Approved 4/21/2013 HOD

ISI HOUSE OF DELEGATES MEETING
Sunday, October 7, 2012
1:00 PM (Registration begins 12:30pm)

Roll Call:
Clubs Present – Ames Cyclone Aquatics Club, Bettendorf Pleasant Valley Aquatics, Black Hawk Area Swim Team, Cedar Rapids Aquatics, Central Iowa Aquatics, Circle Swim Aquatics, Davenport Metro Swim Team, Iowa City Eels Swim Club, Iowa Flyers Swim Club, Johnston Blaze Swim Club, Lane Four Aquatics, Pella Swim Club, Vinton Aquatic Club.

ISI Board Members Present – Dave Joensen, Janet Warren, Paul Soderdahl, Nick Lakin, Paul Eure, Don Spellman, Phil Barnes. Athlete Representatives – None present.

The meeting was called to order by General Chair, Dave Joensen at 1:02 pm.

Announcements:
One late proposal (D) was submitted requiring 90% approval. A request was made to discuss Proposals A, B, C, and D after old business.
Dave provided a summary of summer accomplishments of participants:

1. 39 state records were set.
2. Registration numbers for 2012 were compared to previous years. There was no growth seen and actually some decline in registrations.

Minutes: The minutes from the previous House of Delegates meeting held on April 22, 2012 were motioned, seconded, and approved as submitted.

Treasurer's Report: The financial position as of August 31, 2012 was reported. ISI recorded a good year with a favorable net income variance of $7,282 over projected. Net income was $14,281.97. Athletes are participating in more meets resulting in more income. Expenses to note was an increase in the ISI banquet, Team Iowa travel expenses, and additional money spent on athletes. A decrease in coaching expenses occurred and subsequently directed to athlete expenditures. A professional line item was used to send athletes to Central Zones Diversity camp and conferences & clinics. There is still money in the budget which ISI will entertain ideas to use the remaining funds to promote athletes. A comment was made to begin budgeting for inclusion and diversity for athletes due to the change in demographics of the sport. Instead of board approval as the need arises, there should be a line item to be used as needed. The budget process will begin in January and take into account this new expense.

Old Business: Tabled from 4/22/2012.
Proposal P – Championship Meet – Bag Tag Credentials
Proposed by Elaine Sortor, ISI Office Admin

Proposal: Iowa Swimming, Inc. will supply Bag Tag Credentials for all Championship meets. (12&U Champs, SC Champs, and Summer Champs).

Rationale: We would like all swimmers who participate in the meets to have some token of recognition for participating in our championships. Iowa Swimming can order at USA

Swimming prices. This would ensure Bag Tag Credentials are available to all athletes, officials and meet admin participating in Championship meets.

Effective: September 1, 2012.
Motion.
Discussion: ISI is willing to purchase bag tags to serve as deck passes. Through USA swimming, ISI can purchase bag tags at a significantly reduced price. A friendly amendment was allowed to include Regionals as a Championship meet. Opposition stated the Host club should bare the expense as a cost of hosting the meet, not ISI. ISI should support education and administration of the LSC. This would give back to the swimmers at a minimal expense.

A Motion was made to table the proposal until further costs can be determined.
Second. Motion to table carried approved.

Would like to amend Proposal to delete Iowa Swimming, Inc. & change to ' Meet host……'
Proposal: ~~Iowa Swimming, Inc.~~ Meet host will supply Bag Tag Credentials for all Championship meets.
(12&U Champs, SC Champs, and Summer Champs).

In checking with pricing policy with Bag Tag, the LSC is no longer given a break in pricing. It is still felt that all championship meet athletes should still receive a Bag Tag at Championship meets. Per previous HOD discussion the Host club should be responsible for making them available .

No second. Original proposal will stand with Iowa Swimming assuming the expense of bag tags. ISCA endorses current proposal. Not necessary for Regionals to be included to check for credentials to control the deck.
Motion to strike Regionals. Second.
Discussion: The intent of the bag tag was questioned as either credentials or recognition. The intent at State Championships is to serve as entry onto the meet deck but also serves as recognition. Additional awards are already awarded at Regionals through medals and ribbons. The cost is $1.30/tag which is approximately $1,000 for regionals. Annual expense would be $3,000 for winter and summer regionals plus state.
Vote on motion to strike Regionals . Motion carried.
A housekeeping item to lower case of bag tag due to naming rights.
Motion carries on original proposal.

From 4/22 Election – General Chair:
Discussion: A vote to suspend By Laws to allow Dave to remain as General Chair upon unanimous vote was discussed. If the vote is not unanimous, then election will open up. The first step allows Dave to be on the ballot. An election will take place either way. A vote will be held to suspend just one article of By Law. It was noted a dangerous precedent to wave By Laws could lead to further suspensions at all meetings. Originally Dave was on the ballot due to lack of interest. Since April, a candidate has come forward. An objection on the floor did not allow By Laws to be waved. A vote by acclamation to have Tim Teeter become General Chair was held. His position is effective immediately following conclusion of today's meeting.

