

AGE GROUP CHAIR

Division: Performance and Development

Reports to: General Chair

Appointed: By the General Chair

Term: 2 years

4.4.1 The Age-Group Chair

The Age Group Chair is appointed by the General Chair and shall assume office on September 1 following the election of the General Chair, or upon appointment if appointed after that date, and shall serve until the date of August 31 following the next election of the General Chair. The Chair shall have general charge of the affairs and property of the Age Group Committee that develops and conducts the age group swimming program, reports to the Performance and Development Vice Chair, and shall be a member of the Calendar Committee. The Age-Group Chair shall serve as a member of NESI House of Delegates.

Main/required Duties and Responsibilities:

- Attend and participate in all Board of Directors and House of Delegate meetings
- Chair the Age Group Committee
 - Preside at all meetings of the respective division, committee or subcommittee
 - See that all duties and responsibilities of the respective division, committee, or subcommittee in his or her charge are properly and promptly carried out
 - Appoint such committees or subcommittees as may be necessary to fulfill the duties and responsibilities of the division or committee, respectively.
 - Communicate with the Admin Vice Chair, General Chair, respective division, committee or subcommittee members and the staff to keep them fully informed.
 - Appoint a member as secretary of the committee or subcommittee charged with taking minutes of each meeting and forward reports or minutes of all meetings to the staff
- Develop and conduct the LSC Age Group program that aligns with the LSC mission to “*Provide opportunities for all to achieve their highest potential in competitive swimming.*”
- Serve on the Calendar Committee
- Carry out the LSC Strategic Plan
- Perform all duties in a professional manner that coincides with and represents the New England Swimming mission to: “*Provide opportunities for all to achieve their highest potential in competitive swimming.*”
- Perform all other duties as requested by the General Chair, Board of Directors or House of Delegates