

## **Consent Agenda Reports September 13, 2022**

### **Vice Chair of Program Operations Report and Governance Committee Chair Report**

The past months have been busy as we work to form and set into motion our committees and prepare for a successful Short Course Season. I am excited for the season that lies ahead.

My primary focuses over the past month have consisted of the following:

#### *Program Operations and Committee Updates*

- 1) Committee Chair Support- I continue to interface with the various Committee Chairs within the Operations Division so as to help facilitate the continued success of these committees as they work to plan the following year's activities. Worked with General Chair and Committee Chairs to determine Committee appointments.
- 2) Meet Management- Assisted in the formation and proofing of the SCY Meet Announcement Template, which is now posted in use. Participated in Calendar Committee discussions.
- 3) Diversity, Equity, and Inclusion- Worked with Committee Chair to put in place plan for the coming year including goals of equipment drives and scholarships. Committee meetings are scheduled for September and October.
- 4) Operational Risk- In process of finalizing and distributing implementation guidance for Sit and Slide Entry policy. Committee will meet in coming weeks to review most recent quarterly data.
- 5) Officials- NE Swimming is well-equipped and prepared for the interim and long-term changes to the Officials Tracking System. Officials Committee-hosted clinics will be offered in October and November; teams are also welcome to host their own clinics. Officials Committee is planning outreach to teams in coming weeks.
- 6) Safe Sport- Continuing in transitioning and onboarding process. Meet 360, USA Swimming's meet safe sport quality control system, may go into effect immediately, if passed at the Annual Business Meeting. We will work so as to ensure smooth implementation should these requirements come into effect.

- 7) Technical- Aim to hold meeting in coming weeks so as to discuss any necessary changes to policies and procedures.

### **Governance Committee**

- 1) Social Media Policy- As a Committee, we worked with other members of the Board of Directors to craft the implementation of the Social Media Policy. This includes an electronic form that must be completed prior to any social media access. We will continue to assess the policy as appropriate.
- 2) Onboarding- We have prepared a full Board Orientation to be delivered at the September Board meeting.
- 3) Committee Appointments- We worked with the General Chair and Committee Chairs to facilitate the process for Committee Appointments, which included an optional interest/application form. The process was shared with all Committee Chairs.

Please always feel free to reach out with any questions, comments, concerns, or suggestions. I am here to serve you!

Respectfully submitted,

Patrick Hunter  
[Phunter.usaswimming@gmail.com](mailto:Phunter.usaswimming@gmail.com)  
612-845-3031

### **Safe Sport Report**

Thank you again for providing me with an opportunity to serve as the Safe Sport Chair of New England Swimming. I hope to assist in making a difference!

During the month of August, I worked directly with Anne Kaufman and spoke with Liz Hahn on September 1st, 2022. They both mentioned I can reach out with any questions that I will have. Also on September 1st, 2022, Moriah sent a letter to the NES coaches on my behalf introducing myself to the community.

I am currently working on putting a Safe Sport committee in place. I will be attending the United States Swim School Conference from September 19th-25th. Due to this event, I will have the committee in place by October 1st, 2022.

My goals as the Safe Sport Chair is to work on team outreach education and compliance. This will include a Safe Sport presence at a handful of NES meets. Thank you again for the opportunity. Please let me know if you have any additional questions.

Best,  
Susan Pascale-Frechette

### Finance Vice Chair Report

Main activity was prep for the BOD and HOD submissions regarding the FYE August 31, 2023 Budget. The House of Delegates approved the Budget as submitted, passing unanimously on 8/30/22. The Finance Committee has work in progress on subject matter: NES 2022-23 Meet Reimbursement

Policy – it was not finalized as of this publishing – but general parameters have proposed.

Submitted by Bill Glass

### Treasurer Report

submitted by Treasurer: Carol Healey

	May 1, 2022	9-Sep-22	Difference
Checking acct		\$ 1,218.04	\$ 1,218.04
<u>Business Operating Account</u>	\$ 57,840.27	\$ 21,661.55	\$ (36,178.72)
Bob Menck Fund	\$ 6,960.00	\$ 5,960.00	\$ (1,000.00)
<u>Business Advantage Sav -</u>	\$361,608.54	\$ 336,668.97	\$ (24,939.57)
<b><u>Total readily available cash</u></b>	<b>\$426,408.81</b>	<b>\$ 363,508.56</b>	<b>\$ (62,900.25)</b>

