



**NEW
ENGLAND
SWIMMING**

Life Time Swim New England Sanctioned Intra-Squad Meet October 24, 2020

490 Old Connecticut Path, Framingham, MA 01701

Held under the sanction of USA Swimming/New England #NE21-1024LIFE

Meet Director	Leo Wright	Lwright2@lt.life	413-230-9395
Meet Referee:	Dave Travers	dktravers@comcast.net	413-320-7953
Entry Chairperson:	Greg Gowern	PHXmeets@comcast.net	603-661-4186
Admin Official:	Greg Gowern	PHXmeets@comcast.net	603-661-4186
Safety Monitor	Leo Wright	Lwright2@lt.life	413-230-9395

IMPORTANT DEADLINES:

First date of entry: 10/10/2020

Final date of entry:10/19/2020

Payment deadline: 10/22/2020

ASSUMPTION OF RISK: We, LifeTime Swim New England, have taken enhanced health and safety measures – for athletes, coaches, officials, volunteers, and meet management. You must follow all instructions while participating in/spectating at LifeTime Swim New England Intra-squad Meet or on site at LifeTime Fitness Boston Metrowest. An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to the Centers for Disease Control and Prevention, senior citizens and guests with underlying medical conditions are especially vulnerable. By participating in/spectating at LifeTime Swim New England Intra-squad Meet and being on site at LifeTime Fitness Boston Metrowest., you voluntarily assume all risks related to exposure to COVID-19.

RELEASE: *An inherent risk of exposure to COVID-19 exists in any public place where people are present COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to the Centers for Disease Control and Prevention, senior citizens and individuals with underlying medical conditions are especially vulnerable. USA Swimming, Inc., cannot prevent you (or your child(ren)) from becoming exposed to, contracting, or spreading COVID-19 while participating in USA Swimming sanctioned events. It is not possible to prevent against the presence of the disease, therefore, if you choose to participate in a USA Swimming sanctioned event, you may be exposing yourself to and/or increasing your risk of contracting or spreading COVID-19.*

By attending or participating in this competition you voluntarily assume all risks associated with exposure to Covid-19 and forever release and hold harmless USA Swimming and New England Swimming and each of their Officers, Directors, Agents, employees or other representatives from any liability or claims including for personal injuries, death, disease or property losses, or any other loss, including but not limited to claims of negligence and give up any claims you may have to seek damages, whether known or unknown, foreseen or unforeseen, in connection with exposure, infection and/or spread of Covid-19 related to participation in this competition.

SAFETY PROTOCOLS DUE to COVID RESTRICTIONS:

Statement of your State Department of Health protocols and requirements, or local guidelines, whichever is more restrictive: <https://www.mass.gov/doc/public-and-semi-public-swimming-pools-phase-iii-step-1/download>

Statement outlining the plan for spectator ingress and egress, use of locker rooms and other facility restrictions in place: All spectators, meet officials, volunteers, and swimmers will come in through the Lifetime main entrance to have their temperature taken. They will enter through the family locker room keeping social distance and wearing masks at all times except when they are swimming.

There will be no spectator seating inside the indoor pool. The parents/spectators will go through exit located at the leisure pool side to the outside pool deck area. They will practice social distancing and will take turns watching from the windows.

Locker rooms will not be open to swimmers or parents during the meet. Swimmers will be asked to come to the pool already in their bathing suits. When the meet is finished swimmers will be allowed to change in the locker rooms, making sure they are practicing social distancing.

The meet will run with **2 swimmers per heat using lane 2 and lane 4**. One heat of swimmers will walk up to the blocks at a time. The following heat of swimmers will be sitting 6' apart on the deck close to the windows at the leisure pool side. Once last swimmer finished the race, they will leisurely swim towards the turn end of the pool to exit the competitive pool.

Number of individuals gathering in each area of the facility including all spaces, the pool, deck and spectator seating, and all other areas to be used: No more than 70 swimmers will be in the Lesson Spectator Section, the space is large enough to accommodate that number and maintain social distancing.

No more than 50 people will be on deck in the lap pool area at one time. The space is large enough to accommodate that number and maintain social distancing.

There can be no more than 488 people can be on the outside pool deck at one time.

Any parent or legal guardian requesting access to their child will be allowed following all safety guidelines, by contacting the Meet Director, or Ivan Millan at 508-202-8762

STATE GUIDELINES: <https://www.mass.gov/resource/reopening-sector-specific-protocols-and-best-practices>

MEET FORMAT: The meet will be swum as timed finals Each session will be PRE-SEEDED, no scratches or deck entries will be accepted. Heat Sheets will be emailed out the parents the day before the meet and posted online on the team website.

No events will swim with more than one swimmer per lane.

