Louisiana Swimming – Meet Close-out Report

**Name of Meet:**

**Sanction Number: Date(s) of meet:**

**Within 15 days after the completion of your competition:**

1. Complete this document
2. From Hy-Tek Meet Manager print out a copy of the “Team Entry Fee” report
3. A backup copy of the entire meet via email to: **laswimmingmeets@gmail.com**

(Format needs to be: LAYearClubMeetNameSaction#)

1. Two **separate checks** make payable to Louisiana Swimming, Inc:

(a) ten percent (10%) of the total individual and relay fees

(b) surcharge per swimmer $8.00 for a meet length of two or more days or

$5.00 for a meet length of one day

1. Send the checks, this document and the Hy-Tek Entry Fee Report to:

Louisiana Swimming, Inc.

ATTN: Warren Lind, Treasurer

720 Green Acres Road

Metairie, LA 70003-2437

# Meet Summary:

I, ,attest that I served as Head Referee at the meet. Start and finish times of each session are listed below:

|  |  |  |
| --- | --- | --- |
|  | Start Time Finish Time | |
| 1st Session. |  |  |
| 2nd Session |  |  |
| 3rd Session |  |  |
| 4th Session |  |  |
| 5th Session |  |  |

Officials working this meet were:

Assistant referee(s): Safety Coordinator: Starter(s):

Stroke/Turn Marshal(s):

# FINANCIAL SUMMARY:

**Swimmer Surcharge:**

Number of Swimmers in Meet: x ($8.00 for two or more days and $5.00 for one day surcharge) = $

# Entry Fees (Individuals and Relays):

Total Entry Fees: x 10% to LSI= $