Priscilla Fund- <b>restricted</b>	\$ 11,617.66	\$ 9,417.66	\$ (2,200.00)
First Western <b>Investment</b> -	\$ 438,003.26	\$ 425,897.56	\$ (12,105.70)
<b>Total:</b>	<b>\$876,029.73</b>	<b>\$ 800,823.78</b>	<b>\$ (75,205.95)</b>

## Official's Report

I am pleased to report the New England Swimming Officials Committee will be going into the new season with myself ([kennethgalica@gmail.com](mailto:kennethgalica@gmail.com)) along with Jessica Workman ([jessworkman.swim@gmail.com](mailto:jessworkman.swim@gmail.com)), Jerry Carter ([jerry@jerrycarter.org](mailto:jerry@jerrycarter.org)) and new additions Derek Helmer ([dhelmer1970@gmail.com](mailto:dhelmer1970@gmail.com)) and Paul Memont ([prmnes@verizon.net](mailto:prmnes@verizon.net)) serving on on the committee. We will be joined with two athlete representatives to be determined and named in the future. I look forward to working with an active committee who, collectively, each brings a unique perspective and context of officiating as we move forward with the upcoming short course season. During this time I anticipate the committee focusing on recruitment of new volunteer officials to our sport along with outreach to the member clubs of New England Swimming.

With the transition to SWIMS 3.0, information on our volunteer officials is currently limited. As such no information is being provided at this time regarding the number of individuals volunteering their time for the swimmers of New England Swimming. However, we are informed by USA Swimming OTS (the Officials Tracking System) will be returning soon in its new incarnation with milestone dates for functionality early October and another early December. Notwithstanding, the New England Swimming Officials Committee will continue our mission to recruit new stroke and turn officials along with advancing others to the roles of starter, referee and administrative official. We will also continue our efforts to retain the existing officials and find new ways to ensure their experience and knowledge stays in New England for the benefit of the swimmers and coaches in the LSC

The New England Swimming Officials Committee anticipates hosting seven (7) upcoming training events for our new and recertifying volunteer officials. While the plan is to host two (2) stroke and turn clinics, two (2) starter clinics, two (2) clinics for administrative officials and one (1) referee clinic, we encourage any team interested in hosting a clinic(s) to reach out to me at [kennethgalica@gmail.com](mailto:kennethgalica@gmail.com) or 978-808-0328, or any committee member, and we will help arrange for a facilitator.

A summary of the scheduled clinics, along with their Zoom links, are below:

Date	Start Time	Clinic	Zoom Link
October 20, 2022	7:00 pm	Stroke and Turn	<a href="#">Oct 20 Stroke and Turn Clinic</a>
October 23, 2022	10:00 am	Starter	<a href="#">Oct 23 Starter Clinic</a>
October 27, 2022	7:00 pm	Administrative Official	<a href="#">Oct 27 AO Clinic</a>
November 3, 2022	7:00 pm	Referee	<a href="#">Nov 3 Referee Clinic</a>
November 6, 2022	10:00 am	Stroke and Turn	<a href="#">Nov 6 Stroke and Turn Clinic</a>
November 10, 2022	7:00 pm	Starter	<a href="#">Nov 10 Starter Clinic</a>
November 13, 2022	10:00 am	Administrative Official	<a href="#">Nov 13 AO Clinic</a>

In the coming month the Officials Committee also anticipates an outreach effort to coaches and the clubs of New England Swimming to offer our services to recruit, train and/or retain volunteer officials affiliated with their club.

Respectfully submitted  
Ken Galica

### **Registrations**

SWIMS 3.0 launched on September 1<sup>st</sup>. Each day I am learning something new. I have held two zoom Q&A sessions that were attended by approximately 30 coaches and Registrars, as well as many one-on-one appointments with clubs. These have been extremely helpful as we navigate and learn how the system works. I have not learned how to run any registration numbers at this time, so maybe I can have the registration numbers update by next month. I am happy to continue to host zoom info meetings as needed.

Moriah Tyrrell

### **Office Report**

The 2022 banquet is on October 2<sup>nd</sup> at 12:00. We are excited to have Samantha Arsenault Livingstone as our guest speaker. To date we have approximately 350 people registered for the event. Please let Carol know if you plan to attend as a member of the board.

Saturday October 1<sup>st</sup> Samantha Arsenault Livingstone is running two workshops for athletes at the Newton Marriott hotel. The workshops will focus on Unlocking New Levels of Performance. The workshops are for athletes 12 and over and there are only 35 spots per session. Please encourage your athletes to attend.

The 2023 season has started, and the office has been busy. Please contact Jenelle if you have questions about meets and Moriah if you have questions about registrations. Together we will be covering the daily office responsibilities.

Jenelle and Moriah