SITE: (example): The LifeTime Fitness Boston MetroWest Competition Pool is a 5-lane, 25-yard pool with 6 foot-wide lanes and non-turbulent lane lines. The timing system includes a semi-automatic system (two buttons) with two backup watches. About 8 ft away from the lap pool is a 6 lane pool leisure pool that will be available for warm up/warm down. The finish end of the pool is 4 feet deep; the turn end of the pool is 7 feet deep. Spectators must view the meet from outside the pool. There are windows large enough to see into the pool area. The pool is located inside the LifeTime Fitness Boston Metro West, 490 Old Connecticut Path, Framingham, MA 01701. Please enter through the main entrance. Directions may be found later in this document.

The competition course has not been certified in accordance with 104.2.2C(4). [The copy of such certification is on file with USA Swimming.]

COURSE: Short course yards (25 yards)

RESERVE THE RIGHT TO MAKE CHANGES: Once a meet is sanctioned, changes can be made to the meet invitation before the meet, only with the approval of the Technical Chair, [Patrick Johnstone](#). Any change to the meet format after the meet begins will be at the discretion of the Meet Referee and will be presented to the coaches at a coaches meeting.

MEET COMMITTEE/ JURY: The Meet Jury will be made up of one official, one coach, and one athlete to be selected by the Meet Referee who will present issues and moderate the Meet Jury but not vote. The three members shall be from separate teams. The Meet Jury will decide all issues of eligibility and anything not addressed in the Meet Announcement. The Meet Referee shall have authority as described in the current USA Swimming Rulebook.

ENTRY POLICY: 100%

When using the 100% policy, only teams or unattached swimmers from the New England Swimming LSC will be allowed to enter the meet until 7 days after the first date of entry, at which point entries will be opened to teams from other LSCs.

CUT PROTOCOL: If a session is over-subscribed, the Meet Director reserves the right to limit events, heats, swimmers, or adjust the format to conform to the 4-hour rule using the following cut protocols in any order deemed necessary:

- (a.) May be asked to cut each athlete to two less events per day than the maximum allowed.
- (b.) Entries may be cut by time or to a specific number of heats for specified events
- (c.) May be asked to cut relay events.

If deck scratches allow a reasonable time-line, swimmers may be reinstated into those previously entered events. Clubs will be notified of cuts no later than Monday before the meet

WEATHER PROTOCOL: If weather or facility conditions make it impossible to follow the original timeline of events, the Meet Director and Meet Referee have a right to make changes to the meet sessions. The Meet Director will notify the teams of the changes with as much notice as possible. Cancellation of the meet, or a session, is a decision of the Meet Director and the Meet Referee. If weather requires the cancellation of any Finals session, the results of the preliminary session will be the final order.

ELIGIBILITY: All swimmers must be currently registered as athlete members of United States Swimming. Age is determined by the age of the swimmer on the first day of the meet.

Any swimmer entered in the meet must be certified by a USA Swimming member-coach as being proficient in performing a racing start or must start each race from within the water without the use of the backstroke ledge. When unaccompanied by a member-coach, it is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.

SWIMWEAR: Per USA Swimming rules (102.8.1.F), 12 & Under swimmers may not wear a Technical Suit at any Sanctioned, Approved, or Observed meet. The age of the swimmer is determined on the first day of the meet. Guidance on identifying compliant and non-compliant suits can be found on the USA Swimming website under [Tech Suit Restriction for 12-and-Under Swimmers](#).

REGISTRATIONS: All swimmers must be registered (including proof of age and payment) with USA Swimming before 5:00 pm on the Thursday before the first day of the start of the meet. New England teams are required to check their entries with the online registration check tool on the New England Swimming website to verify registration status. Coaches must be registered before the start of the meet.

FALSE REGISTRATIONS: If a swimmer who is not properly registered with USA Swimming competes in a sanctioned competition, the host LSC will impose a fine of up to \$100.00 per event against the individual, member coach, or a member club submitting a meet the entry.

DECK REGISTRATIONS: Will not be accepted.

DECK ACCESS: Only current USA Swimming registered athletes, coaches, officials, and official meet staff are permitted on the pool deck. All non-athletes on the pool deck must produce proof of their valid USA Swimming registration when asked. Deck Pass is an acceptable proof of membership. Individuals without proof of a valid membership in USA Swimming will be removed from the pool deck and will be fined by New England Swimming of \$100 to the coach, and \$200 to the coach's club.

DISABILITY SWIMMERS: Any current athlete members of USA Swimming with a disability, as defined by USA Swimming Rules and Regulations, may enter this meet. If modifications to USA Swimming rules are necessary then the coach or athlete must notify the Meet Referee and Meet Director of any disability prior to competition.

EVENTS and SESSIONS: See attached list.

