	3. Some of the trainees reported that some referees have not treated them very well on the pool deck. A reminder will be sent out all referees how important it is to help the trainees succeed during their training.
32. Adjourn – 9:00pm

*Minutes Submitted by Donna Beyerl*