

ISI Meeting Minutes
Conference Call
Tuesday, May 16th, 2017 8:45pm

Called to order:

General Chair: Phil Barnes, 8:50pm

Roll Call:

Phil, Curt, Jamie, Nick, Bobby, Travis, Frankie, Greg, Non-board members: Marie, Brian Ruffles, Kerry Carleton, Tanja Sadecky

Minutes:

Motion to approve minutes with change in the 'Budget' section. Second. Discussion of wording. Motion passed unanimously.

Financials:

Discussion: ISI is approximately \$6,000 over budget. More money was spent in athlete reimbursement and for Convention, which has been basically offset by lack of spending of swimmer development. There does seem to be addition thousands of dollars spent that don't have specific reasoning at this time, but it should be able to be sorted by the next board meeting. The Board would like more information regarding athlete travel – how the money is spent, when the reimbursements are being distributed, etc. Are only the flight reimbursement eligible for pre-payment from ISI? Yes. Discussion of reimbursement will be continued under New Business. Questions: when/why are there only two ISI scholarships awarded? Weren't there three? Suspected history is that the Judy Hoffman Scholarship ran out and so was combined with the condition that all ISI swimmers, not just those in the Des Moines area, could apply and be granted. Phil will research what happened.

Committee and Chair Reports:

Admin VC: **Motion** to change the ISI Employee Handbook as so noted by Curt's proposal. Second. Discussion: Could the employee register as unattached and thus not have a conflict of interest with any one team. Yes. Motion passed unanimously. The task force is ready to start advertising for the second ISI employee. Due to the survey results, the task force is going with a distribution of duties and ask both employees to aid in communications. Other changes revolve around splitting of hours. Revision to what was sent out with the Job specifications and Qualifications of both the ISI Registration Coordinator and ISI Times Coordinator is to strike the words "no more than" in sections A.1. Goal is to be interviewing by June 4, 2017. **Motion** to accept ISI Times and Registration Coordinator Job Specifications and Qualifications with revision. Second. Discussion: Marie supports this change. Motion passed unanimously. Why are teams charging program fees and is it a good idea? There is nothing in the books that gives ISI the authority to band it other than from the Championship meets. Families with more than two swimmers may find it more expensive. It is not easy to bill for the visiting teams. Families have been supportive, especially when considering the amount of reduction in paper. Technical Planning should look at making this available for the Championship meets.

Age Group Chair: Zone meets are coming up – Open Water (six swimmers registered) and the Multicultural (three swimmers are registered). There has been a change in registration as Marie has launched the online registration. How should it be communicated? Face Book would be the obvious answer. **Motion** For ISI to not charge the addition credit card charge expense. Entries paid by check or cash, with the exception of Outreach participants, will incur a \$2 per swimmer additional fee. Second. Discussion: pros and cons of charging, what the cost should be, who should pay. Motion passed.

Technical Planning Chair: Technical Planning needs some guidance on the qualifying times for the Silver meets. Should Technical Planning present the times to the ISI Board or wait for the HOD? Conclusion that it would be best to present to the ISI Board. State Qualifying times present formula due to the change in number of events each swimmer can swim. Technical Planning is responsible for all aspects of the State meet with the Time Standards having their own specific section. Conclusion was that Technical Planning would bring their recommendations to the next ISI Board meeting. Could the ISI Board meeting agenda's and access numbers be put on the ISI web site? Yes.

New Business:

Athlete Travel: Motion: Pre-paid athlete reimbursement is limited to \$500 with athletes being eligible for additional reimbursement moneys to be determined after the event. Second. Discussion: this seems reasonable. Motion passed. Marie will post revised reimbursement form.

New Board Members: There is an USA Swimming link for new board members. Phil will send it out. Ideally, ISI will have a board meeting on August 26, 2017, at the Des Moines YMCA which will be at least a half a day event. More information will be forth coming.

Old Business:

A discussion was held to increase the ISI Splash Fee to \$4.50. The reason for this increase is to offset the expense of the reimbursements for championship meets. It was pointed out that Splash Fees haven't been increased in recent memory, but it was also noted that the board needs more information about the impact of offering these reimbursements before the board could set these Splash Fee rates. No motion made. Discussion concluded.

Next Board Meeting possibly June 27, 2017, 8:45pm

Motion to Adjourn Meeting. Second. Motion passed unanimously.