ENTRY INFORMATION:

First date of entry acceptance: October 10, 2020 (any entry received before this date will be considered received on DATE,)

Final date of entry acceptance: October 19, 2020

Make checks payable to: LifeTime Fitness

Mail completed signed entry cover page and waiver, and payment to the entry chairperson:

LifeTime Fitness

490 Old Connecticut Path, Framingham MA 01701

Payment due date for all entries: October 22, 2020 Any team that fails to send payment, cover page and waiver form, by this due date can be scratched from the meet at the discretion of the Entry Chairperson.

Any team that has been entered into the meet but is prevented from attending due to a change in restrictions imposed by state or local health authorities or the facility shall not be responsible for any meet fees.

Entries will be acknowledged within 48 hours of the first date of entry if they are accepted into the meet. *Your entry is considered received only if you receive an acknowledgement.*

All unattached swimmers must be declared as unattached, on the entry cover sheet, before the meet begins.

Any team who has not paid their meet fees by the start of the meet will be assessed a \$100 fine. If no payment is received after 30 days, the fine is doubled. This fine is payable to the LifeTime Swim New England. Late payment of entry fees may result in future exclusion from meets hosted by our club.

Any swimmer who is entered with incorrect swimmer information, or an incorrect or no ID, or is unregistered, will be scratched from the meet until corrections are made per the New England policy.

ENTRY LIMITS: Athletes may enter as many events as they choose but may only compete in a maximum of 6 individual events per day for timed final events. Time trials count in the per day event count.

ENTRY FEES: Electronic entries:

Participation Fee with Covid PPE: \$25 each swimmer

\$1.00 Travel fee per swimmer

\$10.00 for time trials, if offered as set forth below

ELECTRONIC ENTRIES: Electronic entries (such as from Hy-Tek Team Manager or other team management software) that are in CL2 or SD3/SDIF format should be emailed as an attachment to the entry chairperson at PHXmeets@comcast.net Please check that your team name, address, and contact information are listed correctly in this file. For email entries, payment and hardcopy of the entry (including signed entry cover page and waiver) must be received by: October 16, 2020

ENTRY TIME UPDATES: Entry times may be updated until the Monday prior to the first day of the meet. No new entries will be accepted after the entry deadline. Entry time updates should be sent via email to the entry chairperson at PHXmeets@comcast.net Entry time updates must be sent as Hy-Tek format CL2 files with updated times. (New entries will be automatically excluded.)

ENTRY TIMES: All entry times must be entered in the specified meet course. (Coach's times should be used instead of NT's)

TIME TRIALS: Time trials will be offered at the discretion of the Meet Director and the Meet Referee if time allows. Time trials are \$10.00 for individual events

LEGAL SPLITS – Individual Events: Legal splits must be requested before the event, by a coach, using a legal split form (available from the Control Table) and the requesting party must supply an additional timer(s) on the lane for the split, if necessary, to meet the USA-S requirement. (1 timer with touchpad timing, 3 timers without touchpad timing). Timers must be positioned over the lane at the end of the racing course.

ADMISSION: No Charge for spectators

PROGRAMS: No Charge for programs

MEET MOBILE: Meet Mobile will be functional for this meet, (dependent upon satisfactory internet access) All users should be aware that Meet Mobile publishes unverified raw data that may not always be accurate.

OFFICIALS: Officials that know they will be attending the meet are highly encouraged to email the Meet Referee and let him/her know your level of certification, team, and sessions you will be available. Walk-on

officials may not be accepted to limit the number of people on the deck. Officials meeting will take place at 4:30 on the outdoor pool deck.

WARM-UPS: The pool will open for warm-ups as designated on the event list 45 minutes before the beginning of each session. pool will close five minutes before the beginning of each session. Teams will be assigned warm-up lanes after all entries are received. The leisure pool will be available for warm up/warm down during the meet.

SAFETY:

- Diving will be prohibited during warm-ups except in specifically announced one-way sprint lanes. There will be no diving in the warm-up and warm-down areas at any time
- No shaving is permitted at the competition site.
- No glass containers are permitted within the facility.
- Swimmers must be under the supervision of a coach. If a swimmer arrives at the meet without a coach, the swimmer should notify the referee before he/she warms up. The referee will assign the swimmer to a registered coach for warm-ups.
- Use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms, locker rooms, behind the blocks, or in any marked NO CAMERA ZONE.
- Deck changes are prohibited.

MISCELLANEOUS SAFETY:

- No Flash Photography at the start of competition races.
- No personal chairs are allowed in the spectator area
- Parents are responsible for the conduct of their children. Children are not allowed to roam the facility unattended.
- No smoking, drugs, or alcohol are permitted in the complex.

RULES: Current USA Swimming rules will govern all competition. Decisions by the Meet Referee will be final unless a written protest is lodged within 30 minutes of the heat swum. All swimmers, coaches and officials will follow the USA Swimming code of conduct under article 304 of the USA Swimming rules and regulations. Any violation of such policy will be reported to the Meet Referee and the New England Swimming office for further review and/or action.