New Business:
Programs & Requirements from USA Swimming – Coaching requirements will change. New coaches are required to take Foundations of Coaching 101. Before 2nd year of coaching, coaches are required to take part 2 of coaching. See new business page in packet.
Background Checks – Background checks prior to Dec 2011 are expiring Jan 2013. A new link will be made available for renewals.
Anti-bullyings policy and social media policy – Athletes, parents, coaches and non-athletes must review annually.
Effective September 9/1/13 - Minimum number of officials for non-intrasquad or dual meets is 3. For invites, a minimum of 5 officials. An admin official/referee can also be a time verifications judge to fulfill both positions.
2013-2016 Time Standards - new standards. The time standards will become faster to make meets smaller. Meet size between 600-700 athletes.
Club excellence applications due Oct 19 can be completed on USA swim web-site.
June 8-9, 2013 is a diversity meet.
April 2013 – ISI is invited to boys Central Zone training camp.

Report from ISI Office:

i. Athlete registration batches are to be sent electronically using Team Manager or Team Unify.
ii. Outreach athletes can now be included electronically.
iii. Note 2013 fee structures and forms have changed.
iv. Registrations must be received before Athlete Protection Training can be completed.
v. New background checks will be required. A link is available on the ISI website.
vi. New Coaching Foundation requirements effective January 2013.
vii. Second year coaches requirements include an additional test.
viii. ARC is making changes to Safety Training and First Aid requirements.

Convention Highlights & Reports – USA Swimming HOD Legislation:
Effective 1/1/13, all meets must contain language changing to prohibit deck changes. Athletes may not change in or out of swim suits on deck. Language may be changed from 'prohibited' to 'strongly discourage.'
Bullying policies – USA Swimming has released a policy and definition of bullying. It includes practice, workouts, meets. An Iowa LSC taskforce is recommended to ensure clubs have addressed bullying and sexual misconduct. Looking for 3-5 members to volunteer.

A formal recognition of Dave Joensen's service as General Chair to ISI was made.

PROPOSALS – HOUSE OF DELEGATES – October 7, 2012

Proposal A – Time Trials – Sanctioning & Conduct
Proposed by Phil Barnes, ISI Officials Chair

Rationale: The current ISI Policies and Procedures define and mention Time Trails in various locations (particularly Sections I, J & K). However when a team can conduct Time Trials is unclear – it is implied in some places that this is only at Championship meets, but this

isn't clear. This proposal is to clarify how, when and what occurs for Time Trials within the Iowa LSC. This will require changes in areas within Sections I, J and K so the proposal is an overall proposal with some attachments for proposed templates rather than a section by section listing.

Time Trials should be available to be conducted at any ISI Open sanctioned meet where some conditions are met:

1. The Time Trials are conducted with a sanctioned meet.
2. There is time available between sessions (at least 2.5 hours) for the conduct of the time trials (need 30 minutes for time trial warm-ups, around 1 hour for time trials then warm-ups for the next session), or there's at least 1.5 hours of time remaining after the last session (Time Trials should be completed and wrapped up by 10pm if conducted in the evening).
3. A sanction request for the Time Trials must be submitted with the covering meet sanction request together with the fee.
4. Only swimmers entered into the covering meet can swim time trials.
5. Only events available at the covering meet can be time trialed (this includes relays), and
6. The total limit for events for the day for a swimmer cannot be exceeded by swimming a time trial and a swimmer can swim no more than 2 time trials in any single day.

The meet referee has the final say on the day as to whether the Time Trials occur and the order of events. Events should be considered from the current day, followed in order by subsequent days followed in order by those from previous days. 50m in LCM events should be swum last except for the day in when the 50m Freestyle is scheduled for the covering meet, in which case they should be swum first (to avoid continually starting changing ends during the time trials). Long Distance events are to be offered on one day only. Events and genders can be combined at the discretion of the referee subject to adequate coverage being provided by officials on deck (e.g. 1500 Free, 400 IM, 400 Free combined.)

Why should we encourage time trials?

- It gives swimmers a chance to swim events, or re-swim events for time.
- It gives newer officials a chance to work starter/referee positions they may not have an opportunity to work because of more senior officials being on deck (Time Trials are sanctioned separately and count as separate sessions.)
- There is currently only one opportunity for time trials in Long Course – the Championship meet which has not been able to accommodate them because of time availability

Time Trials are not for:

- Increasing the number of swimmers in a meet- only swimmers already entered into the covering meet can sign up for time trials.
- Increasing the number of events offered at a meet – only events sanctioned for the covering meet can be offered for Time Trials.

