

IOWA OFFICIALS CERTIFICATION PROCESS

1. Attend an officials Certification Clinic - \$5 fee (may be paid for or refunded by club)
2. Complete the Officials Clinic and USA Swimming Non-Member Applications
3. Sign up on USA Swimming website (www.usaswimming.org) and take (and pass) the Stroke & Turn/Timing Judge online test
 - For Admin Official, must also take (and pass) the Administrative Official Test
4. Print out the appropriate Apprentice Form from the Officials Page on the ISI website and sign up to apprentice at sanctioned meets
5. Within 60 days of the Certification Clinic, register with USA Swimming as a non-athlete (form on ISI website), register and pay for Level II Back Ground Check (costs may be reimbursed by club)
6. Once registration is confirmed, take the online Athlete Protection Training on USA Swimming website
7. After final Apprentice session, mail or email completed form to ISI Officials Chair for certification

The steps need to be completed in the above order or your certification may be delayed

Full certification and recertification requirements are on the Officials Page of the ISI website

March 6th, 2014

