ISI Board of Officers Meeting  
Tuesday, December 18, 2019, 8:30 pm

Teleconference Only  
319-214-9433, Conference # 4, PIN 14852

Board Members

<table>
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<tr>
<th>Ethan Johnston</th>
<th>Travis Albang</th>
<th>Michael Peterson</th>
<th>Tanja Avant</th>
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<td>Bobby Kelley</td>
<td>Doug Kolsrud</td>
<td>Eric Fullmuth</td>
<td>Brian Ruffles (Coach Rep)</td>
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<td>Phil Barnes</td>
<td>Jamie Langner</td>
<td>Eric Crawford</td>
<td>Jennie Hedrick-Rosenberg</td>
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<td>Dan Lake</td>
<td>Julie Slater</td>
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Non-voting Board Members

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<tr>
<th>Jordon Kloth*</th>
<th>Benson Redfern*</th>
<th>Parker Craw**</th>
<th>Chrissy Beagle</th>
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<td>Jen Mathews</td>
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* May vote if Senior Athlete Reps are not present  **May vote if Senior Coach Rep is not present

Meeting Agenda:

- Roll call
  - Wavier to excuse meeting absentee(s)

ISI Bylaws 6.8 Resignations – Absence from more than one the Regular Board of Director meetings as published in the Board’s annual planning cycle will constitute that member’s resignation from the Board of Directors. Waivers may be granted by vote of the Board or at the discretion of the General Chair. In the latter case, the General Chair shall inform the Board of such waiver.

- Approval of minutes from:
  - November 6, 2019 board meeting

- Officer reports
  - General Chair’s Report – Ethan Johnston
  - Administrative Chair’s Report – Travis Albang
  - Senior Vice Chair – Micheal Peterson
  - Age Group Chair – Tanya Avant
  - Finance Vice Chair – Phil Barnes
  - Treasurer’s Report – Doug Kolsrud
    - Reports are posted on ISI website
  - Secretary – Bobby Kelley
  - Technical Planning Chair – Eric Fullmuth
  - Coach’s Rep – Brian Ruffles
  - ISI Registration Chair’s Report – Jennifer Matthews
  - Office – Marie Koenigsfeld

- Committee Chair reports
  - Finance / Budget Committee – See report below from Phil Barnes
    - Art Dinkin, Doug Kolsrud and Phil Barnes were the finance committee members attending the meeting this quarter. Two agenda items were:
      1) Finance Review Committee. Although the template was distributed to the members of the sub-committee, I haven't sat down and implemented the review plan. My apologies - I will work that the next week. We will be a month late completing the task.

ISI Vision Statement: Striving for Excellence in Swimming
2) Quarterly Financial Review (Income Statements and Balance Sheets attached). ISI is ahead of last year in terms of (increased) revenue and (decreased) expenses, but behind budget at this time for revenue. Expenses to the end of November 2018 included the Swimposium, but even with that taken out, the LSC expenses at the end of November 2019 are just over $3,000 less than at the same time last year. The LSC’s revenues are nearly $11,000 more at the end of November compared with the same time last year - mainly due to increased Splash Fees (the finance committee believes that is mainly due to a better collection process). ISI is nearly $10,000 behind budget for revenues at the end of the quarter (~$5500 for meet income and ~$4500 for registrations). We believe registrations is a combination of timing (non-athletes and swimmers waiting on the end of the year) and the increase in approved meets (where no splash fees are collected - sanction fees are 50% above budget and more than double the same time last year). We are waiting on further breakdown of the costs associated with convention to ensure the expenses are allocated correctly.

- Diversity and Inclusion Committee
- Officials Committee – Report below
  There have been 5 clinics held through the LSC since the end of September for new officials (stroke & turn and admin). We held an Officials Mentoring online workshop for ISI Officials evaluators that was also attended by North Texas Swimming. We have been asked to provide another presentation of the workshop to Texas officials in the new year. We have 5 officials working towards Starter certification and three towards referee certification. We had one official on the assigned team for the TYR Pro meet in Greensboro and three officials on deck at the Toyota US Open in Atlanta. We are working to have all officials complete the Concussion Protocol Training before the due date (Jan 15) - currently just under 25% of Iowa Officials have yet to complete the online training. We will be having 3 national officials qualification meets in Iowa in January and February (DSMY Skywalk meet, Age Group Champs and Short Course Champs). For US Swimming workshops, we have had one official accepted for the Mentors Workshop in Dallas in April, one (working on a second) accepted for the Open Water Workshop in Fort Myers in April and two officials for the zone workshop in Chicago in May. Finally, there are new regulations going into effect on the 1st of January - these are posted on the ISI and ISI Officials websites.

- Personnel Committee
- Scholarship Committee

- Advice and Consent to Appointments
- Old Business
- New Business
  - Approval of dates for 2020-2021 General Meet Schedule – Brian Ruffles

**ISI Vision Statement: Striving for Excellence in Swimming**
ISI P & P: Section I, III, A, 1. The Coach Representatives to the ISI Board of Directors shall present a General Meet Schedule to the ISI Board of Directors for approval at the ISI December Board meeting.

Proposed dates form Coach’s Representative
Spring
Silver Championships: February 12-14, 2021
AG Championships: February 18-21, 2021
Senior Championships: February 25-28, 2021
Back-up Date for AG Champs - March 4-7, 2021

Summer
LC ISI Championships: July 29-August 1, 2021 (Alt. July 22-25, 2021)

Notes:
Spring Sectionals: March 11-14, 2021 West Fargo, ND
14U Zone Champs: August 5-8, 2021 - 2 sites not a MegaZones
Summer Sectionals: July 15-18, 2021 Minneapolis

- ISI Athlete Travel Reimbursement Form – Marie Koenigsfeld
  See Attachment for proposal

- Update with deadline for dates for recognition of ISI Awards – Marie Koenigsfeld
  ISI P & P: Section L, I, B, 7. Separate lists shall be compiled for Short Course Yards and Long Course Meters. The lists will be compiled from times swum between April 1 through March 31 each year.

  Proposal: Separate lists shall be compiled for Short Course Yards and Long Course Meters. The lists will be compiled from times swum between April 1 through March 31 each year. The lists for Short Course Yards will be compiled from times swum between the dates of April 1 through March 31 each year. The lists for Long Course Meters will be compiled from times swum between the dates of September 1 through August 31 each year.

- Update of ISI’s Professional Staff Job Duties and Review of Compensation – Bobby Kelley
  ISI Professional Staff’s Job Contracts need to be reviewed and updated if needed. Possible update of Job Titles and review of compensation should also be completed with this review.

- Close

*ISI Vision Statement: Striving for Excellence in Swimming*