Proposal: 1. Sanction fee for Time Trials be $20, payable with the sanction fee for the covering meet.
2. The Time Trials "invitation" must be submitted with the invitation for the covering meet.
3. Fee for a time trial is no more than twice that of the event fee for the meet.
4. A swimmer cannot exceed the daily limit of individual events when Time Trials are included.
5. A swimmer may not swim more than 2 time trials per day.
6. Time Trials are only offered between sessions or after a session of a meet (i.e. after the last event of session and before warm-ups for the following session.
7. Time Trials cannot occur before the first session of a day.
8. There must be 30 minutes of warm-up time provided prior to the start of Time Trials.
9. The templates for Time Trials be those that are attached to this proposal.
    - Generic Time Trials Template
    - Senior Short Course Championships Time Trials Template
    - Age Group Championships Time Trials can modify the event order from the Senior Template.
    - Long Course Championships Time Trials Template.

Effective: 9/1/2013

Motion. Second.
Discussion: Current rules are ambiguous on running time trials. Recognized in USA Swimming for competition against the clock. Regarding #8 – 30 minutes needed to organize the deck. Same requirement in USA Swimming Championship meets. Some discussion was held to change to 15 minutes. Friendly amendment to change to 15 minute for after a session of meet. Original 30 minute between sessions stands. No time trials before 1st session of the day. ISCA supports original proposal. Change #8 to 'Must be a minimum of a 15 minute warm up time provided prior to the start of Time Trials.'
Motion carries.

Proposal B – Late Entries
Proposed by: Sanction Committee

Dealing with meets closed due to entry cap.

Proposal: Clubs may not accept additional entries if ~~If~~ a meet is closed to new entries, because either the entry cap is reached or the four hour rule is met. This supersedes the late entry policy defined in the meet., ~~and clubs may not accept additional entries~~.

Rationale: Currently, meets are being closed and teams and athletes are turned away from entering. However, due to loopholes which exist, other athletes are able to enter the meet and compete. This policy attempts to correct this inconsistency.

Effective: 9/1/2013

Motion. Second.

Discussion: Not supported by ISCA concerning definition of closed meet. Needs to be addressed in invite if meets are closed and late entries are subsequently accepted. A definition of closed means no additional entries are allowed. Careful wording in the meet invite will help address accepting additional entries.

Proposal does not pass.

Proposal C – Meet Sanction Review Timeline

Proposed by: Tim Teeter, ACAC

Proposal: That the ISI sanction committee review and reply to all host teams regarding submitted *sanction applications, first draft of meet invitation and sanction fee* ~~meet invites~~ with either a sanction number or requested changes with ~~7~~ 10 days of receipt. That if changes are needed to the meet invite prior to sanctioning the meet invite be reevaluated within 7 days of receiving the revised meet invite. Failure by the ISI sanctioning committee to reply to sanction requests with the required time will result in ~~waiver~~ return of the meet sanction fee.

Effective: 9/1/2013

Motion. Second.

Discussion: As discussed in ISCA meeting, an amendment from 7 to 10 business days was made. ISI already has rules in place for 14 days. The fine is $300 for not submitting sanctions. Intention is to communicate back to meet directors that a meet invite has been received and is being reviewed with a projected date of when it will be returned to the host club.

Motion tabled until Spring 2013. Second. Approved to table.

LATE PROPOSAL – HOUSE OF DELEGATES – October 7, 2012

Proposal D – Outreach Member at Invitational Meets

Proposed by Phil Barnes, ISI Official Chair

Proposal: Section I.II.A New paragraph 6.
6. Entry Fees for Outreach members shall be 50% of the published entry fee for the meet with no surcharge for late entries.

Rationale: We should be encouraging underserved areas of the community to participate in swimming and attend swim meets. ISI offers an Outreach membership for athletes that meet specific criteria. This should be extended to participation at swim meets. If a team is entering Outreach members in a meet, then after entering, the total number of events entered by that club's Outreach members in the meet. ISI can verify the number of

entries are correct (without having to identify the athletes if that's an issue). For late entries, the coach would have to certify that the athlete is an outreach member for that entry fee to apply.

Effective: 9/1/2013

Motion. Second.

Discussion: Provisions are already in place within each LSC for scholarships and fee structures for Outreach members. Proposal D includes participation in meets as part of fee accommodations for Outreach athletes. It is still the responsibility of the athlete to pay for participation. The identity of Outreach swimmers is kept at the ISI level only

Motion to table proposal until spring and send to committee. Second. Motion tabled.

Officer Reports

General Chair, Admin Vice Chair, Sr. Vice Chair, Age Group Chair, Secretary, Treasurer, Technical Planning Chair, Sr. Coach Rep, Sr. Athlete Rep, Finance/Scholarship Chair

None.

Committee Reports

Club Development, Communications, Officials, Safety, Summer Club Coordinator, ISI Office (Records/Rankings, Registration/Membership)

None.

Motion to adjourn at 2:23. Second. Approved.

Respectfully Submitted,

Janet Warren

ISI Secretary