

REGISTRATION REQUIREMENTS



Questions on Registration and membership requirements? Contact the New England Swimming Registrar at registrarnes@gmail.com

- ❑ **Register** as a Non-Athlete member of USA Swimming via www.neswim.com “Registration” page - This is a yearly requirement and includes an annual membership fee
- ❑ Complete a [Level 2 Background Check](#) (every two years) found on www.usaswimming.org website on their Safe Sport page
- ❑ Complete USA Swimming’s [Athlete Protection Training](#) (every year) also on www.usaswimming.org website on their Safe Sport page
- ❑ Complete an approved [Concussion Training Course](#) THEN EMAIL the certificate of completion to NE Swimming Registrar registrarnes@gmail.com. Links to NES recommended courses can be found on www.neswim.com “Registration” page
- ❑ **Create an account** (which is separate from your paid membership) on www.usaswimming.org homepage and follow the steps to link the account to your Non-Athlete membership

New England Swimming Committee (LSC) of USA Swimming for the states of MA, NH, RI, VT and is responsible for the USA Swimming activities within our boundaries

BECOMING A USA SWIMMING ADMINISTRATIVE OFFICIAL (AO)

← Register as member of USA Swimming and fulfill requirements to be Member in Good Standing

Complete training requirements to become a certified Administrative Official →

TRAINING & CERTIFICATION REQUIREMENTS



Questions on Training and Certification requirements? Contact the New England Swimming Officials Committee @ neswimofficials@gmail.com

- ❑ Attend a New England Swimming Clinic for New Administrative Officials. As clinics are scheduled, they can be found on the NE Swimming Officials [webpage](#) calendar
- ❑ Take and pass the USA Swimming Timer, Timing Judge, Clerk of Course, and Administrative Official (all open book) tests available on the [USA Swimming online testing page](#)
- ❑ Apprentice as AO for a minimum of 4 sessions with mentor who has minimum 1 year as certified AO, AR or Referee, until demonstrating competency in the position. The apprentice sessions must take place over a minimum of 2 separate meets.
- ❑ Review the [Professional Official: Administrative Official](#) document from www.usaswimming.org website - Officials > Officials Documents
- ❑ When the above steps are all completed, have a Meet Referee send email recommendation to neswimofficials@gmail.com indicating that you have demonstrated competency as AO and that they are recommending you to be certified
- ❑ Requirements may be completed in any order!