DRONES: Operation of a drone, or any other flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present. Exceptions may be granted with prior written approval by the Vice President of Program Operations.

SAFE SPORT: The conduct of all participants and spectators at a meet is governed by USA Swimming Rules 304/305. Any and all infractions must be reported to the Meet Referee or Meet Director.

All applicable adults participating in or associated with this meet acknowledge that they are subject to the provisions of the USA Swimming Minor Athlete Abuse Prevention Policy ("MAAPP"), and that they understand that compliance with the MAAPP policy is a condition of participation in the conduct of this competition.

USA Swimming and NE Swimming encourage all to report any witnessed or suspected forms of abuse/safe sport violations to the NE Swimming Safe Sport Chair, Anne Kaufman: nesafesport@gmail.com (857-928-3638) or through the [USA-S online reportable form](#).

ON DECK PHOTOGRAPHY: As per New England Swimming policy, professional photographers contracted by LifeTime Swim New England, or press photographers who have been approved in advance by the Meet Director, are allowed on deck. Use of audio or visual recording devices, including a cell phone, is not permitted behind the starting blocks, including in any spectator area behind the starting blocks, nor in any other marked NO CAMERA ZONE, including on deck. All NO CAMERA ZONES will be clearly designated. Email the Meet Director with questions and requests

AWARDS: There are no awards

SCORING: The meet will not be scored.

FOOD: No concessions will be in operation during the meet

VENDOR: None

MISCELLANEOUS: New England Swimming and **LifeTime Swim New England** assume no responsibility for lost or stolen property. Pets of any kind and smoking are not permitted within the facility.

PARKING: Ample parking is available at Lifetime Fitness

DIRECTIONS. 490 Old Connecticut Path, Framingham MA, 01701

LODGING: *No Lodging will be necessary for this one-day intra-squad meet*

Session 1: Open

Session Warm Up 1: 4:15-4:30

Session Warm up 2: 4:30-4:50

Meet Start Time: 5:00pm

Girls	Events	Boys
1	50 Free	2
3	200 IM	4
5	50 Fly	6
7	100 Back	8
9	50 Breast	10
11	100 Fly	12
13	100 Breast	14
15	100 Free	16

Due to 4-hour meet constraints imposed by United States

Swimming (205.3.1 F), the host has the right to restrict/modify entries in order to remain in compliance based on the scheduled timeline once entries are received.

LifeTime Swim New England
Sanctioned Intra-squad Meet
490 Old Connecticut Path, Framingham, MA 01701
Saturday, October 24, 2020
CONTACT INFORMATION

Team Name: _____ Abbreviation: _____
Deck Coach: _____ Phone: _____ Email: _____
Entries Contact: _____ Phone: _____ Email: _____
Address: _____
Unattached Swimmers: _____

ENTRY FEES (*non-electronic add .50 per entry*)

_____ Swimmer Participation Fee: # athletes _____ @ \$ 25.00 = \$ _____

Total: \$ _____

Make check payable to: _____

Mail entries and check to:

Entry Deadline: 00/00/00

For e-mailed entries, this form and payment
must be received by: 00/00/00

Phone: _____

LIABILITY RELEASE

Any swimmer whose entry is accepted will, for him/herself, his/her theirs, executors and administrators, waive and release any and all rights and claims for damages he/she may have against United States Swimming, New England Swimming LifeTime Swim New England for any and all injuries suffered by him/her at said meet. In submitting this entry the undersigned team certifies that all athletes in the entry are registered with USA Swimming and understands that the team may be fined \$100 for each swimmer in the entry that is not registered with USA Swimming.

BY ATTENDING OR PARTICIPATING IN THIS COMPETITION, YOU VOLUNTARILY ASSUME ALL RISKS ASSOCIATED WITH EXPOSURE TO COVID-19 AND FOREVER RELEASE AND HOLD HARMLESS USA SWIMMING AND NEW ENGLAND SWIMMING AND EACH OF THEIR OFFICERS, DIRECTORS, AGENTS, EMPLOYEES OR OTHER REPRESENTATIVES FROM ANY LIABILITY OR CLAIMS INCLUDING FOR PERSONAL INJURIES, DEATH, DISEASE OR PROPERTY LOSSES, OR ANY OTHER LOSS, INCLUDING BUT NOT LIMITED TO CLAIMS OF NEGLIGENCE AND GIVE UP ANY CLAIMS YOU MAY HAVE TO SEEK DAMAGES, WHETHER KNOWN OR UNKNOWN, FORESEEN OR UNFORESEEN, IN CONNECTION WITH EXPOSURE, INFECTION AND/OR SPREAD OF COVID-19 RELATED TO PARTICIPATION IN THIS COMPETITION.

Signature of Authorized Team Official

Date